A photograph of two students, a man and a woman, in a library setting. They are looking at a computer monitor on a desk. The woman is pointing at the screen. The background shows blue bookshelves filled with books. The text 'Accommodation acceptance guide' is overlaid on the bottom left of the image.

Accommodation acceptance guide

Remember to check your account regularly while waiting for an offer of accommodation. Offers are only valid for a limited amount of time, so log in to the website and check your registered email address at least once a week for any updates. You should also check your spam/ junk folder in case any relevant emails have been filtered here.

Once you have received an offer of accommodation, you will need to accept it online. This is a guide to help you through the process.

LOGIN

New User?

If this is your first visit to the website, you will need your student ID and an email address to register and create an account.

Register

Already Registered?

Your email address:

Your password:

[Forgotten your password?](#)

Login

Complete the login fields to sign-in

Click “log in” in the top right hand corner of the home page to log in to your account.

You should log in with the email address which you used to register.

If you have forgotten your password, you can reset it using the “forgotten your password?” link.

YOUR APPLICATIONS AND BOOKINGS

We are waiting for you to [accept your booking](#) for the 2017-2018 session. This offer expires on 21/01/2018.

| Session | |
|-----------|--|
| 2018-2019 | You have no bookings or applications for this session |
| 2017-2018 | We are waiting for you to accept your room offer . |
| | Montefiore 1 Room Offer made 17/01/2018. Awaiting Response |
| | Arriving 29/01/2018 Departing 16/06/2018 |
| 2016-2017 | You have no bookings or applications for this session |
| 2015-2016 | You have no bookings or applications for this session |
| 2014-2015 | You have no bookings or applications for this session |
| 2013-2014 | You have no bookings or applications for this session |

Accept

After you have logged in, you can view your applications by selecting the Dashboard link in the top right hand corner. Offers awaiting response will show here. You can view the details of the offer and accept it from this page.

Summary

Booking Reference: 71312
Offer made on: 17/01/2018
Offer expires on: 21/01/2018
Hall: Montefiore 1
Address: Wessex Lane Complex,, Wessex Lane,, Swaythling,, Southampton, SO18 2NU
Room type: Non Ensuite Cat 2
Licence: 1718 Semester 2
Dates: 29/01/2018 - 16/06/2018
Catering: Self catered
Service
Price: £2,068.62

NEXT

After you click “accept”, you will be shown a summary of your offer which includes the location, room type and catering, tenancy period and overall price of the contract. Note the date that the offer is due to expire- you must accept it before this date. Select “next” if you are happy with these details.

[Home](#) [New Application](#) [Dashboard](#)

1 Offer

2 Key Facts

3 Terms & Conditions

4 Payment Arrangements

5 Finish

Please read the following before continuing

You are entering into a legally binding contract the terms and conditions of which are explained on the next page. You must accept these terms and conditions before selecting your payment plan.

The contract is not formed until you have completed the whole process and you may cancel the process before you confirm your payment plan.

You may also reject our offer on the next page.

CANCEL

BACK

NEXT

Step 2 will state that you are entering a legally binding contract, and reminds you that the contract is not formed until you have completed the acceptance process and confirmed your payment details.

[Home](#) [New Application](#) [Dashboard](#)

1 Offer

2 Key Facts

3 Terms & Conditions

4 Payment Arrangements

5 Finish

Terms and Conditions

Below is a link to the Agreement for University Accommodation including the Halls of Residence and Discipline Regulations. This is a legally binding contract. Please read this carefully and make sure that you understand it.

[Halls Contract](#)

Electronic Signature

☐

By ticking this box and clicking 'Accept and Sign', you agree to sign this contract using an electronic signature and agree to our terms and conditions. You confirm that you are TestB Mctest and you are logged into this page using testBmctest@hotmail.com. We will send you a copy of these terms and conditions by email, and we will store a secure and non-editable copy of them. You can access these documents at any time by logging into this portal and retrieving your contract details from your dashboard. The documents we send and store include a summary of your contract which confirms the date and time you have accepted this offer.

CANCEL

BACK

REJECT

I ACCEPT

Step 3 allows you to read the Agreement for University Accommodation and prompts you to tick the box confirming that you have read and agree with the terms and conditions. This agreement contains important and useful information about your contract.

