Programme Specification

MSc Audiology
MSc Audiology (with Clinical Placement) 2018/19

This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.

Awarding Institution	University of Southampton
Teaching Institution	University of Southampton
Mode of study	Full time
Duration	1 year (MSc Audiology); 2 years (MSc Audiology with Clinical Placement)
Accreditation details	The MSc in Audiology (with Clinical Placement) and PG Diploma (Audiology with Clinical Placement) are accredited by the Registration Council of Clinical Physiologists (RCCP)
Final award	MSc in Audiology or MSc in Audiology (with Clinical Placement)
Name of award	Audiology
Interim Exit Awards	PG Certificate, PG Diploma and PG Diploma Audiology (with Clinical Placement)
FHEQ level of final award	7
UCAS code	N/A
QAA Subject Benchmark or other external reference	QAA Masters Degree Characteristics (2010), QAA Benchmark Statement for Audiology (2006), BAA's Higher Training Scheme pre-requisites and module specifications, BAA's Scope of Practice for Healthcare Science Practitioners (2014)
Programme Lead	Dr Steven Bell
Date specification was written	Updated 11-Mar-2015
Date programme was validated	3rd June 2015
Date specification last updated	September 2016

Programme Overview

Brief outline of the programme

The MSc in Audiology aims to combine Master's level science education with practical training which provides a basis for work in the clinical field in Audiology. This is the longest-running master's degree in Audiology in the UK and has consistently produced leaders in the field both in the UK and abroad. It will serve as preparation to undertake research in this field. We are a small and friendly teaching team who you will be getting to know during the intensive one-year programme. As part of a relatively small cohort of master's students, you will be working hard during the year, but it will also be an opportunity to get to know your student and teaching colleagues and to immerse yourself in this fascinating area. The MSc in Audiology (with clinical placement) is a Master's programme that combines the MSc in Audiology with a 40-week clinical placement allowing completion of the Certificate of Clinical Competence, conferring eligibility to apply for registration with the Registration Council for Clinical Physiologists; see Terms of Placement in Appendix A.

The programme can be undertaken full-time. The programme consists of taught modules and a research project. Taught modules are divided into "foundation sciences" and "advanced modules", with foundation science modules being pre-requisites for advanced modules unless you are exempted through accredited prior learning (see below). For all students, four "foundation sciences" modules must be completed during semester 1. Additional 7.5/15 ECTS/CATS "advanced" modules comprise the remainder of the MSc programme.

Learning and teaching

- Lectures
- Interactive tutorials
- Self-directed individual study
- Problem-based learning based around group tasks in relevant scientific and healthcare topics
- Computing laboratories

- Practical teaching sessions
- Formative teaching clinics

Assessment

- Formative assessment via targeted assignments, on-line quizzes, presentations and computing lab work and via other methods indicated above.
- Summative assessment via individual assignments
- Summative assessment via individual reflective writing
- Summative assessment of formal seen and unseen examination
- Summative assessment of research dissertation and development of project management skills

As a research-led University, we undertake a continuous review of our programmes to ensure quality enhancement and to manage our resources. As a result, this programme may be revised during a student's period of registration; however, any revision will be balanced against the requirement that the student should receive the educational service expected. Please read our Disclaimer to see why, when and how changes may be made to a student's programme.

Programmes and major changes to programmes are approved through the University's programme validation process which is described in the University's quality handbook.

Educational Aims of the Programme

The aims of the programme are:

- To meet your academic and clinical training needs for registration as a Clinical Physiologist in the field of Audiology (for MSc with Clinical Placement pathway only) or to enable your further professional and scientific development in Audiology and related healthcare disciplines (non-Clinical Placement pathway)
- To provide you with theoretical background for clinical work or research in Audiology and related disciplines.
- To provide you with practical training to underpin the theoretical work and ensure that you have a basic entry level of skill for in-service training as an audiologist, health care scientist or hearing aid dispenser
- To develop your critical faculties, team working and project management skills by undertaking extended group problem-solving activities and conducting a substantial individual original research project
- The Postgraduate Certificate is suitable for you if you wish to study within the academic discipline without full clinical training, group problem-solving activities or research project. The Diploma is suitable for you if you wish to study within the academic discipline and undertake group problem-solving activities and clinical training but do not wish to carry out a research project.

Programme Learning Outcomes

Knowledge and Understanding

Having successfully completed this programme you will be able to demonstrate knowledge and understanding of:

- A1. A systematic understanding of the physical, physiological and psychophysical bases of hearing and vestibular sciences applicable to audiology and related health care sciences.
- A2. A basic understanding of general principles of health care sciences, especially in the broad area of clinically applied physiology.
- A3. Understanding of the main assessment procedures used with adults and children in audiology, their scientific justification and the corresponding evidence base
- A4. Basic understanding of acoustics and instrumentation relevant to audiology and related health care disciplines.
- A5. Appreciation of the difficulties experienced by people with problems of hearing or balance, their consequences for everyday living
- A6. Detailed understanding of the main methods for rehabilitation of adults and children with problems of hearing or balance including their underlying principles and the evidence base to support efficacy of interventions and therapies.
- A7. Awareness of common methods of medical and surgical treatment of disorders of hearing and balance, and their effectiveness.
- A8. Basic understanding of research methods applicable to audiology including statistical design and analysis of experiments involving human subjects.
- A9. Understanding of the need for a structured scientific approach to patient examination, assessment and management; how this may require modification to match individual patients.

