Programme Specification

Music and Business Management (2020-21)

This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.

Awarding Institution	University of Southampton
Teaching Institution	University of Southampton
Mode of Study	Full-time
Duration in years	3
Accreditation details	None
Final award	Bachelor of Arts with Honours (BA (Hons))
Name of award	Music and Business Management
Interim Exit awards	Certificate of Higher Education (CertHE)
	Diploma of Higher Education (DipHE)

FHEQ level of final award	Level 6
UCAS code	W3N1
Programme code	6289
QAA Subject Benchmark or other external reference	Music 2008
Programme Lead	Richard Polfreman

Programme Overview

Brief outline of the programme

This programme combines the coverage a wide range of musical styles and traditions together with the opportunity to develop key management skills. Music modules explore Western classical and world musics, through to jazz, pop and commercial styles. The programme includes a variety of topics in performance, composition, musicology and ethnomusicology, as well as options on the music business, music technology, music therapy and community music. Management modules develop your understanding of management functions and methods and develop skills in problem solving, teamwork, communication, numeracy and self-management.
Studying on this programme will allow you to specialise in your chosen areas of musical activity, developed over the three parts of the programme (four with the Year Abroad option), as well as pursue your interests in Business Management. You also have the opportunity to enhance your studies with free-electives or a Minor study in third discipline.

Your contact hours will vary depending on your module/option choices. Full information about contact hours is provided in individual module profiles.

Learning and teaching

In order to support the diverse curriculum and range of learning styles amongst students, a broad portfolio of learning and teaching methods are used. Many modules include lectures and tutor-led or student-led seminars, in order to provide the main teaching, delivering information, instruction in method and skills. Where appropriate, group projects and coaching, study visits, small group or individual tutorials and instrumental lessons provide additional methods which may replace or be in support of lectures and seminars, and generally reflect more personalised and/or practical activities. Group and individual presentations (including performing) are also used to help develop your transferrable and communication skills. A significant part of your studies will be spent on independent research and practice, rather than in teacher-lead activities, increasingly towards the latter part of your degree. Growing your abilities as an independent learner is a key aspect of your academic development. This independent work may include reading set texts, studying scores, instrumental practice, attending concerts, keeping a study diary, amongst other activities.

Increasingly the curriculum involves the use of Music Technology and IT systems in support of teaching and learning, which can involve the use of electronic publications, online access to music collections, course materials available via the University's Virtual Learning Environment, discussion groups and blogs in addition to score typesetting software, digital audio workstations and sample libraries, presentation and numerical software.

Assessment

A variety of assessments are used to enable to you to demonstrate achievement of the intended learning outcomes. Formal examinations or performances, extended written submissions such as a dissertation or composition portfolio, essays, case studies, study diaries or blogs, in-class tests, shorter pieces of assessed coursework, practical assignments, individual and group presentations, and listening tests.

Special Features of the programme

The programme provides access to the Turner Sims Concert Hall, among the leading music venues on the South Coast. Turner Sims provides a professional-quality venue for student performances, and its varied concert series features world-famous touring musicians from every performance style. Free tickets are available to students for some concerts, and discounts for others.
Major departmental performance projects offer unparalleled opportunities for students to play alongside leading professionals - recent projects have featured Purcell's Dido and Aeneas, the premiere of Michael Finnissy's completion of Mozart's Requiem, and Porgy and Bess.

You have the opportunity to study abroad for either a semester or a full year as part of this programme. Students on the Year Abroad programme will spend Part Three of their programme at one of the Faculty's partner universities and will continue with Part Four of the curriculum upon return to Southampton in their fourth year. Students who choose to spend a semester abroad will do so in their second year and will continue their Part Two curriculum at the partner university, Part Three of the programme will be completed at Southampton.

All students intending to go abroad are required to take the HUMA2012 preparation module before their departure. For students wishing to go abroad for one semester they will normally complete HUMA2012 during Part One of their programme. For all other students going abroad for a full year they will complete HUM2012 during Part Two of their programme. All students who spend the year abroad are also required to complete HUMA3013 whilst they are away.

