

## 4 day Research & Presentation Skills Training Form 10/11

Surname: .....

Forename(s): .....

ID Number: .....

Email: .....

School: .....

Start Date: dd/mm/yy .... / ..... / .....

This form should be completed following discussion with your supervisory team about your training needs. (NB there may be additional forms which your discipline requires you to complete in respect of training needs/skills analysis.)

Students will be allocated to groups on a FIRST COME FIRST SERVE BASIS, and confirmation will be sent by e-mail. It is therefore important that you **return your completed form to your School Office** as soon as possible.

For further details of these courses, and other skills training and development opportunities, please visit our website: [www.southampton.ac.uk/RDGC](http://www.southampton.ac.uk/RDGC)

Request  
Exemption  
✓

(See overleaf for  
guidance on seeking  
exemption)

⊙ **Research and Presentations Skills Development  
(Intensive 4-day course)**

SCHEDULING INFORMATION: students will be allocated automatically to one of the following weeks. Please keep as many of these dates free as possible to ensure maximum chance of attendance. If any week is **impossible** for you, please indicate by deleting it below.

Week 1 1-4 Nov 2010	Week 5 21-24 March 2011
Week 2 6-9 Dec 2010	Week 6 11-14 April 2011
Week 3 10-13 Jan 2011	Week 7 23-26 May 2011
Week 4 24-27 Jan 2011	Week 8 20-23 June 2011

Signed (Student): ..... Date: .....

Signed (Supervisor): ..... Date: .....

For Office Use only:

Received in School Office

Received by Researcher Development  
Graduate Centre

(dd/mm)	approved:
(dd/mm)	