For students on the MSc with clinical placement, Learning outcomes include:

- A10. Demonstrate safe, effective and patient-centred practice, as part of a multidisciplinary team, in the set of procedures and appointment types defined in the syllabus below and with reference to appropriate national and local standards of practice such as published by the British Society of Audiology and British Academy of Audiology
- A11. Reflect critically on, and self-motivate learning related to, your practice, your experiences, the feedback you receive and the feedback you give

Teaching and Learning Methods
- Lectures
- Interactive tutorials
- Self-directed individual study
- Problem-based learning based around group tasks in relevant scientific and healthcare topics

Assessment methods
- Formative assessment via targeted assignments, on-line quizzes, presentations and computing lab work and via other methods indicated above.
- Summative assessment via individual assignments
- Summative assessment via individual reflective writing
- Summative assessment of formal examination

Subject Specific Intellectual and Research Skills

Having successfully completed this programme you will be able to:
- B1. Approach problem solving by identifying information needs and assembling information from different sources in order to build a clear overall picture of a complex problem and potential solutions, particularly as these related to health care science.
- B2. Synthesise and analyse information and ideas and to apply creative and original thought in order to propose appropriate new solutions to complex problems.
- B3. Evaluate different types of information critically in a variety of different formats (including patient history, individual medical reports, research publications, technical manuals, standards, government documents), appreciating uncertainty and evaluating risks.
- B4. Make use of existing theories and concepts and to be able to apply them independently to new problems and situations.

Teaching and Learning Methods
- Lectures
- Interactive tutorials
- Self-directed individual study
- Problem-based learning based around group tasks in relevant scientific and healthcare topics
- Computing laboratories
- Practical teaching sessions
- Formative teaching clinics

Assessment methods
- Formative assessment via targeted assignments, on-line quizzes, presentations and computing lab work and via other methods indicated above.
- Summative assessment via individual assignments
- Summative assessment via individual reflective writing
- Summative assessment of formal seen and unseen examination
- Summative assessment of research dissertation and development of project management skills

Transferable and Generic Skills

Having successfully completed this programme you will be able to:

- C1. Be an independent learner.
- C2. Be able to solve problems.
- C3. Develop relevant information processing skills (including IT skills) including literature searching, abstracting documents, and collating information for the purposes of technical writing.
- C4. Manipulate data (including IT skills), including analysis of data, application of statistical methods and interpretation of results.
- C5. Communicate information via oral and written presentation, including scientific writing and professional interaction with patients.

- C6. Develop skills in decision-making, initiative-taking, self-motivation and direction, personal responsibility.
- C7. Manage your time via safe and effective project planning and execution, time management, group and team working skills.

Teaching and Learning Methods

- Problem-based learning modules, which help to facilitate group working skills.
- IT and information processing skills will be developed via project work, research methods teaching and computing lab support to taught modules
- Information processing skills more generally will be developed through research methods and project teaching, and via problem-based learning modules
- Communication skills will be developed via group tutorials, practical skills teaching and interactive case seminars.

Assessment methods

- Formative assessment of assignments, clinics and project development work

Subject Specific Practical Skills (optional)

Having successfully completed this programme you will be able to:
- Conduct assessments, observe behaviour and responses, record and interpret data in forms appropriate to audiological and related healthcare science at a basic level of competence.
- Make simple informed judgements, give basic practical advice and design practical solutions to problems in the field of audiology.
- Communicate results, information and ideas in appropriate formats for audiology or related healthcare science.
- Demonstrate professional and inter-professional team working ability in the context of health care.

Programme Structure

Typical course content

The programme consists of taught modules and a research project. Taught modules are further divided into "foundation sciences" and "advanced modules", with foundation science modules being pre-requisites for advanced modules unless you are exempted through accredited prior learning (see below). The programme can be undertaken full-time or part-time. The minimum time for completion of the programme will be one year; the maximum time will be five years. You will undertake foundation sciences modules for the Postgraduate Certificate. The Postgraduate Diploma and MSc require you to complete further taught modules. The MSc also requires students to complete a research project. Foundation science modules are delivered in parallel during semester 1 (October to January), whereas advanced modules are delivered separately in short concentrated blocks. Advanced modules may be taken individually by external students not registered for an award for continuing professional development or by other students within the University of Southampton subject to resources being available.

Programme details

For all students, the following four "foundation sciences" modules must be completed during semester 1. The mapping of modules to programme learning outcomes can be found in Appendix 2. The mapping of modules to key dimensions of learning can be found in Appendix 3.

1. AUDI6009 - Physiology and Psychology of Hearing (7.5/15 ECTS/CATS) - Compulsory
2. AUDI6006 - Clinical Audiology 1 (7.5/15 ECTS/CATS) - Compulsory and Core
3. AUDI6004 - Applied Research Methods (7.5/15 ECTS/CATS) - Compulsory
4. AUDI6010 - Rehabilitation of auditory disorders (7.5/15 ECTS/CATS) - Compulsory and Core

Additional 7.5/15 ECTS/CATS "advanced" modules comprise the remainder of the taught component of the MSc programme. These have the following common elements:

-Modules are open to external students with relevant healthcare backgrounds and marketed accordingly.
-Modules may either be via local or distance delivery.
-Modules normally run via a combination of individual and group work.

