

Programme Specification

Archaeology (2018-19)

This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.

Awarding Institution	University of Southampton
Teaching Institution	University of Southampton
Mode of Study	Full-time
Duration in years	4
Accreditation details	None
Final award	Master in Science (MSci)
Name of award	Archaeology
Interim Exit awards	Bachelor of Science with Honours (BSc (Hons))
	Certificate of Higher Education (CertHE)
	Diploma of Higher Education (DipHE)
FHEQ level of final award	Level 7
UCAS code	VV40
Programme code	7265
QAA Subject Benchmark or other external reference	Archaeology 2007
Programme Lead	Fraser Sturt (fcs22)

Programme Overview

Brief outline of the programme

The MSci Archaeology is a four-year first degree in Archaeology suitable for those who wish to study archaeology in greater depth than a three-year BSc. Archaeology studies the human past through its material remains, including buildings, monuments, artefacts, biological remains, written sources and the landscape we inhabit today. The MSci Archaeology offers a unique perspective on the human past in a broad geographic and temporal context, providing you with an understanding of how the human species evolved, how human societies came into being, and how and why they changed over time. The course enables you to discover different periods and diverse societies, expanding your knowledge of humans from their first appearance c. 3.3 million years ago up to the present day.

You will learn about the many methods and techniques we use to find, excavate and investigate archaeological

sites and materials. This involves a wide range of techniques and critical-thinking skills, with an emphasis on the sciences. During your final year, you will have the opportunity to develop in-depth knowledge and skills in a specific area of archaeological science, reflecting Southampton Archaeology's areas of particular expertise, providing you with enhanced skills and knowledge that are suitable either for progression to a research degree or for entering the workplace.

Your contact hours will vary depending on your module/option choices. Full information about contact hours is provided in individual module profiles.

Learning and teaching

You will develop your knowledge and understanding through lectures; tutor-led and student-led seminars and tutorials, laboratory practicals, group projects, individual and group presentations, field visits, fieldwork and independent research. At Level One the emphasis is on discovering the nature of archaeology and its methods, and a basic outline of the development of the human species. At Level Two you will consolidate and enhance your knowledge of the human past and of archaeological methodology. At Level Three you will begin to specialise in the study of selected periods, regions and themes, as well as carrying out a piece of independent scientific research for your dissertation, while at Level Four you will have the opportunity to specialise in a particular area of archaeological science and to undertake a second, specialist, scientific dissertation.

Assessment

Assessments of your knowledge and understanding are very varied, including examinations, extended essays, shorter pieces of assessed coursework, practical exercises/assignments in both the laboratory and the field, individual and group presentations, portfolios and dissertations. Progression is recognised in the assessment scheme, which tests the breadth and complexity of knowledge and understanding through to consolidation and application.

Special Features of the programme

You will participate in a minimum of three weeks' fieldwork through a combination of field-school activities and active research projects. This is usually undertaken during the summer vacation of your first year of study and may be in the UK and/or overseas. Opportunities for undertaking further fieldwork, including participation in overseas research projects, are also available.

Please note: As a research-led University, we undertake a continuous review of our programmes to ensure quality enhancement and to manage our resources. As a result, this programme may be revised during a student's period of registration; however, any revision will be balanced against the requirement that the student should receive the educational service expected. Please read our [Disclaimer](#) to see why, when and how changes may be made to a student's programme.

Programmes and major changes to programmes are approved through the University's programme validation process which is described in the University's Quality handbook.

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Educational Aims of the Programme

The aims of the programme are to:

- Introduce you to the disciplines of archaeology and anthropology
- Develop your knowledge and understanding of our human past from the emergence of early hominins to the present
- Enhance your knowledge and understanding of how material culture informs our understanding of societies both past and present
- Familiarise you with the techniques and approaches of archaeological science
- Enhance your ability to read, think and write critically
- Provide a foundation for you to progress to postgraduate study
- Provide a foundation for you to pursue a career, whether in archaeology, a related profession or in some other field
- Provide specialist skills and knowledge in a chosen area of archaeological science.

