

## University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2

### Notes for the publication of travel, expenses and purchasing card expenditure for members of the University Executive Board

The data includes:

- Expense claims
- Travel related payments against purchase orders or contracted supplier systems
- Purchasing card payments made either directly by or on behalf of the member of UEB

The data is based on the period that the information was added to the financial systems.

### President and Vice-Chancellor - Professor Sir Christopher Snowden

#### Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
11/10/2018	Travel - Staff UK Public Transport	Taxi fares between London Waterloo to business meetings, Queen's Anniversary Prize and with the IET on 11/10/18 and back to London Waterloo	26.20	
25/10/2018	Travel - Staff UK Public Transport	Taxi fares from London Waterloo to business meetings with Russell Group Board; an AURA meeting at the Royal Society and a one to one meeting with a member of the shadow cabinet and return to London Waterloo on 25/10/18	29.00	
31/10/2018	Travel - Staff UK Public Transport	2018-10-25-LONDON TERMINALS-EVOLVI RAIL TICKET	46.60	
06/12/2018	Travel - Staff UK Public Transport	Taxi fare incurred to overnight accommodation for check in to attend Universities UUK Members' Meeting on 07 December with an early morning start plus transfer to Russell Group evening commitment at Institute of Civil Engineers, 1 Gt George St. (2 trips.)	20.00	
07/12/2018	Travel - Staff UK Public Transport	Taxi fare incurred after leaving UUK Members' Meeting at Woburn House to meet with the Pro Vice-Chancellor, University of Nottingham in central London (£16) prior to transfer back to London Waterloo (£15).	31.00	
07/12/2018	Travel - Staff UK Public Transport	Taxi transfer from overnight at Athenaeum Club to Woburn House, 20 Tavistock Square for UUK Members' Meeting on 07 December, reflecting early start.	14.00	
15/12/2018	Travel - Staff UK Public Transport	2018-12-06-LONDON TERMINALS-EVOLVI RAIL TICKET	21.50	
15/12/2018	Travel - Staff UK Public Transport	2018-12-07-LEATHERHEAD-EVOLVI RAIL TICKET	9.40	
15/12/2018	Travel - Staff UK Public Transport	2018-12-13-LONDON TERMINALS-EVOLVI RAIL TICKET	85.60	Yes
20/12/2018	Travel - Staff UK Public Transport	Radio taxi reimbursement	-30.00	
31/12/2018	Travel - Staff UK Public Transport	2018-12-19-LONDON TERMINALS-EVOLVI RAIL TICKET	85.60	Yes
			<b>338.90</b>	

#### Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
02/01/2019	Travel - Subsistence UK	Overnight stay at the Athenaeum Club on 06 December plus continental breakfast. Attended Russell Group meeting on 06 December at Institute of Civil Engineers, 1 Great George Street, London, SW1P 3AA	133.60	
			<b>133.60</b>	

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**
**Vice-President (Education) - Professor Alex Neill**
**Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
08/10/2018	Travel - Subsistence International	Hotel stay at Fairmont Royal York for American Society for Aesthetics 08.10.18-14.10.18. To note: AN not claiming for 08.10.18 due to taking earlier flight. Converted from CAN-GBP on xe.com	784.66	
31/10/2018	Travel - Staff UK Air Fares	2018-10-31-GLASGOW APT-FLYBE.COM	144.98	
31/10/2018	Travel - Staff UK Public Transport	2018-09-05-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET - Refund for unused ticket	-47.95	
31/10/2018	Travel - Staff UK Public Transport	2018-11-14-LONDON TERMINALS-EVOLVI RAIL TICKET	47.20	
30/11/2018	Travel - Staff International Air Fares	2019-01-22-SAN FRANCISCO INTERNATIONAL APT-BRITISH AIRWAYS	3,207.22	
15/12/2018	Travel - Staff International Air Fares	2018-03-16-SHANGHAI-CTRIIP	173.64	
15/12/2018	Travel - Staff International Air Fares	2018-03-14-GUANGZHOU-CTRIIP	131.28	
15/01/2019	Travel - Staff International Air Fares	2019-05-21-DUBLIN-FLYBE.COM	98.10	
			<b>4,539.13</b>	