5. AUDI6011 - Clinical Audiology 2 (7.5/15 ECTS/CATS) – Compulsory and Core
6. AUDI6012 - Fundamentals of Auditory Implants (7.5/15 ECTS/CATS) - Compulsory
7. AUDI6007 - Paediatric Audiology (7.5/15 ECTS/CATS) - Compulsory
8. AUDI6008 - Assessment and Management of Vestibular Disorders (7.5/15 ECTS/CATS) - Compulsory

In order to obtain the MSc, a research project (FEEG6012 worth 60 credits; 30/60 ECTS/CATS - Core) must also be undertaken. The project must be completed during the summer, with a deadline for submission of mid-September. Successful completion of module 3 (applied research methods) is a pre-requisite for starting the project.

In addition, a Clinical Placement pathway for the PG Diploma and MSc is available (AUDI6013 - Core); students on that pathway take the non-credit bearing 'Audiology Placement' module in Year 2 of the programme, which includes a 40-week clinical placement. See Terms of Placement in Appendix A. Students are allowed a single attempt at the Audiology Placement; those who are unsuccessful can exit with MSc (Audiology) or PG Diploma, depending on whether they have successfully completed the research project.

Additional Costs

Students are responsible for meeting the cost of essential textbooks, and of producing such essays, assignments, laboratory reports and dissertations as are required to fulfil the academic requirements for each programme of study. Costs that students registered for this programme typically also have to pay for are included in Appendix 4.

In some cases, coursework and/or projects may be submitted electronically. Where it is not possible to submit electronically students will be liable for printing costs, which are detailed in the individual Module Profile and can be found in Appendix 4.

Progression Requirements

The programme follows the University's regulations for Progression, Determination and Classification of Results: Standalone Masters Programmes as set out in the University Calendar (http://www.calendar.soton.ac.uk/sectionIV/sectIV-index.html) and in particular at http://www.calendar.soton.ac.uk/sectionIV/progression-regs-standalonemasters.html and http://www.calendar.soton.ac.uk/sectionIV/credit-bearing-progs.html
Faculty specific regulations for Standalone Masters can be found here http://www.calendar.soton.ac.uk/sectionVIII/fee-sam.html

Intermediate exit points (where available)

You will be eligible for an interim exit award if you complete part of the programme but not all of it, as follows:

Qualification	**Minimum overall credit in ECTS/CATS credits**	**Minimum ECTS/CATS credits required at level of award**
Postgraduate Diploma Audiology (with Clinical Placement)	60/120 (not including Research Project)	60/120 (not including Research Project)
Postgraduate Diploma	at least 60/120	45/90
Postgraduate Certificate	at least 30/60	20/40

Support for student learning

There are facilities and services to support your learning some of which are accessible to students across the University and some of which will be geared more particularly to students in your particular Faculty or discipline area.

The University provides:

- library resources, including e-books, on-line journals and databases, which are comprehensive and up-to-date; together with assistance from Library staff to enable you to make the best use of these resources
- high speed access to online electronic learning resources on the Internet from dedicated PC Workstations onsite and from your own devices; laptops, smartphones and tablet PCs via the Eduroam wireless network. There is a wide range of application software available from the Student Public Workstations.
- computer accounts which will connect you to a number of learning technologies for example, the Blackboard virtual learning environment (which facilitates online learning and access to specific learning resources)
- standard ICT tools such as Email, secure Filestore and calendars.
- access to key information through the MySouthampton Student Mobile Portal which delivers timetables, Module information, Locations, Tutor details, Library account, bus timetables etc. while you are on the move.
- IT support through a comprehensive website, telephone and online ticketed support and a dedicated helpdesk in the University Library, Highfield Campus
- Enabling Services offering support services and resources via a triage model to access crisis management, mental health support, and counselling.
- Assessment and support (including specialist IT support) facilities if you have a disability, long term health problem or Specific Learning Difficulty (e.g dyslexia).
- the Student Services Centre (SSC) to assist you with a range of general enquiries including financial matters, accommodation, exams, graduation, student visas, ID cards
- Career Destinations, advising on job search, applications, interviews, paid work, volunteering and internship opportunities and getting the most out of your extra-curricular activities alongside your degree programme when writing your CV
- Other support that includes health services (GPs), chaplaincy (for all faiths), and 'out of hours' support for students in Halls (18.00 – 08.00).
- a Centre for Language Study, providing assistance in the development of English language and study skills for non-native speakers.

The Students' Union provides

- an academic student representation system, consisting of Course Representatives, Academic Presidents, Faculty Officers and the Vice-President Education; SUSU provides training and support for all these representatives, whose role is to represent students' views to the University.
- opportunities for extracurricular activities and volunteering
- an Advice Centre offering free and confidential advice including support if you need to make an academic appeal
- Support for student peer-to-peer groups, such as Nightline.