[Home](#) [New Application](#) [Dashboard](#)

1 Offer

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Payment plan options

Default Option

UoS 1718 Semester 2 - 38 & 40 Pay By Recurring Card

| | Amount | Due |
|-------------------|------------------|------------|
| Rent Instalment 1 | £771.63 | 05/02/2018 |
| Rent Instalment 2 | £1,296.99 | 29/03/2018 |
| Total | £2,068.62 | |
| Due Now | £0.00 | |

Select

CANCEL


BACK

NEXT


Step 4 will confirm the full amount due for the tenancy period, as well as the due dates for instalments. These payments will be automatically collected via Recurring Card Payment on the dates stated, using the card details entered when accepting your offer. Make a note of these, as you need to ensure you have enough money in your designated account on these dates to cover the fees. You can update the card details at any point during your tenancy by contacting the [accommodation team](#).

Enter Credit / Debit Card Details


Card Type

 Visa


☒ Visa

 Visa Debit

☐ Visa Debit

 MasterCard

☐ MasterCard

 Maestro

☐ Maestro

Card Holder Name

Card Number

4111111111111111

Card Security Code

111

Expiry Date

01

2021

Start Date

MM

YYYY

Billing Address

Your billing address is the address where you are receiving the statements for your credit / debit card.

Country

United Kingdom

Please enter Postcode

House / Flat No.

Find Address

Enter your address manually

Back

Continue

ABOUT SSL CERTIFICATES

Secured by

thawte

click to verify

2018-01-18

After selecting “Next” you will be taken to the Web Payments site, where you can register your card details and make a pre-payment.

Postgraduates will be asked to make a pre-payment of £350, and returning students £150.

New undergraduates are not required to make a pre-payment.

If you do not need to make a pre-payment, the amount to pay will show as a blank box.

It is necessary to add your card details in order to accept your offer, even if no pre-payment is due. These card details will be used to take accommodation instalments when they are due, via Recurring Card Payment.

You will be prompted to enter your card details and the billing address attached to the card. If you have any issues inputting your card details, please contact the accommodation team at accommodation@soton.ac.uk.

After your card details have been accepted, you will return to the accommodation site, where the next screen will confirm your booking. Continue to step 5, and click “finish” to complete the acceptance process.

The screenshot shows the 'Finish' step of a five-step booking process. The steps are: 1 Offer, 2 Key Facts, 3 Terms & Conditions, 4 Payment Arrangements, and 5 Finish. A 'Further Information' box provides details about the online induction process. A 'FINISH' button is prominently displayed. The footer contains contact information and social media links.

UNIVERSITY OF
Southampton

Home New Application Dashboard

1 Offer 2 Key Facts 3 Terms & Conditions 4 Payment Arrangements 5 Finish

Further Information

Before arrival you will be asked to complete an online induction process. You may then chose your date of arrival, print your arrival instructions and arrangements for arrival weekend. The invitations to complete induction and online check-in will be sent to you shortly before the start of your contract.

FINISH

Contact us

University of Southampton
University Road
Southampton
SO17 1BJ
United Kingdom

Tel: [+44\(0\)23 8059 9599](tel:+44(0)2380599599)
Fax: [+44\(0\)23 8059 3131](tel:+44(0)2380593131)

Connect with us

f t i in y

You can review your bookings at any time from your dashboard. The offer status will now have changed to “accepted”. You can also download a copy of your contract using the “view my contract” link.

UNIVERSITY OF
Southampton

HomeNew ApplicationDashboard

YOUR BOOKING

Booking Reference:

70888

Offer made on:

18/01/2018

Offer Status:

Accepted

Offer accepted on:

18/01/2018

Hall:

Hartley Grove

Map

Address:

Glen Eyre Hall Complex, Glen Eyre Road, Bassett, Southampton, SO16 3UF

Room type:

Ensuite Cat 1

Licence:

1718 40 Week Standard

Dates:

31/01/2018 - 01/07/2018

Catering:

Self catered

Price:

£3,243.48

Contract Documents

You can access the document relevant to your contract in this section.
[View my contract](#)

Occupancy Periods

| Period | Occupancy From | Occupancy to |
|---------------|----------------|--------------|
| 1718 Period 2 | 31/01/2018 | 29/03/2018 |
| 1718 Period 3 | 29/03/2018 | 01/07/2018 |

Payment Schedule

If you have any questions or experience any problems at any point during the acceptance process,
please contact the accommodation team directly via:

Telephone: +44(0)2380 595959

Email: accommodation@soton.ac.uk

In person: Student Services Centre, Building 37, Highfield Campus