**Purchasing Card Transactions**

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
26/10/2018	Conference Registration Fees - UK	Advance HE. Conference attendance for Professor Alex Neill, PVC Network London 14th - 15th November 2018	220.00	
26/10/2018	Travel - Subsistence UK	Advance HE. Conference networking event for Professor Alex Neill, PVC Network London 14th - 15th November 2018	80.00	
31/10/2018	Supplies & Services - Hospitality	UoS. Working lunch with representative from Advance HE & Professor Alex Neill	7.50	
14/11/2018	Travel - Subsistence UK	Agoda.com, Hotel Stay London, Alex Neill for PVC Network Advance HE	156.95	
15/11/2018	Travel - Staff UK Public Transport	South Western Railway, train travel SOA-WAT, Alex Neill travel to London for PVC Network Advance HE	42.60	
03/12/2018	Travel - Subsistence International	Intercontinental Chengdu, hotel stay for Confucious Institute Conference for Alex Neill. Including exchange fee	312.61	Yes
21/12/2018	Travel - Subsistence International	WUN Conference Partners Ltd, hotel stay for WUN AGM for Alex Neill. 3 nights 21-24/5/19 Including exchange fee	675.41	
			<b>1,495.07</b>	

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**
**Vice-President (International) - Winnie Eley**
**Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
30/11/2018	Travel - Staff International Air Fares	2019-01-07-SINGAPORE CHANGI APT-BRITISH AIRWAYS	4,763.52	
30/11/2018	Travel - Staff UK Public Transport	2018-12-03-LONDON TERMINALS-EVOLVI RAIL TICKET	40.80	
30/11/2018	Travel - Staff UK Public Transport	2018-11-26-LONDON TERMINALS-EVOLVI RAIL TICKET	85.60	
15/12/2018	Travel - Staff International Air Fares	2019-04-23-SINGAPORE CHANGI APT-SINGAPORE AIRLINES	4,572.12	Yes
15/12/2018	Travel - Staff UK Public Transport	2018-12-03-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	42.80	
14/01/2019	Travel - Staff International Air Fares	2018-11-21-SEOUL-CTRIP	256.22	
14/01/2019	Travel - Staff International Air Fares	2018-11-19-SINGAPORE CHANGI APT-BRITISH AIRWAYS	3,656.41	
14/01/2019	Travel - Staff International Air Fares	2018-10-18-XIAMEN-CATHAY PACIFIC	2,727.41	
24/01/2019	Travel - Staff International Public Transport	Recharge costs pd by USMC on behalf of UoS - taxi fare WE	18.98	
31/01/2019	Travel - Subsistence International	Recharge costs pd by USMC on behalf of UoS - hotel costs WE	155.70	
			<b>16,319.56</b>	

**Purchasing Card Transactions**

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
27/10/2018	Travel - Subsistence International	Grand Hyatt hotel booking to attend QS APPLE meeting in Seoul for Winnie Eley from 22/11/18 to 24/11/18	356.77	
24/11/2018	Travel - Subsistence International	Grand Hyatt hotel booking to attend QS APPLE meeting in Seoul for Winnie Eley from 22/11/18 to 24/11/18 (1 night + airport transfers) (Nov statement was for two nights) + foreign exchange fee (£11.72)	437.96	
26/11/2018	Travel - Staff UK Public Transport	London taxi from Turkish Embassy to UUKi offices for two people	23.80	
26/11/2018	Travel - Staff UK Public Transport	London taxi from UUKi offices to Waterloo train station for two people	19.00	
26/11/2018	Travel - Staff UK Public Transport	London taxi to attend Turkish Embassy reception for two people	12.00	
20/12/2018	Travel - Subsistence International	Hotel charge to attend the Worldwide Universities Network AGM 2019 in Ireland for Winnie Eley from 18/05/19 to 25/05/19 (7 nights) + foreign exchange fee (£40.14)	1,499.88	
			<b>2,349.41</b>	