Methods for evaluating the quality of teaching and learning

You will have the opportunity to have your say on the quality of the programme in the following ways:

- Completing student evaluation questionnaires for each module of the programme
- Acting as a student representative on various committees, e.g. Staff: Student Liaison Committees, Faculty Programmes Committee OR providing comments to your student representative to feed back on your behalf.
- Serving as a student representative on Faculty Scrutiny Groups for programme validation
- Taking part in programme validation meetings by joining a panel of students to meet with the Faculty Scrutiny Group

The ways in which the quality of your programme is checked, both inside and outside the University, are:

- Regular module and programme reports which are monitored by the Faculty
- Programme validation, normally every five years.
- External examiners, who produce an annual report
- Professional body accreditation
- A national Research Assessment Exercise (our research activity contributes directly to the quality of your learning experience)
- Institutional Review by the Quality Assurance Agency

Career Opportunities

We are confident that the educational experience we have given you provides a solid foundation on which to build a successful career, whether it is in Audiology or elsewhere. You should consider, however, that learning is a lifetime experience and you should not regard your education finished at the end of your programme of study. Continuing professional development (CPD) via short courses, postgraduate diplomas and/or degrees and corporate membership of a professional institution may be of interest.

We provide support to final year students with their future careers, so every effort is made to help you secure employment after leaving University. Students are encouraged to start job-seeking early in their final year using resources such as the University Careers Advisory Service (http://www.soton.ac.uk/careers/). There will be a range of employability events for all students throughout the year, including the opportunity to meet with potential employers. We organise a number of Audiology career seminars as part of the MSc programme that directly link to employment opportunities in Audiology.

External Examiners(s) for the programme

Name Dr Amanda Hall
Institution. Aston University

Students must not contact External Examiner(s) directly, and external examiners have been advised to refer any such communications back to the University. Students should raise any general queries about the assessment and examination process for the programme with their Course Representative, for consideration through Staff: Student Liaison Committee in the first instance, and Student representatives on Staff: Student Liaison Committees will have the opportunity to consider external examiners' reports as part of the University's quality assurance process.

External examiners do not have a direct role in determining results for individual students, and students wishing to discuss their own performance in assessment should contact their personal tutor in the first instance.

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided. More detailed information can be found in the programme handbook at http://www.southampton.ac.uk/studentservices/academic-life/faculty-handbooks.page and at
http://www.southampton.ac.uk/engineering/postgraduate/taught_courses/audiology/msc_audiology.page

Revision History

1. Minor revisions (including title) 10 July 2007 (SCK
2. New Brand added July 2008
3. Updated to reflect University restructuring June 2011 AB.
4. Revisions approved by Senate 19 June 2013 as part of new programme validation process
5. Minor changes made to form guidance on completion of Intended Learning Outcomes, and Learning outcomes and Assessment Mapping document template, for clarity; and changes to wording of support for student learning section, altering to second person throughout – agreed with the Chair and to be reported to UPC October 2013
6. Changes made in preparation to validation 11 March 2015 (SLB). Inclusion of placement pathway and two learning outcomes specific to the pathway (A11, A12). Clinical assessment in audiology has split into two modules: Clinical Audiology 1 (including pathology) and Clinical Audiology 2. Assessment and management of vestibular disorders is a standalone module in semester 2. Tinnitus has become a cross-module theme. Learning outcome mapping table has been updated. 22/5/15 The exit award of Postgraduate Diploma with Clinical Placement was added.
7. Update to Programme Overview (CMA changes) – September 2015
8. General clarifications and incorporation of Terms of Placement. July 2016.
9. Director of Programmes textual updates incl. removal of named PGCert. – September 2016
10. Director of Programmes/CQA textual updates and addition of named exit award May 2017
11. Updated to reflect 201819 version and removal of Admissions Criteria – CQA March 2018

Terms of Clinical Placement

1) Students on the 2-year MSc Audiology (with Clinical Placement) or PG Diploma (with Clinical Placement) undertake a 40-week clinical placement. It is not possible to directly apply for this programme. Instead, you will initially apply for the 1-year MSc Audiology during which you can express an interest in the placement pathway. We contact all eligible applicants holding offers for the MSc Audiology in the July or August before starting the programme to request expressions of interest in placements and preferences regarding placement location. You will be transferred to the MSc Audiology (with Clinical Placement) pathway after you have been allocated to, and have accepted a, placement.

2) We guarantee every student who has transferred onto the MSc Audiology (with Clinical Placement) a 40-week placement that is fit for purpose, to oversee it, to support the student and placement centre, and to be responsible for the student's summative assessment. The placements starts in October of Part 2 of the programme and must be completed by the end of the following September, although usually by July. The student must complete 40 weeks on placement. The dates of the placement can be found on our placement website.

3) The placements are unpaid and students must self-fund accommodation, living and travel expenses. See Appendix 4.

4) We only offer placements within our existing group of placement centres, with which agreements and accreditation exist. We cannot offer placements outside of that group. Our placement website provides an *indication* of our current group audiology placement centres; this is subject to change at any time and without prior notification depending on the capacity, fitness and existence of placement centres.

5) We do not guarantee to offer placements in particular locations or with particular features other than being fit for purpose in general and appropriate for the individual student (e.g. with a disability). As part of the allocation process, you will be invited to submit *preferences* and reasons for them. This occurs during Semester 2 of Part 1. Students with specific special circumstances (backed up by evidence) are prioritised.