Programme Learning Outcomes

Knowledge and Understanding

On successful completion of this programme you will have knowledge and understanding of:

- A1. The basic sequence of human development from the emergence of early hominins to the present;
- A2. The scientific methods used by archaeologists to investigate past societies;
- A3. The theoretical approaches employed by archaeologists and anthropologists to understand societies both past and present;
- A4. How contemporary issues and political contexts influence our construction of past societies and events;
- A5. How material culture can inform our understanding of societies both past and present;
- A6. Your chosen specialist area of archaeology (e.g. Maritime Archaeology, Bioarchaeology, Palaeoanthropology or Higher Archaeological Practice).

Teaching and Learning Methods

You will develop your knowledge and understanding through lectures; tutor-led and student-led seminars and tutorials, laboratory practicals, group projects, individual and group presentations, field visits, fieldwork and independent research. At Part One the emphasis is on discovering the nature of archaeology and its methods, and a basic outline of the development of the human species. At Part Two you will consolidate and enhance your knowledge of the human past and of archaeological methodology. At Part Three you will begin to specialise in the study of selected periods, regions and themes, as well as carrying out a piece of independent scientific research for your dissertation, while at Part Four you will have the opportunity to specialise in a particular area of archaeological science and to undertake a second, specialist, scientific dissertation.

Completion of three weeks' fieldwork is a requirement for completion of this programme. In the event that you have a disability or illness that may have implications for your involvement, you should discuss this with your personal tutor and the fieldwork coordinator. Recent research has demonstrated that disabilities need not impact on people's engagement with archaeological fieldwork, but in the event of an impediment we will endeavour to mitigate them or we may substitute another activity. Wherever

reasonably possible, efforts will be made to accommodate you, or to provide a suitable alternative study activity.

Assessment Methods

Assessments of your knowledge and understanding are very varied, including examinations, extended essays, shorter pieces of assessed coursework, practical exercises/assignments in both the laboratory and the field, individual and group presentations, portfolios and dissertations. Progression is recognised in the assessment scheme, which tests the breadth and complexity of knowledge and understanding through to consolidation and application.

Certificate in Higher Education, Diploma in Higher Education and BSc (Hons) Exit Awards

As a student exiting with a Certificate in Higher Education, a Diploma in Higher Education or a BSc (Hons) Archaeology, you will have been introduced to and begun to develop knowledge domains A1 -A5 listed below. You will have been assessed on all five areas.

Subject Specific Intellectual and Research Skills

On successful completion of this programme you will be able to:

- B1. Collect and synthesise empirical data;
- B2. Select and synthesise information from a range of textual and material sources;
- B3. Evaluate the evidential value of data used to substantiate arguments;
- B4. Evaluate the appropriateness of methodologies employed to generate data;
- B5. Evaluate and decide between competing arguments and explanations;
- B6. Evaluate the social and political context in which arguments are formulated.

Teaching and Learning Methods

Activities particularly designed to enhance your thinking skills include tutor-led and student-led seminars and tutorials, group projects, oral individual and group presentations and the dissertation.

Assessment Methods

Extended essays and shorter pieces of assessed work such as book reviews, individual and group presentations, peer and staff feedback in seminars and tutorials, and the dissertations will all assess your intellectual skills. Progression is recognised in the assessment scheme, which tests your cognitive skills, moving from articulation of concepts through to synthesis and evaluation.

Certificate in Higher Education, Diploma in Higher Education and BSc (Hons) Archaeology Exit Awards

As a student exiting with a Certificate in Higher Education, a Diploma in Higher Education or a BSc (Hons) Archaeology, you will have been introduced to and begun to develop knowledge domains B1 -B6 listed below. You will have been assessed on all six areas.

Transferable and Generic Skills

On successful completion of this programme you will be able to:

- C1. communicate ideas and arguments in a variety of written formats;
- C2. communicate ideas and arguments orally and in the context of formal presentations;
- C3. identify, select and draw upon a wide range of material, printed and electronic sources;
- C4. demonstrate interpersonal skills whilst working with others in the investigation of problems, and in the presentation of arguments and evidence;
- C5. demonstrate self-confidence and self-awareness both in collaborative activities and independent study;
- C6. collate, synthesise and present empirical data.
- C7. In addition, if you successfully complete the full MSci Archaeology programme, you will be able to:
- C7 design and implement independent advanced scientific research projects.

Teaching and Learning Methods

Your key skills will be developed through tutor-led and student-led seminars and tutorials, IT workshops, library sessions, group projects and independent research.