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2

Vice-President (Research and Enterprise) - Professor Mark Spearing

Travel and Expenses

Date	Expense Type	Narrative	Amount	Research / externally funded
02/10/2018	Travel - Staff UK Public Transport	Taxi transfer from Singapore Changi Airport to hotel / attendance at NRF FEP meeting held 3rd, 4th, 5th October 2018	15.92	
23/10/2018	Travel - Staff UK Public Transport	Taxi transfers from Singapore Changi Airport to hotel return / attendance at Mechanical Engineering Dept (NUS) Visiting Committee meeting held 23rd - 26th Oct 2018	32.44	
31/10/2018	Travel - Staff UK Public Transport	Radio Taxis (Southampton) Ltd	30.80	
31/10/2018	Travel - Staff UK Public Transport	2018-11-02-READING STATIONS-EVOLVI RAIL TICKET	21.40	
01/11/2018	Travel - Staff UK Public Transport	English Rose Collection Ltd	205.10	
08/11/2018	Travel - Staff UK Public Transport	Taxi transfers from Waterloo to hotel (with luggage) for the Russell Group PVC's for Research meeting in London and taxi transfer home from train station	19.00	
14/11/2018	Travel - Staff UK Public Transport	Taxi transfer from train station home following attendance at meeting in London with UKRI/NERC	11.00	
15/11/2018	Travel - Staff UK Public Transport	Taxi transfer from train station home following meetings in London with RI Capital and Equipment SAT and at The Royal Society of Chemistry	12.00	
19/11/2018	Travel - Staff UK Public Transport	Taxi transfer from train station home following meeting in London with NCUB	9.50	
21/11/2018	Travel - Staff UK Public Transport	Taxi transfer from train station home following meeting in London	11.00	
27/11/2018	Travel - Staff UK Public Transport	Taxi transfer from train station home following LASA annual conference in Birmingham	10.00	
29/11/2018	Travel - Staff UK Public Transport	Taxi transfer from train station home following attendance at THE Awards as guest of HUAWEI	9.70	
30/11/2018	Travel - Staff UK Public Transport	2018-11-21-LONDON TERMINALS-EVOLVI RAIL TICKET	40.90	
30/11/2018	Travel - Staff UK Public Transport	2018-11-29-LONDON TERMINALS-EVOLVI RAIL TICKET	40.90	
30/11/2018	Travel - Staff UK Public Transport	2018-11-29-LONDON TERMINALS-EVOLVI RAIL TICKET	40.90	
30/11/2018	Travel - Staff UK Public Transport	2018-11-27-BIRMINGHAM INTERNATIONAL-EVOLVI RAIL TICKET	184.50	
30/11/2018	Travel - Staff UK Public Transport	Radio Taxis (Southampton) Ltd	74.10	
04/12/2018	Travel - Staff UK Public Transport	Taxi transfer from train station home following meeting in London with The Times and BAE Systems	9.00	
06/12/2018	Travel - Staff UK Public Transport	Taxi transfer from train station home following meeting in London with UKRI	9.00	
12/12/2018	Travel - Staff UK Public Transport	Bus transfer home from train station following meeting in London with Strategy International	2.00	
12/12/2018	Supplies & Services - Hospitality	Dinner entertaining CEO University of Singapore to discuss NUS & SMMI relationship, ie Marine autonomy, onship robotics, regs and compliance	148.60	
15/12/2018	Travel - Staff UK Public Transport	2018-12-03-LONDON TERMINALS-EVOLVI RAIL TICKET	47.20	
15/12/2018	Travel - Staff UK Public Transport	2018-12-06-LONDON TERMINALS-EVOLVI RAIL TICKET	85.60	
15/12/2018	Travel - Staff UK Public Transport	2018-12-12-LONDON TERMINALS-EVOLVI RAIL TICKET	40.90	
31/12/2018	Travel - Subsistence UK	2018-12-03-LONDON-MILLENNIUM GLOUCESTER LONDON	151.20	
31/12/2018	Travel - Subsistence UK	2018-12-03-LONDON-MILLENNIUM GLOUCESTER LONDON	6.98	

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**

31/12/2018	Travel - Staff UK Public Transport	Radio Taxis (Southampton) Ltd	33.40	
15/01/2019	Travel - Staff International Air Fares	2019-02-05-PARIS CHARLES DE GAULLE APT-FLYBE.COM	107.40	
15/01/2019	Travel - Staff UK Public Transport	2018-11-29-LONDON TERMINALS-EVOLVI RAIL TICKET	-24.90	
18/01/2019	Travel - Staff International Air Fares	National University of Singapore (Dept. of Mechanical Engineering)	-3,245.40	
			-	<b>1,859.86</b>