6) We are obliged to prioritise UK/EU undergraduate students to placements in Wessex and Thames Valley areas (including Basingstoke, Bournemouth, Dorchester, Reading, Portsmouth, Salisbury, Southampton, Winchester, Windsor). MSc students are normally placed outside of those areas. There are a small number of placement centres to which MSc students are prioritised.

7) It may be necessary to move you to a different placement centre after initial allocation or during your placement in unusual circumstances (e.g. to benefit your progress or welfare, or because the centre has become unable to provide a placement that is fit for purpose).

8) Our offer of placements does not extend to students who are deemed unfit to practise by our Fitness to Practise process or who do not have satisfactory Disclosure and Barring Service (i.e. criminal records) or Occupational Health checks; these will not be able to access clinical placements.

9) It is a standing condition that you must have satisfactory Disclosure and Barring Service (i.e. criminal records) and Occupational Health checks throughout the programme, as determined by both the University and your placement centre. Any delays in arriving at an outcome of these checks could delay the start of the placement; you are liable for any costs to you from a delayed start of placement related to delays in criminal records or Occupational Health checks. You are expected to maintain a clean criminal record and must inform us immediately if your Disclosure and Barring Service (DBS; i.e. criminal records) and Occupational Health status changes at any point during the programme. You might be required to undertake an additional criminal records or occupational health check immediately before starting their main placements, as required by the placement centre and at your cost.

10) You are expected to have read and understood the Health & Care Professions Council's "Guidance on Conduct and Ethics For Students", available from our placement website, before enrolling on the programme and abide to it throughout the programme both in your academic and personal life. Breaches of that guidance may lead to you being referred into the University's Fitness to Practise process, which could result in you being excluded from placements or having your enrolment on the programme terminated. Breaches include a serious breach of academic integrity, even if on a non-placement module (e.g. passing another

student's work off as your own) and the failure to immediately disclose a change in health state or criminal record.

11) You will usually be required to make up for missed clinic time due to short-term illness by working additional days or using what would have been your study sessions, unless otherwise approved by your Placement Supervisor. The Placement Supervisor must approve any leave before it is taken. Similarly, you are usually expected to make up for any leave by working additional days or using what would have been your study sessions, again unless otherwise approved by your Placement Supervisor. The University has a formal process for special considerations in the case of prolonged sickness or other circumstances that have interfered with a student's studies, which can result an extension to the placement.

12) You will be required to sign an honorary contract before starting your placements and complete statutory and mandatory training, as required by the placement centre. You will need to engage with this process in a constructive and timely manner otherwise your placement may be delayed and the lost time added to the end of your placement.

13) You cannot start the placement unless you have met the Part-1 requirements of the PG Diploma (Clinical Placement), including that you have passed (or compensated, where relevant) on all taught modules, not including the research project.

14) If you suspend your studies during the placement you will normally be required to repeat the full 40 weeks when you return. The extended placement for student returning from suspension normally starts in October of Part 3 (continuing into October), although it may be necessary to delay the start until January, June or October depending on placement capacity. You will also normally be reallocated to a new placement centre.

15) You are entitled to only one attempt at the placement. If you do not pass the placement, you will exit with a non-clinical degree or diploma which will be enable you to register as an audiologist.

16) Placements are covered by a Learning Placement Charter, the Sept 2014 version is included in this Appendix. You are expected to fulfil your responsibilities while on placements at all times. It also gives you guidance on what you can expect from your Placement Centre.

17) You will be expected to adhere to the dress code when on placements, found here. This includes ensuring full visibility of your face when on placement to enable patients, other members of the public and staff to access visual cues to communication.

18) Placements often involve visiting out-station clinics (e.g. community clinics in nearby villages), domiciliary visits (accompanied by a supervisor) and contributing to evening or weekend clinics. You are required to attend these as requested by your Placement Supervisor in order to achieve the necessary quantity, breadth and richness of clinical experience. It is extremely important that you recognise that you will be working as part of a team and contributing to a real clinical service, and so are expected to act as if you were fully employed by the service; this is all part of the training we provide for you to become a highly employable professional.

19) It may be necessary for you to have short secondments to other placement centres in order to obtain the breadth of experience required for your training. You must cover accommodation, travel and any other expenses.

20) We have robust, tried-and-tested processes for providing support to you and Placement Centres. This includes placement evaluations, progress reviews and Fitness to Practise and Fitness to Study policies. We will work to keep you within your placement wherever possible. We reserve the right to suspend or terminate your placement if absolutely necessary as part of a Fitness to Practise process. Under that situation, you will be deemed to have failed their placement.

21) Placement Centres reserve the right to exclude you from clinics if it is in the best interests of patients or if your conduct does not meet the expectations as indicated in the Health & Care Professions Council's "Guidance on Conduct and Ethics For Students", the Learning Placement Charter and in the Placement Handbook (which can be found here). This includes expectations regarding dress, attendance, use of mobile

phones, language and preparation. Exclusions on the basis of conduct will be communicated to the university immediately and may trigger a Fitness to Practise process.