Opportunity to Study a Minor Subject

The structure of your degree programme allows you to exercise choice in each year of study. You can exercise this choice in a number of ways.
· You can use these modules to deepen your knowledge of your main subjects.
· You can combine additional modules from your main subjects with modules from other disciplines or choose from a selection of interdisciplinary modules.
· You can choose modules that build into a minor pathway, the title of which will be mentioned in your degree

transcript. Details of the minors available and the modules that are included can be found at www.southampton.ac.uk/cip.

Please note: As a research-led University, we undertake a continuous review of our programmes to ensure quality enhancement and to manage our resources. As a result, this programme may be revised during a student's period of registration; however, any revision will be balanced against the requirement that the student should receive the educational service expected. Please read our Disclaimer to see why, when and how changes may be made to a student's programme.

Programmes and major changes to programmes are approved through the University's programme validation process which is described in the University's Quality handbook.

Educational Aims of the Programme

The aims of the programme are to: The aims of the programme are to:

·   develop your practical and theoretical abilities as a musician, whether you choose to follow a broad range of topics, or focus on one or more of performance, composition, music history or music technology
·   enhance your understanding of the aspirations and needs of professionals in the music industry
·   give you insight into the principles and practices of management and the procedures of a wide range of organisations (both commercial and non profit-making)
·   introduce you to qualitative and behavioural approaches to the study of management

Programme Learning Outcomes

Having successfully completed this programme you will be able to demonstrate knowledge and understanding of:

Knowledge and Understanding

On successful completion of this programme you will have knowledge and understanding of:

A1.   A diverse range of methods and techniques for the study and practice of music

A2.   The varied components that make up the discipline of music, and the relating professional possibilities open to musicians

A3.   The concepts, insights and skills that contribute to the discipline of management

A4.   Key management functions and their deployment

A5.   Specific areas of both disciplines on which you have chosen to focus: in Music, these may include performance, composition, music history and culture, and music technology; in Management, these may including financial planning, organisational strategy, marketing, economics, information systems, and human resources.

Teaching and Learning Methods

You will develop your knowledge and understanding through lectures, tutor-led and student-led seminars, and small-group or individual tutorials or tuition. Your independent learning, including additional reading and listening activities and use of online resources, will also contribute to this goal.

Assessment Methods

For Management modules, assessments of your knowledge and understanding may take the form of examinations, case studies, extended essays and shorter pieces of assessed coursework, individual and group presentations, and a dissertation. In Music, assessments methods depend on the nature of the activity (performance, composition, or historical/theoretical study), but may include formal examinations or performances, submission of extended essays or compositions, individual and group presentations, study diaries, and listening tests. Progression is recognised in the assessment scheme, which tests the breadth and complexity of knowledge and understanding through to consolidation and application.

Subject Specific Intellectual and Research Skills

On successful completion of this programme you will be able to:

B1.   evaluate written texts about music, musical scores, and recordings and performances of music

B2.   synthesise and deploy a range of information relating to music history and theory, musical performance and culture, and music in the commercial environment

B3.   assimilate concepts and evidence relating to managerial processes and apply these to particular organisational situations

B4.   make critical judgements of theoretical approaches and empirical data relating to business

B5.   establish appropriate objectives in an organisational environment and optimise the deployment of human, financial and physical resources available to the organisation in order to meet these objectives

Teaching and Learning Methods

Activities particularly designed to enhance your thinking skills include lectures, tutor-led and student-led seminars, group projects and coaching, study visits, independent research, individual tutorials and instrumental or vocal lessons.

Assessment Methods

Cognitive skills are assessed by unseen and open-book examinations, extended essays and shorter pieces of assessed coursework, individual and group presentations and performances, and the dissertation or portfolio of compositions at part 3. Progression is recognised in the assessment scheme, which tests your cognitive skills, moving from articulation of concepts through to synthesis and evaluation.

Transferable and Generic Skills

On successful completion of this programme you will be able to:

C1.   Employ skills of research and exploration; gathering, synthesis and evaluation of evidence, including the ability to quote from and acknowledge written sources and use of digital information sources and tools.