**Purchasing Card Transactions**

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
04/09/2018	Supplies & Services - Hospitality	BREWHOUSE AND KITCHEN [HOSTED DINNER MEETING by Simon Mark Spearing WITH Executives from HARBIN ENGINEERING UNIVERSITY	168.95	
07/09/2018	Travel - Subsistence UK	HOTEL ON BOOKING.COM - 1 night's stay in hotel accommodation in London for Mark Spearing to attend FiBreMoD Mid-Term and consortium meetings on 11th & am on 12th November 2018 and The Russell Group EU Advisor	218.15	
07/09/2018	Travel - Subsistence UK	CLUB QUARTERS LINC - 1 night's stay in hotel accommodation in London to attend Russell Group PVC's for Research meeting ending at 9.30pm on 7th and continuation of the meeting the following day on 8th Nov 20	283.20	
14/09/2018	Travel - Subsistence UK	FRASER SUITES GLAS - 1 night accommodation for Simon Mark Spearing to attend 37th Conference of Rectors and Presidents of European Universities of Technology held in Glasgow 14th and 15th September 2018	89.00	
14/09/2018	Travel - Staff UK Public Transport	OYSTER AUTO-TOP up - automatic Oyster card top up when Simon Mark Spearing passes through the London underground turnstyle and the card has run out of its £20.00 credit, it will automatically top up the card	20.00	
21/11/2018	Travel - Staff UK Public Transport	OYSTER AUTO-TOP up - £20 automatic Oyster card top up. When card runs out of credit and passes through the London underground turnstyle, card automatically tops up with £20.	20.00	
14/12/2018	Travel - Staff UK Public Transport	OYSTER AUTO-TOP UP - £20 automatic Oyster card top up. When card runs out of credit and passes through the London underground terminal, card automatically tops up with £20.	20.00	
			<b>819.30</b>	

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**
**Chief Operating Officer - Ian Dunn**
**Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
10/10/2018	Travel - Car Parking	Parking at Grateley Station for train to London for meeting with KPMG		8.60
18/10/2018	Travel - Staff UK Public Transport	Rail to London		49.60
31/10/2018	Travel - Staff UK Public Transport	2018-10-24-ZONE R1256 ZONESB-EVOLVI RAIL TICKET		50.20
06/11/2018	Travel - Car Parking	Parking at Grateley Station for train to London to attend University of Southampton Leadership Briefing Dinner		5.90
22/11/2018	Travel - Staff International Public Transport	Airport Express from Hong Kong International Airport to Hong Kong - Meetings with The Chinese University of Hong Kong		11.41
24/11/2018	Travel - Staff UK Public Transport	Rail to London		31.35
25/11/2018	Travel - Staff International Public Transport	Airport Express from Hong Kong to HK International Airport - Meetings with The Chinese University of Hong Kong		11.46
30/11/2018	Travel - Staff UK Public Transport	2018-10-23-CAMBRIDGE-EVOLVI RAIL TICKET - refund of unused ticket		-40.80
30/11/2018	Travel - Staff UK Public Transport	2018-10-24-ZONE R1256 ZONESB-EVOLVI RAIL TICKET - refund of unused ticket		-34.20
30/11/2018	Travel - Staff UK Public Transport	2018-10-24-GRATELEY-EVOLVI RAIL TICKET - refund of unused ticket		-40.80
30/11/2018	Travel - Staff International Air Fares	2019-01-07-SINGAPORE CHANGI APT-SINGAPORE AIRLINES		-4,521.31
06/12/2018	Travel - Staff UK Public Transport	Rail to London		74.10
12/12/2018	Travel - Subsistence UK	Lunch for Interview Panel for the recruitment of University of Southampton Chief Information Officer		25.48
15/12/2018	Travel - Staff International Air Fares	2019-04-23-SINGAPORE CHANGI APT-SINGAPORE AIRLINES		4,572.12
15/01/2019	Travel - Staff UK Public Transport	2019-01-10-ZONE R1256 ZONESB-EVOLVI RAIL TICKET		79.10
24/01/2019	Travel - Staff International Public Transport	Recharge costs pd by USMC on behalf of UoS - taxi fare ID		18.98
24/01/2019	Travel - Staff International Public Transport	Recharge costs pd by USMC on behalf of UoS - taxi fare ID/WE		58.83
				<b>360.02</b>

**Purchasing Card Transactions**

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
22/11/2018	Travel - Subsistence International	Tourism Tax (Hotel Jen Puteri Harbour) MYR 20 @ 5.347500 (£3.74) Plus FX Fee £0.10		3.84
				<b>3.84</b>

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**

Dean of Faculty, Arts and Humanities - Professor Paul Whittaker

**Travel and Expenses**

<b>Date</b>	<b>Expense Type</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
30/11/2018	Travel - Staff UK Public Transport	2018-11-29-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	48.50	
15/01/2019	Travel - Staff UK Public Transport	2018-11-29-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	-37.50	
			<b>11.00</b>	