22) Placement Centres reserve the right to suspend or terminate placements if they deem it absolutely necessary. This forms part of a formal agreement between the Placement Centre and the University, called the Practice Placement Agreement, the template for which is available here. The relevant section is 9.1 which indicates that *"The Placement Provider may reserve the right to remove a Student from a placement setting in any case where it considers (in the reasonable opinion of a senior staff member with competent authority) this is necessary having regard to the Student's conduct or professional suitability or where patient safety is compromised."* If you are removed from your placement on this basis, you will be deemed to have failed the placement. You will be referred to Fitness to Practise process to determine whether you are eligible for any further placement.

23) Placement Centres also reserve the right to suspend or terminate placements if they become unable to provide a placement that is fit for purpose.

Developing people for health and healthcare

Learning Placement Charter

The Learning Placement Charter establishes ways of working together for all Learners (trainees and students), mentors, supervisors and educators. The overall aim of the Charter is to support the development of a positive relationship between Learners and those supporting them in their education to enable effective learning to take place.

The Charter identifies the responsibilities of mentors/supervisors/educators and Learners at a minimum standard, that many individuals will already be exceeding.

Patients, service users and the public can expect:

- To know when they are being treated by a service that supports the education of our future workforce and Learners may be part of their care team though they have a right to refuse this.

As a Learner you can expect:

- A named mentor/supervisor/educator identified to you at the start of each placement.
- A local induction and to take part in local induction activities.
- To have your work pattern planned and to work alongside your mentor/supervisor/educator as outlined by Regulatory Bodies in order to meet your professional requirements.
- An initial meeting within the first two weeks (or as soon as practical due to rota arrangements) of the placement, focusing on your individual learning needs.
- Regular reviews including a mid-point/interim and final meeting scheduled at an appropriate time during your placement in line with Regulatory Body requirements.
- Constructive feedback on progress at regular intervals.
- A supervision framework to:
  - Ensure safe and effective patient care through training
  - Teach and facilitate learning
  - Enhance learning through assessment
  - Support and monitor educational progress
  - Guide personal and professional development
- To negotiate and prioritise (with appropriate support) identified learning experiences to meet specified learning outcomes, needs and competencies.
- The placement area to respect the "learning" needs of you as a Learner; this may include individual issues (depending on the role of the Learner) such as protection of supernumery status.
- Access to contemporary learning resources (including IT) to enhance the learning opportunities.
- For all placements to be audited/approved to ensure a quality learning environment.
- Results of practice evaluation to inform and enhance the quality of the learning environment.

As a Learner you have a responsibility to:

- Work in a manner that is consistent with the values of the NHS Constitution (Working Together for Patients, Respect and Dignity, Commitment to Quality of Care, Compassion, Improving Lives and Everyone Counts).
- At all times to act in a professional manner and follow local policies and procedures as well as your professional and/or Regulatory Body code of conduct, ethics and standards.
- Complete the required Statutory and Mandatory training prior to your first placement and maintain this throughout your training.
- Observe the principles of maintaining confidentiality and obtaining consent at all times.
- Commit to learning and development and actively seek out learning opportunities including inter-professional working.
- Listen to, and act on, constructive feedback.
- Develop your professional feedback skills through the evaluation of your placements; informing the dissemination of good practice and enabling the continuous improvement of quality in the placement experience.
- Observe accurate timekeeping and inform the placement area (and the University if on a pre-registration programme) in a timely manner if you are unable to attend for any reason.
- Work alongside a mentor/supervisor/educator for the required amount of time as specified by your professional and/or Regulatory Body and experience 24hr patient care as appropriate.
- Dress accordingly to the local Uniform or Dress code/corporate image policies and guidelines, wearing appropriate identification at all times which promotes a professional image, meets health and safety and infection control requirements.
- Ensure your Assessment of Practice portfolio or equivalent is available and completed as instructed throughout the placement period.
- Follow locally agreed procedures when identifying any deviation from this Charter, any area of concern regarding the practice experience or patient care that may have occurred whilst on placement.