Assessment Methods

You will be asked to demonstrate your key skills through the submission of a variety of written assignments, through participating in individual and group oral presentations, in collaboration with peers in class exercises and group projects, and in dissertations. Progression is recognised in the assessment scheme, which tests key skills at appropriate levels of study.

Certificate in Higher Education, and Diploma in Higher Education and BSc (Hons) Archaeology Exit Awards

As a student exiting with a Certificate in Higher Education you will be introduced to and begun to develop skills C1-C6. As someone leaving with a Diploma in Higher Education you will have been introduced to and begun to develop the skills given above for the Certificate, in addition to skill C7. C7 will be most fully developed by those exiting at the level of the BSc award.

Subject Specific Practical Skills

On successful completion of this programme you will be able to:

- D1. Handle, describe and interpret archaeological objects, materials and data;
- D2. Recognise, describe and interpret archaeological sites in the field;
- D3. Carry out advanced archaeological scientific techniques appropriate to your chosen specialism.

Teaching and Learning Methods

Your professional skills will be developed in the laboratory and field through the handling and recording of objects and materials, and in the recording of field data.

Assessment Methods

Professional and practical skills are assessed in feedback from field directors and peer workers during fieldwork, and during laboratory-based practicals.

Certificate in Higher Education, Diploma in Higher Education and BSc (Hons) Archaeology Exit Awards

A student exiting with a Certificate in Higher Education, a Diploma in Higher Education or a BSc (Hons) Archaeology award will have been introduced to and begun to develop skills D1-D3 listed below. You will have been assessed on all three areas.

Programme Structure

The programme structure table is below:

Information about pre and co-requisites is included in individual module profiles.

Part I

The programme is normally studied over four years full-time, but may also be taken on a part-time basis for a period of not less than five and not more than eight academic years. Study is undertaken in four parts (each corresponding to one year of full-time study). There are 30 study weeks in each year.

The programme is divided into (modules), eight being taken at each Part. Usually four modules are taken in each semester but a 3/5 split is possible if agreed between you and your tutor. Module selection needs to be agreed with your tutor/the Programme Coordinators in light of pre-requisites and required levels of study. Single modules have a credit value of 15 CATS (7.5 ECTS), you may also encounter double modules, which have a value of 30 CATS (15 ECTS). Each part has a total credit value of 120 CATS (60 ECTS).

The expected exit award is an MSci Archaeology, and to achieve this you must gain 480 CATS. If you complete 120 credits CATS (60 ECTS) in Part 1, you will be eligible for a Certificate of Higher Education, and if you complete 240 CATS (120 ECTS) in Parts 1 and 2 you will be eligible for a Diploma of Higher Education; if you complete 360 CATS (180 ECTS) in Parts 1-3 you will be eligible for a BSc (hons). Progression between part 1, 2 and 3 requires progressively greater sophistication of approach to the various assessment tasks, together with typically greater independence of study.

The structure of your degree programme allows you to exercise choice in each year of study. You can exercise this choice in a number of ways:

- You can use these modules to deepen your knowledge of your main subject
- You can combine additional modules from your main subject with modules from other disciplines or choose from a selection of interdisciplinary modules.

Availability of Modules

The information contained in programme specification is correct at the time it was published. Typically, around a quarter of optional modules do not run due to low interest or unanticipated changes in staff availability. If we do have insufficient numbers of students interested in an optional module, this may not be offered. If an optional module will not be run, we will advise you as soon as possible and help you choose an alternative module.

Part I Compulsory

1. This is an indicative list and the semester in which courses are taught may vary.
2. You may choose to substitute up to TWO (i.e. 30 CATS) of the non-compulsory modules for selected alternate modules of equivalent value from another discipline, depending on timetabling constraints and your tutor's and that Faculty's acceptance of you taking the module.

Towards the end of your first year and over the summer, you will engage in at least 3 weeks' fieldwork training on an approved field project. This will normally be undertaken in the summer between Parts 1 and 2. This will be a requirement for the successful completing of second-year compulsory module ARCH2040 (Professional and Academic Practice).