**Purchasing Card Transactions**

<b>Date</b>	<b>Purchasing card expenditure</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
22/11/2018	Travel - Car Parking	Parking at Southampton Airport. Travelled to Manchester for Glad conference at Manchester University	32.50	
			<b>32.50</b>	

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**

**Dean of Faculty, Medicine - Professor Diana Eccles**

**Travel and Expenses**

<b>Date</b>	<b>Expense Type</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
31/10/2018	Travel - Staff UK Public Transport	2018-10-23-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	31.85	
15/12/2018	Travel - Staff UK Public Transport	2018-12-03-OXFORD-EVOLVI RAIL TICKET	24.45	
15/01/2019	Travel - Staff UK Public Transport	2019-01-14-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	62.10	Yes
			<b>118.40</b>	

**Purchasing Card Transactions**

<b>Date</b>	<b>Purchasing card expenditure</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
26/09/2018	Supplies & Services - Hospitality	Kohinoor of Kerala - evening meal following FoM Operational Board Away Day, 26-27th September 2018 for members of Board:14 people	433.15	
25/11/2018	Travel - Staff International Public Transport	Blue Shuttle Taxi Travel whilst attending Risk Reducing Surgery Meeting in Reykjavik, Iceland. To be reimbursed by ORBS Conferences Ltd	113.73	Yes
			<b>546.88</b>	



**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**

**Dean of Faculty, Environmental and Life Sciences - Professor Rachel Mills**

**Travel and Expenses**

<b>Date</b>	<b>Expense Type</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
30/11/2018	Travel - Subsistence UK	2018-11-12-LONDON-PREMIER INN LONDON COUNTY HALL	164.20	
30/11/2018	Travel - Subsistence UK	2018-11-29-LONDON-TRAVELODGE LONDON CITY ROAD	166.50	
30/11/2018	Travel - Staff UK Public Transport	2018-11-30-SOUTHAMPTON CENTRAL-EVOLVI RAIL TICKET	44.60	
30/11/2018	Travel - Staff UK Public Transport	2018-11-30-ZONE R1234*ZONES-EVOLVI RAIL TICKET	12.70	
30/11/2018	Travel - Staff UK Public Transport	2018-11-27-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	90.80	
30/11/2018	Travel - Staff UK Public Transport	2018-11-29-LONDON TERMINALS-EVOLVI RAIL TICKET	43.60	
30/11/2018	Travel - Staff UK Public Transport	2018-11-29-ZONE R1234*ZONES-EVOLVI RAIL TICKET	13.70	
30/11/2018	Travel - Staff UK Public Transport	2018-11-29-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	43.60	
30/11/2018	Travel - Staff UK Public Transport	2018-11-29-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	4.90	
30/11/2018	Travel - Staff UK Public Transport	2018-11-27-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	56.40	
15/12/2018	Travel - Staff UK Public Transport	2018-12-04-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	90.80	
15/01/2019	Travel - Staff UK Public Transport	2018-11-27-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	-74.80	
15/01/2019	Travel - Staff UK Public Transport	2018-11-29-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	-27.60	
			<b>629.40</b>	

**Purchasing Card Transactions**

<b>Date</b>	<b>Purchasing card expenditure</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
	No purchasing card transactions during this period			
			<b>0.00</b>	

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**
**Dean of Faculty, Engineering and Physical Sciences - Professor Bashir M Al-Hashimi**
**Travel and Expenses**