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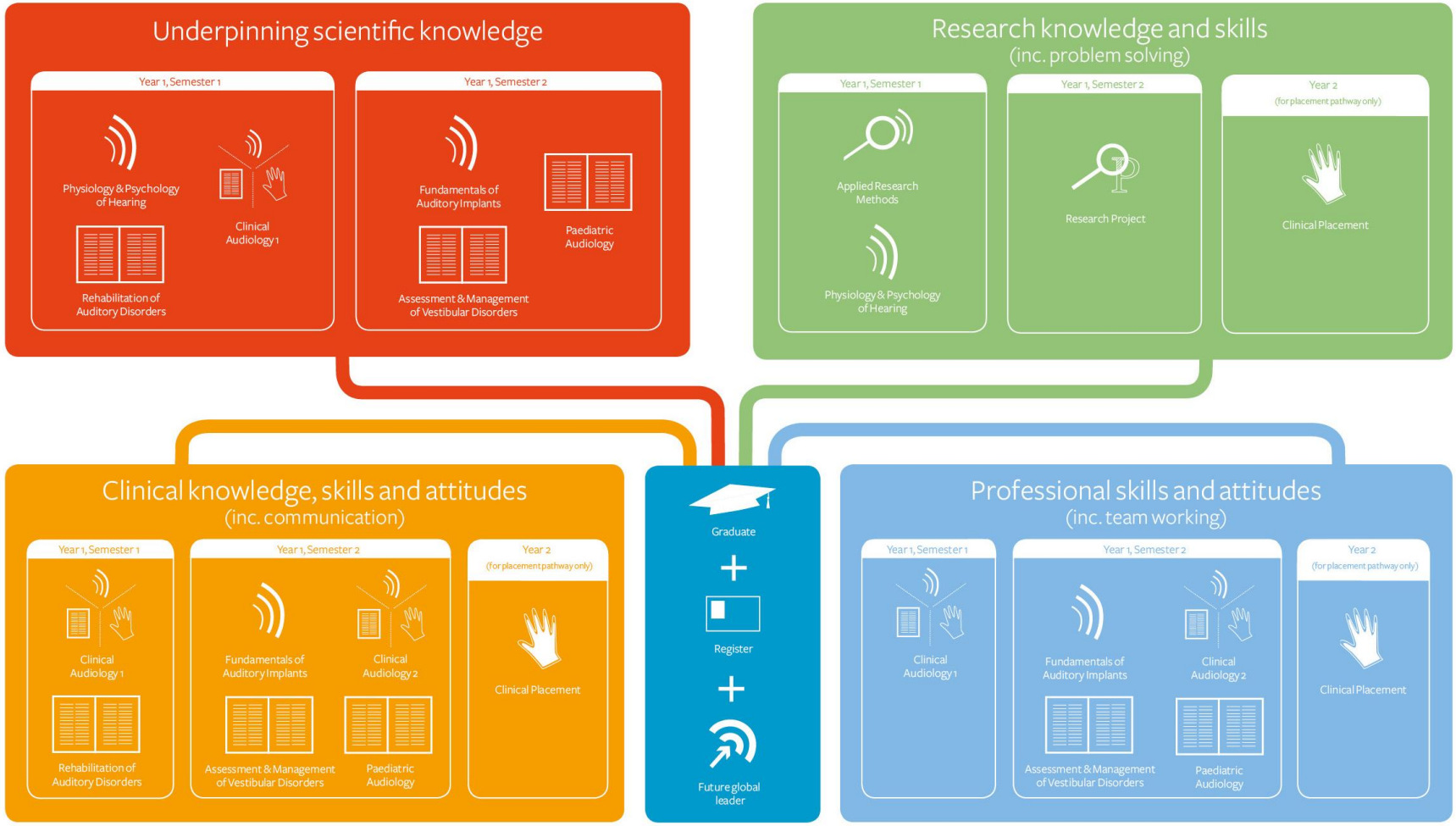
Appendix 2

Learning outcomes and Assessment Mapping document template (refer to Module Profiles for individual methods of assessment)

		Knowledge and Understanding											Subject Specific Intellectual Skills				Transferable/Key Skills						
Module Code	**Module Title**	**A1**	**A2**	**A3**	**A4**	**A5**	**A6**	**A7**	**A8**	**A9**	**A10**	**A11**	**B1**	**B2**	**B3**	**B4**	**C1**	**C2**	**C3**	**C4**	**C5**	**C6**	**C7**
AUDI6009	Physiology and Psychology of Hearing	•	•		•				•					•			•			•	•		
AUDI6006	Clinical Audiology 1	•	•	•	•	•	•	•		•			•	•	•	•	•	•		•	•		
AUDI6008	Assessment and Management of vestibular disorder		•	•	•	•	•	•		•			•		•	•	•	•		•	•		•
AUDI6010	Rehabilitation of Auditory Disorders		•	•	•	•	•	•		•	•		•		•	•	•			•	•		•
AUDI6004	Applied Research Methods								•					•		•	•	•	•	•	•		•
AUDI6007	Paediatric Audiology		•	•	•	•	•	•		•			•		•	•	•	•		•	•		•
AUDI6011	Clinical Audiology 2	•	•	•		•	•	•		•				•	•	•	•	•		•	•	•	
FEEG6012	Research Project								•				•	•		•	•	•	•	•	•	•	•
AUDI6012	Fundamentals of Auditory Implants		•	•		•	•	•		•					•	•	•	•		•	•		•
AUDI6013	Audiology Placement										•	•											•

Appendix 3

Mapping of modules to key dimensions of learning



Appendix 4

Additional Costs

Students are responsible for meeting the cost of essential textbooks, and of producing such essays, assignments, laboratory reports and dissertations as are required to fulfil the academic requirements for each programme of study. In addition to this, students registered for this programme typically also have to pay for the items listed in the table below.

In some cases you'll be able to choose modules (which may have different costs associated with that module) which will change the overall cost of a programme to you. Details of such costs will be listed in the Module Profile. Please also ensure you read the section on additional costs in the University's Fees, Charges and Expenses Regulations in the University Calendar available at www.calendar.soton.ac.uk.