Exit award: Certificate of Higher Education

Code	Module Title	ECTS	Type
ARCH1005	Archaeological Methods for Fieldwork and Analysis	7.5	Compulsory
ARCH1047	Debates and Issues in Archaeological Science	7.5	Compulsory
ARCH1057	The development of Archaeological and Anthropological Thought	7.5	Compulsory

Part I Optional

Code	Module Title	ECTS	Type
ARCH1030	Ancient and Medieval Worlds	7.5	Optional
ARCH1002	Emergence of Civilisation: domesticating ourselves and others	7.5	Optional
ARCH1001	Human Origins	7.5	Optional
ARCH1028	Landscapes and Seascapes of Britain's Past	7.5	Optional
ARCH1062	Wonderful things: World history in 40 objects	7.5	Optional

Part II

1. This is an indicative list and the semester in which courses are taught may vary.
2. You may also choose to substitute up to TWO (i.e. 30 CATS) of the non-compulsory modules for selected alternate modules of equivalent value from another discipline, depending on timetabling constraints and your tutor's and that Faculty's acceptance of you taking the module.
3. Not all of the above will necessarily be available in any given year.
4. At least two of your option choices must be science-orientated.

5. You may choose to take science options from outside the discipline of Archaeology.

Exit award: Diploma of Higher Education

Part II Compulsory

Code	Module Title	ECTS	Type
ARCH2041	Contemporary Issues and Debates in Archaeology	7.5	Optional
ARCH2040	Professional and Academic Practice in Archaeology	7.5	Optional
ARCH2029	Digging Data: quantitative data analysis in Archaeology	7.5	Compulsory

Part II Optional

Code	Module Title	ECTS	Type
ARCH2024	Archaeological Survey for Landscapes and Monuments	7.5	Optional
ARCH2027	Bones, bodies and burials: osteology and comparative anatomy	7.5	Optional
ARCH2036	Critical Chronologies: Archaeological dating	7.5	Optional
ARCH2039	Experimental Archaeology: the social prehistory of technology	7.5	Optional
ARCH2001	Human Dispersal and Evolution	7.5	Optional
ARCH2004	Introduction to European Prehistory	7.5	Optional
ARCH2017	Maritime Archaeology	7.5	Optional
HUMA2008	The Life and Afterlife of the Vikings	7.5	Optional
ARCH2003	The power of Rome: Europe's first empire	7.5	Optional

Part III

1. This is an indicative list and the semester in which courses are taught may vary.
2. You may also choose to substitute up to TWO (i.e. 30 CATS) of the non-compulsory courses for selected alternate modules of equivalent value from another discipline, depending on timetabling constraints and your tutor's and that Faculty's acceptance of you taking the module.
3. At least three of your option choices must be science-orientated.
4. You may choose to take science options from outside the discipline of Archaeology.

Exit award: BSc (Hons) Archaeology

Part III Compulsory

Code	Module Title	ECTS	Type
ARCH3025	Archaeology Dissertation	15	Compulsory

Part III Optional

Code	Module Title	ECTS	Type
ARCH3044	GIS for Archaeology	7.5	Optional
ARCH3039	More than Pyramids & Pharaohs? Ancient Egypt in Context	7.5	Optional
ARCH3046	Specialist Research Topic in Archaeology	7.5	Optional
ARCH3045	The Archaeology and Anthropology of Adornment	7.5	Optional
ARCH3034	Archaeology of Seafaring	7.5	Optional
ARCH3042	Ecology of human evolution: biological, social and cultural approaches to hominin adaptations.	7.5	Optional
ARCH3011	Iron Age Societies	7.5	Optional
ARCH3043	Later Anglo-Saxon England	7.5	Optional
ARCH3028	Living with the Romans: Urbanism in the Roman Empire	7.5	Optional
ARCH3036	Molecular Archaeology	7.5	Optional

ARCH3017	Presenting the past: Museums and Heritage	7.5	Optional
ARCH3014	Seeing beneath the soil: geophysical survey for archaeology	7.5	Optional
ARCH3008	Stonehenge to Skara Brae: the Neolithic of Britain	7.5	Optional

Part IV

1. This is an indicative list and the semester in which courses are taught may vary.
2. Not all of the above will necessarily be available in any given year.