Date	Expense Type	Narrative	Amount	Research / externally funded
26/09/2018	Travel - Staff UK Public Transport	Underground costs incurred respectively Overnight for RA Eng Membership Committee - 26/09/2018, RA Eng First Membership Committee - 27/09/2018 & Royal Dutch Shell Annual Reception - 01/10/2018	38.10	
13/09/2018	Travel - Staff UK Public Transport	Taxi Cost for eFutures Workshop in Cambridge- station to venue and subsequent return - 19/09/2018	17.90	Yes
18/09/2018	Travel - Staff UK Public Transport	London Underground cost incurred whilst attending RAEng AGM Meeting and Prime Collaboration London + ARM ECS Celebration -19/09/2018	25.40	Yes
18/09/2018	Travel - Subsistence UK	£ 4.50 Refreshments Costs -18/09/2018 for RA Eng AGM and Prime Collaboration + £ 11.54 Refreshments Costs - 19/09/2018 on way to ARM ECS Celebration Event in Cambridge	16.04	Yes
18/09/2018	Travel - Subsistence UK	Refreshments incurred whilst in London for RA Eng AGM and Prime Collaboration	4.40	Yes
22/09/2018	Travel - Subsistence UK	Overnight accomodation to attend Muslim Award Ceremony in Manchester	182.00	Yes
23/09/2018	Travel - Car Parking	Parking incurred for Muslim Award Ceremony	24.00	Yes
26/09/2018	Travel - Subsistence UK	Dinner cost incurred whilst in London overnight for RA Eng First Membership Committee	25.75	
26/09/2018	Travel - Subsistence UK	Refreshments purchased whilst in London ahead of RA Eng First Membership Committee	1.20	
27/09/2018	Travel - Subsistence UK	Refreshments Costs in London for RA Eng First Membership Committee meeting	5.34	
27/09/2018	Travel - Staff UK Hired Vehicle	Enterprise RAC UK Ltd (Bitterne). Travel to award event in Manchester for 3 colleagues	142.90	Yes
02/10/2018	Travel - Subsistence UK	Refreshments cost incurred whilst in London for RA Eng Fellows Dinner	4.35	
08/11/2018	Travel - Staff UK Public Transport	English Rose Collection Ltd	460.42	Yes
30/11/2018	Travel - Staff UK Public Transport	2018-11-22-LONDON TERMINALS-EVOLVI RAIL TICKET	46.60	
15/12/2018	Travel - Staff UK Public Transport	2018-12-20-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	90.80	
15/12/2018	Travel - Staff UK Public Transport	2018-12-07-LONDON TERMINALS-EVOLVI RAIL TICKET	43.60	
			<b>1,128.80</b>	

**Purchasing Card Transactions**

Date	Purchasing card expenditure	Narrative	Amount	Research / externally funded
03/09/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 03/09	11.73	
06/09/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 06/09	11.73	
12/09/2018	Travel - Subsistence UK	Uppercrust - Reading Station refreshments en route to EPSRC meeting	7.19	
13/09/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 13/09	11.73	
13/09/2018	Supplies & Services - Hospitality	Pumpkin Coffee refreshments en route to event in Cambridge	5.20	
13/09/2018	Travel - Staff UK Public Transport	London Underground ticket purchase enrout to event in Cambridge	9.80	
13/09/2018	Travel - Subsistence UK	Bagel Factory refreshmentson return from eFutures ECR event in Cambridge	7.94	Yes
18/09/2018	Supplies & Services - Hospitality	Dinner at The Ivy Brasserie, London following RAEng Annual General meeting. Dinner for Bashir Al-Hashimi and guest, Uni of Newcastle	70.20	Yes
20/09/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 20/09	11.73	

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26/09/2018	External IT/Data Information Services	Apple itunes icloud storage	2.49
27/09/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 27/09	11.73
04/10/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 08/10	11.73
10/10/2018	Travel - Subsistence UK	Bagel Factory refreshments enroute to an evening with Industry Professionals	7.84
11/10/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 15/10	11.73
18/10/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 22/10	11.73
22/10/2018	Membership Fees and Subscriptions	IEE Membership renewal for 2019	181.64
25/10/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 29/10	11.73
01/11/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 05/11	11.73
08/11/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 12/11	11.73
15/11/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 18/11	11.73
20/11/2018	Conference Registration Fees - UK	Techworks Gala Dinner & Awards Ceremony 2018. Students and Bashir Al Hashimi nominated for award	509.84 Yes
20/11/2018	Conference Registration Fees - UK	Techworks Gala Dinner & Awards Ceremony 2018. Students and Bashir Al Hashimi nominated for award	509.84 Yes
21/11/2018	Supplies & Services - Hospitality	Milk and More refund	-3.91
21/11/2018	Supplies & Services - Hospitality	Milk and More refund	-3.91
21/11/2018	Supplies & Services - Hospitality	Milk and More refund	-3.91
21/11/2018	Supplies & Services - Hospitality	Milk and More refund	-3.91
22/11/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 25/11	11.73
26/11/2018	Supplies & Services - Hospitality	Dinner at the Crown with guest from Hong Kong Polytechnic University	22.90
29/11/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 03/12	11.73
06/12/2018	Supplies & Services - Hospitality	Milk and More. Cost of Milk for visitors w/c 10/12	11.73
06/12/2018	Travel - Staff UK Public Transport	London Oyster Card Top Up	15.00
07/12/2018	Supplies & Services - Hospitality	Dinner at Nandos for Bashir Al Hashimi and two guests UKEF regarding ECS Student Recruitment and UG Scholarship	39.35