Main Item	Sub-section	PROGRAMME SPECIFIC COSTS
Approved Calculators		Candidates may use calculators in the examination room only as specified by the University and as permitted by the rubric of individual examination papers. The University approved models are Casio FX-570 and Casio FX-85GT Plus. These may be purchased from any source and no longer need to carry the University logo.
Stationery		You will be expected to provide your own day-to-day stationary items, e.g. pens, pencils, notebooks, etc). Any specialist stationery items will be specified under the Additional Costs tab of the relevant module profile.
Textbooks		Where a module specifies core texts these should generally be available on the reserve list in the library. However due to demand, students may prefer to buy their own copies. These can be purchased from any source. Some modules suggest reading texts as **optional** background reading. The library may hold copies of such texts, or alternatively you may wish to purchase your own copies. Although not essential reading, you may benefit from the additional reading materials for the module.
Equipment and Materials	Design equipment and materials	Standard construction/modelling materials will be provided where appropriate, unless otherwise specified in a module profile. For customisation of designs/models calling for material other than standard construction/ modelling materials, students will bear the costs of such alternatives. FEEG6012 Reasonable expenses for travel and materials of up to £300 may be reclaimed through the Faculty Student Office. For project costs in excess of £300 students should discuss possible sources of funding with their supervisor and should not proceed with any expenditure until a further funding source has been agreed. https://www.southampton.ac.uk/courses/modules/feeg6012.page
	Field Equipment and Materials	
	Laboratory Equipment and Materials	

Main Item	Sub-section	PROGRAMME SPECIFIC COSTS
	Recording Equipment	
Clothing	Lab Coats	
	Protective Clothing: Hard hat; safety boots; hi-viz vest/jackets;	
	Field-course clothing:	You will need to wear suitable clothing when attending field-courses, e.g. waterproofs, walking boots. You can purchase these from any source.
Printing and Photocopying Costs		In some cases, coursework and/or projects may be submitted electronically. Where it is not possible to submit electronically students will be liable for printing costs, which are detailed in the individual Module Profile. FEEG6012 Students are expected to cover the costs associated with the printing and binding of reports, including any drawings and graphic presentations. Two copies will need to be submitted. Depending on the quality of printing and binding chosen students can expect to pay approximately £25-30 per copy, totalling approximately £50-60 for both copies. **https://www.southampton.ac.uk/courses/modules/feeg6012.page**
Fieldwork: logistical costs	Accommodation	
	Insurance	
	Travel costs	AUDI6011 It is the responsibility of the student to pay for travel costs when visiting local clinics https://www.southampton.ac.uk/courses/modules/audi6011.page
	Immunisation/vaccination costs	
	Other	
Placements (including Study Abroad Programmes)	Accommodation	AUDI6013 Costs may include accommodation.
	Insurance	AUDI6013 MSc students on placement are automatically covered by University travel/health insurance although a student may choose to arrange private insurance if they felt the University policy did not provide adequate cover.
	Medical Insurance	AUDI6013 MSc students on placement are automatically covered by University travel/health insurance although a student may choose to arrange private insurance if they felt the University policy did not provide adequate cover.

Main Item	Sub-section	PROGRAMME SPECIFIC COSTS
	Travel costs	AUDI6011 The student is responsible for meeting the costs of travel to local clinics. This is likely to be a maximum of £100. AUDI6013 Travel to the placement centre and all outstation clinics; see the Terms of Placement document available at www.southampton.ac.uk/audplace.
	Immunisation/vaccination costs	AUDI6011 and AUDI6013 Possibly costs of immunizations as part of your occupational health clearance. This depends on the immunizations you have had previously and whether additional immunizations are covered by your existing healthcare arrangements.
	Disclosure and Barring Certificates or Clearance	AUDI6011 and AUDI6013 Possibly £44 for an additional criminal records check (Enhanced with list checks) before starting clinics; this is in addition to the criminal records checks you paid for as part of your application to the programme.
	Translation of birth certificates	
	Other	AUDI6011 and AUDI6013 Sufficient appropriate clothing to meet our and the local clinic's dress code.
Conference expenses	Accommodation	Students are encouraged to attend the British Academy of Audiology conference in November. It is optional. Costs may include registration, travel and accommodation. (Current costs are £5 for membership of the BSA and £26 membership of the BAA. Costs for the BAA conference are £80 registration before 1st October and £135 after 1st October).
	Travel	Students are encouraged to attend the British Academy of Audiology conference in November. It is optional. Costs may include registration, travel and accommodation. (Current costs are £5 for membership of the BSA and £26 membership of the BAA. Costs for the BAA conference are £80 registration before 1st October and £135 after 1st October).
Optional Visits (e.g. museums, galleries)		Some modules may include additional optional visits. You will normally be expected to cover the cost of travel and admission, unless otherwise specified in the module profile.
Anything else not covered elsewhere		Current costs are £5 for membership of the BSA and £26 membership of the BAA. Costs for the BAA conference are £80 registration before 1st October and £135 after 1st October AUDI6013 Costs will vary by placement location, placement outstation clinics, personal circumstance and personal choice. For example, if you are

Main Item	Sub-section	PROGRAMME SPECIFIC COSTS
		allocated to a placement centre with no outstation clinics within walking distance from home in the UK and already have sufficient suitable clothing, your costs may be zero. If you are allocated to a placement centre in Central London and also use public transport from a London-based private accommodation to the centre and several outstation clinics, your costs could exceed £3000. Note that while we endeavor to allocate students to their preferred placement centres, our commitment is to provide a placement that is fit for purpose, wherever that may be; see the Terms of Placement document for further information (**www.southampton.ac.uk/audplace**). **https://www.southampton.ac.uk/courses/modules/audi6013.page**