Exit award: - Conferment of award / graduation

Part IV Compulsory

Code	Module Title	ECTS	Type
ARCH6415	Archaeology Dissertation for Integrated Masters	15	Compulsory

Part IV Optional

Code	Module Title	ECTS	Type
ARCH6121	Contexts for Human Origins Research	7.5	Optional
ARCH6414	Maritime Aspects of Culture	7.5	Optional
ARCH6417	Materials, Technology and Social Life	7.5	Optional
ARCH6419	Nautical Archaeology	7.5	Optional
ARCH6413	Professional Placement in the Archaeological and Cultural Heritage Sector	7.5	Optional
ARCH6412	Professional Practice	7.5	Optional
ARCH6411	The Analysis of Palaeolithic Stone Tool Assemblages	7.5	Optional
ARCH6127	Analysis of archaeological faunal remains	7.5	Optional

ARCH6122	Ancient Mediterranean Seafaring	7.5	Optional
ARCH6119	Applied Maritime Archaeology	7.5	Optional
ARCH6126	Bioarchaeology of Human Remains	7.5	Optional
ARCH6128	Cultural Heritage within Environmental Impact Assessment	7.5	Optional
HUMA6012	Jerusalem: City and Symbol	7.5	Optional
ARCH6120	Maritime Museums and Heritage Management	7.5	Optional

Progression Requirements

The programme will follow the University's regulations for [Progression, Determination and Classification of Results: Undergraduate and Integrated Masters Programmes](#) or the University's regulations for [Progression, Determination and Classification of Results: Standalone Masters Programmes](#) as set out in the General Academic Regulations in the University Calendar: <http://www.calendar.soton.ac.uk/sectionIV/sectIV-index.html>

Support for student learning

There are facilities and services to support your learning some of which are accessible to students across the University and some of which will be geared more particularly to students in your particular Faculty or discipline area.

The University provides:

- library resources, including e-books, on-line journals and databases, which are comprehensive and up-to-date; together with assistance from Library staff to enable you to make the best use of these resources
- high speed access to online electronic learning resources on the Internet from dedicated PC Workstations onsite and from your own devices; laptops, smartphones and tablet PCs via the Eduroam wireless network. There is a wide range of application software available from the Student Public Workstations.
- computer accounts which will connect you to a number of learning technologies for example, the Blackboard virtual learning environment (which facilitates online learning and access to specific learning resources)
- standard ICT tools such as Email, secure filestore and calendars.
- access to key information through the MySouthampton Student Mobile Portal which delivers timetables, Module information, Locations, Tutor details, Library account, bus timetables etc. while you are on the move.
- IT support through a comprehensive website, telephone and online ticketed support and a dedicated helpdesk in the Hartley Library.
- Enabling Services offering support services and resources via a triage model to access crisis management, mental health support and counselling. Support includes daily Drop In at Highfield campus at 13.00 – 15.00 (Monday, Wednesday and Friday out of term-time) or via on-line chat on weekdays from 14.00 – 16.00. Arrangements can also be made for meetings via Skype.
- assessment and support (including specialist IT support) facilities if you have a disability, long term health problem or Specific Learning Difficulty (e.g. dyslexia).
- the Student Services Centre (SSC) to assist you with a range of general enquiries including financial matters, accommodation, exams, graduation, student visas, ID cards
- Career and Employability services, advising on job search, applications, interviews, paid work, volunteering and internship opportunities and getting the most out of your extra-curricular activities alongside your degree programme when writing your CV
- Other support that includes health services (GPs), chaplaincy (for all faiths) and 'out of hours' support for students in Halls and in the local community, (18.00-08.00)

- A Centre for Language Study, providing assistance in the development of English language and study skills for non-native speakers.

The Students' Union provides

- an academic student representation system, consisting of Course Representatives, Academic Presidents, Faculty Officers and the Vice-President Education; SUSU provides training and support for all these representatives, whose role is to represent students' views to the University.
- opportunities for extracurricular activities and volunteering
- an Advice Centre offering free and confidential advice including support if you need to make an academic appeal
- Support for student peer-to-peer groups, such as Nightline.

There are facilities and services to support your learning some of which are accessible to students across the University and some of which will be geared more particularly to students in your particular Faculty or discipline area.