1,549.54

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**

**Dean of Faculty, Social Sciences - Professor Jane Falkingham**

**Travel and Expenses**

<b>Date</b>	<b>Expense Type</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
15/12/2018	Travel - Staff International Air Fares	2019-02-13-VENICE MARCO POLO APT-BRITISH AIRWAYS	129.14	Yes
15/12/2018	Travel - Staff UK Air Fares	2018-11-15-EDINBURGH-FLYBE	-217.88	Yes
31/12/2018	Travel - Staff International Air Fares	2019-02-06-NAIROBI JOMO KENYATTA INTERNATIONAL APT-BRITISH AIRWAYS	2,199.42	Yes
15/01/2019	Travel - Staff International Air Fares	2019-01-25-MUMBAI-BRITISH AIRWAYS	3,124.32	
15/01/2019	Travel - Staff International Air Fares	2019-01-20-BERLIN TEGEL APT-BRITISH AIRWAYS	30.00	Yes
15/01/2019	Travel - Staff International Air Fares	2019-01-20-BERLIN TEGEL APT-BRITISH AIRWAYS	30.00	Yes
15/01/2019	Travel - Staff International Air Fares	2019-01-20-BERLIN TEGEL APT-BRITISH AIRWAYS	168.62	Yes
15/01/2019	Travel - Subsistence International	2019-02-06-NAIROBI-TRIBE HOTEL	715.44	Yes
			<b>6,179.06</b>	

**Purchasing Card Transactions**

<b>Date</b>	<b>Purchasing card expenditure</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
10/10/2018	Travel - Subsistence UK	Refreshments for four people attending the first lecture in the New Population and Migrations Public Lecture Series in London	12.30	Yes
10/10/2018	Travel - Staff UK Public Transport	Train to London - tickets for 3 people attending the New Population and Migrations Public Lecture Series in London	79.05	Yes
17/10/2018	Travel - Staff International Public Transport	Train in Den Haag. Attending EAPS Council Meeting, NIDI, The Hague	8.60	
21/11/2018	Travel - Staff UK Public Transport	Travel to London for 2nd lecture in the University 'New Population and Migrations Public Lecture Series' in London	42.60	
03/12/2018	Travel - Staff UK Public Transport	Train to London, attending a Farewell Dinner at the House of Lords	39.90	
			<b>182.45</b>	

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**

**Executive Director of Human Resources - Anne-Marie Sitton**

**Travel and Expenses**

<b>Date</b>	<b>Expense Type</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
		No travel and expenses during this period		
			<b>0.00</b>	

**Purchasing Card Transactions**

<b>Date</b>	<b>Purchasing card expenditure</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
		Does not have purchasing card		

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2**

**Executive Director of Finance and Planning - Sarah Pook**

**Travel and Expenses**

<b>Date</b>	<b>Expense Type</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
30/11/2018	Travel - Staff UK Public Transport	2018-12-06-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	65.10	
			<b>65.10</b>	

**Purchasing Card Transactions**

<b>Date</b>	<b>Purchasing card expenditure</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
	Does not have purchasing card			

**University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2018/19 Qtr 2****Pro Vice-Chancellor, Internal Partnerships - Professor Mandy Fader****Travel and Expenses**

<b>Date</b>	<b>Expense Type</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
16/08/2018	Travel - Staff UK Public Transport	Taxi from train station to Portland Square in Bristol for meeting	7.00	
16/08/2018	Travel - Staff UK Public Transport	Travel to So'ton train station for meeting in Bristol	8.40	
07/11/2018	Travel - Staff UK Public Transport	Travel from Hilton Hotel (Chilworth) related to VC recruitment	5.20	
			<b>20.60</b>	

**Purchasing Card Transactions**

<b>Date</b>	<b>Purchasing card expenditure</b>	<b>Narrative</b>	<b>Amount</b>	<b>Research / externally funded</b>
05/10/2018	Equip & Furn Purchase - Other Equip	Emergency purchase of research equipment	191.52	Yes
11/10/2018	Equip & Furn Purchase - Other Equip	Credit from erroneous purchases	-21.92	Yes
			<b>169.60</b>	