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- library resources, including e-books, on-line journals and databases, which are comprehensive and up-to-date; together with assistance from library staff to enable you to make the best use of these resources.
- high- speed access to online electronic learning resources on the Internet from dedicated PC Workstations onsite and from your own devices –; laptops, smartphones and tablet PCs – via the Eduroam wireless network. There is a wide range of application software available from the Student Public Workstations.
- computer accounts which will connect you to a number of learning technologies, for example, the Blackboard virtual learning environment (which facilitates online learning and access to specific learning resources).
- standard ICT tools such as eEmail, secure filestore and calendars.
- access to key information through the MySouthampton Student Mobile Portal which delivers timetables, mModule information, lLocations, tTutor details, lLibrary account, bus timetables etc. while you are on the move.
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- assessment and support (including specialist IT support) facilities if you have a disability, long term health problem or Specific Learning Difficulty (e.g. dyslexia).
- the Student Services Centre (SSC) to assist you with a range of general enquiries including financial matters, accommodation, exams, graduation, student visas, ID cards.
- Career Destinations, advising on job search, applications, interviews, paid work, volunteering and internship opportunities and getting the most out of your extra-curricular activities alongside your degree programme when writing your CV.
- Other support that includes health services (GPs), chaplaincy (for all faiths) and 'out of hours' support for students in Halls (18.00-08.00), a Centre for Language Study, providing assistance in the development of English language and study skills for non-native speakers.

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- an academic student representation system, consisting of Course Representatives, Academic Presidents, Faculty Officers and the Vice-President Education; and provides training and support for all these representatives, whose role is to represent students' views to the University.
- opportunities for extracurricular activities and volunteering.
- an Advice Centre offering free and confidential advice including support if you need to make an academic appeal.
- Support for student peer-to-peer groups, such as Nightline.

Associated with your programme you will be able to access:

- Laboratory facilities, including laboratories for human and animal osteology, ceramics, lithics and isotope studies;
- Extensive equipment resources for fieldwork, geophysical survey, digital imaging and photography;
- Extensive reference collections of ceramics, lithics, animal bone and human bone.

Methods for evaluating the quality of teaching and learning

You will have the opportunity to have your say on the quality of the programme in the following ways:

You will have the opportunity to have your say on the quality of the programme in the following ways:

- Completing student evaluation questionnaires for each module of the programme
- Acting as a student representative on various committees, e.g. Staff: Student Liaison Committees, Faculty Programmes Committee OR providing comments to your student representative to feedback on your behalf.
- Serving as a student representative on Faculty Scrutiny Groups for programme validation
- Taking part in programme validation meetings by joining a panel of students to meet with the Faculty Scrutiny Group

The ways in which the quality of your programme is checked, both inside and outside the University, are:

- Regular module and programme reports which are monitored by the Faculty
- Programme validation, normally every five years.
- External examiners, who produce an annual report
- National Research and Teaching Excellence Frameworks (our research activity contributes directly to the quality of your learning experience)
- Institutional Review by the Quality Assurance Agency

Further details on the University's quality assurance processes are given in the [Quality Handbook](#).

Career Opportunities

An Archaeology degree is excellent preparation for future employment, offering a balance of sciences and arts and providing a range of both practical and intellectual components. These allow graduates to demonstrate many of the abilities that employers are known to look for, such as working as part of a team, presentation skills, evidence-based reasoning, problem solving, project management, report writing and independent critical thinking.

A high proportion of our graduates find full-time employment within six months of completing their degree (DLHE statistics for 2016 graduates: 95% of University of Southampton graduates and 90.3% of UoS Archaeology graduates in work or further study, as opposed to 69.7% of graduates nation-wide, and 74.8% of Archaeology graduates nation-wide in work or further study) and they follow a very wide range of career paths. Recently, our graduates have found jobs in such diverse areas as accountancy, administration, civil service, cartography and aerial photography, computer engineering and animation, geographic information systems, graphic design, life-guarding, nursing, the police, the armed services, environmental health, countryside management, engineering management, marketing, business, journalism, retailing and entertainment management.

The MSci Archaeology is also an ideal preparation for further study (for a research degree) or for a subject-related career in professional archaeology/archaeological science, heritage management, digital heritage, museums, archaeological/scientific research, teaching (in subjects such as geography, biology or archaeology), geophysical survey, or heritage tourism.

External Examiner(s) for the programme

Name: Professor Kate Welham - Bournemouth University

Name: Dr James Cole - University of Brighton

Name: Dr Michael W Scott - London School of Economics and Political Science

Students must not contact External Examiner(s) directly, and external examiners have been advised to refer any such communications back to the University. Students should raise any general queries about the assessment and examination process for the programme with their Course Representative, for consideration through Staff: Student Liaison Committee in the first instance, and Student representatives on Staff: Student Liaison Committees will have the opportunity to consider external examiners' reports as part of the University's quality assurance process.

External examiners do not have a direct role in determining results for individual students, and students wishing to discuss their own performance in assessment should contact their Personal Academic Tutor in the first instance.

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided. More detailed information can be found in the programme handbook.

Appendix 1:

Students are responsible for meeting the cost of essential textbooks, and of producing such essays, assignments, laboratory reports and dissertations as are required to fulfil the academic requirements for each programme of study. In addition to this, students registered for this programme also have to pay for:

Additional Costs

Type	Details
Materials	Such as laboratory materials, textbooks, drawing paper, computer disks.
Software Licenses	All software is provided.
Clothing	Such as protective clothing, lab coats, specific shoes and trousers.
Field Trips	<p>During your degree you are likely to go on a number of fieldtrips, and to take part in fieldwork. The exact number and nature of these trips will depend on your module and fieldwork choices. However, wherever and whatever you do you are likely to need access to; waterproofs, sturdy shoes or boots, sun hat and a small rucksack. For some sites you may be asked to have steel toed boots.</p> <p>For those qualified to do so, you may become involved in diving projects. In these circumstances you would normally be required to bring/hire your own mask, fins, snorkel, knife, exposure suit and dive watch (and if possible, dive computer).</p>
Work experience and Placements	Including accommodation costs near the placement, additional insurance costs.
Paying for immunisation and vaccination costs before being allowed to attend placements	
Translation of birth certificates (for programmes abroad)	
Conference expenses	
Professional exams	
Parking costs (including on placements at hospitals)	
Replacing lost student ID cards	
Other activities (e.g. visiting specialist marine stations and other institutions)	
Costs of attending a graduation ceremony (e.g. hiring a gown for graduation)	
Placements (including Study Abroad Programmes)	Students on placement programmes can expect to cover costs for health and travel insurance, accommodation and living expenses; travel costs; visa costs. This will vary depending on which country you are travelling to. Specific details on what additional costs there will be are detailed in the individual module profiles which can be found under the modules tab of the programmes details of your programme.

Anything else not covered elsewhere	<p>Specific Costs for Archaeology Equipment and Materials:</p> <p>During your degree you are likely to go on a number of fieldtrips, and to take part in fieldwork. The exact number and nature of these trips will depend on your module and fieldwork choices. However, wherever and whatever you do you are likely to need access to; waterproofs, sturdy shoes or boots, a sun hat and a small rucksack. For some sites you may be asked to have steel-toed boots.</p> <p>For those qualified to do so, you may become involved in diving projects. In these circumstances you would normally be required to bring/hire your own mask, fins, snorkel, knife, exposure suit and dive watch (and if possible, dive computer).</p>
Printing and Photocopying Costs	<p>Where possible, coursework such as essays; projects; dissertations is likely to be submitted on line. However, there are some items where it is not possible to submit on line and students will be asked to provide a printed copy. The University printing costs are currently:</p> <p>A4 - 5p per side (black and white) or 25p per side (colour) A3 - 10p per side (black and white) or 50p per side (colour)</p> <p>Please Note: Paper sizes not recognised by the printing devices will prompt you to select the size and then charge a minimum of 50p per black and white copy and a maximum of £1 per colour copy.</p> <p>You can pay for your printing by using the money loaders or by using print copy payment service by going to http://www.southampton.ac.uk/isolutions/students/printing-for-students.page</p> <p>The University Print Centre also offers a printing and copying service as well as a dissertation/binding service. Current printing and copying costs can be found here. They also provide a large format printing service, e.g. Academic posters. Details of current costs can be found here.</p>
Travel Costs for placements	Field trips and to and from the University and various campus locations (including travel insurance).
Books and Stationery equipment	Such as lab equipment, field eEquipment, art equipment, recording equipment, excavation equipment, approved calculators.

In some cases you'll be able to choose modules (which may have different costs associated with that module) which will change the overall cost of a programme to you. Details of such costs will be listed in the Module Profile. Please also ensure you read the section on additional costs in the University's Fees, Charges and Expenses Regulations in the University Calendar available at www.calendar.soton.ac.uk.