C2.   Employ reasoning and logic in order to analyse musical, textual, or numerical material, and to formulate relevant arguments and hypotheses

C3.   Make use of reflection for enhancement of quality (e.g. planning / implementation / evaluation)

C4.   Communicate ideas and arguments in a variety of formats, e.g. written, orally and in the context of formal presentations

C5.   Demonstrate interpersonal skills whilst working with others in the investigation of problems, and in the presentation of arguments and evidence

C6.   Make effective use of specific IT skills, including word and music processing, spreadsheets, e-mail and internet resources

C7.   Organise your time efficiently to meet deadlines and manage workloads

Teaching and Learning Methods

Many of your key transferable skills will be developed through independent study and group projects, along with guidance in tutor-led and student-led seminars and tutorials, IT workshops and library sessions.

Assessment Methods

You will be asked to demonstrate your key skills through participating in individual and group presentations, class exercises, group projects and a dissertation or portfolio of compositions at part 3. Progression is recognised in the assessment scheme, which tests key skills at appropriate levels of study.

Subject Specific Practical Skills

On successful completion of this programme you will be able to:

D1.   Demonstrate presentational skills appropriate to a variety of both music and management contexts (e.g. audience awareness and acknowledgement, marketing presentations).

D2.   Recognise underlying structures in music, its style and context, whether aurally or by studying a written score

D3.   Use computer software and specialist equipment for discipline specific tasks such as notation, audio analysis, composition, MIDI or sound recording, accounting, marketing and management.

D4.   Demonstrate enhanced numeracy and apply those skills to the practical tasks of accounting and financial management

Teaching and Learning Methods

Musical performance is taught through individual lessons and group coaching, as well as masterclasses and workshops, and independent learning activities include a private practice regime, enhanced by input from instrumental or vocal tutors and other performance staff. Teaching activities in composition include lectures, seminars and small-group workshops, and individual tutorials, in which you will learn about the theoretical basis of different composition styles and gain practice in applying them to your own work. Throughout the programme, you will make develop your skills in the use of music software for coursework submissions, and if you opt for music technology modules, small-group tuition and independent learning in the studio will build up your expertise. Your skills in numeracy will be developed generally and specifically in lectures, seminars and independent study relating to your Management modules.

Assessment Methods

Musical performance is assessed through lesson marks, which chart your progression throughout the year, and final recitals, for which you also submit programme notes and other written work relating to your performance's preparation. For composition, assessment takes the form of submitted work, both coursework assignments with specific criteria, and portfolios of independently-generated material. Your use of music-processing software is assessed through most coursework assignments, in composition or in music history / theory, and use of studio technology is assessed through the generation of acoustic and electronic sound recordings. Numeracy skills are assessed across the range of Management assessments, including examinations, individual and group project work, and coursework assignments. Progression is recognised in the assessment scheme, which tests practical skills at appropriate levels of

study.

Programme Structure

The programme structure table is below:

Information about pre and co-requisites is included in individual module profiles.

Where optional modules have been specified, the following is an indicative list of available optional modules, which are subject to change each academic year. Please note in some instances modules have limited spaces available.

Part I

Exit Point: Certificate of Higher Education

Students are expected to take 30 ECTS in Music and 30 ECTS in Management, although up to 15 ECTS can be taken flexibly from any available subject.

Part I Compulsory

Code	Module Title	ECTS	Type
MANG1004	Introduction to Accounting and Financial Control	7.5	Compulsory
MANG1003	Introduction to Management	7.5	Compulsory
MANG1015	Introduction to Marketing	7.5	Compulsory

Part I Optional

Code	Module Title	ECTS	Type
MUSI1017	Composition Fundamentals	7.5	Optional
MUSI1020	Exploring Music 1	7.5	Optional
MUSI1021	Exploring Music 2	7.5	Optional
MUSI1022	First Year Ensemble Performance	7.5	Optional
MUSI1016	First Year Performance Tuition (single module)	7.5	Optional
MUSI1012	First Year Performance Tuition	15	Optional
MUSI1018	First Year Performance Tuition, Joint Studies	15	Optional
MUSI1014	Global Transformations in Twentieth and Twenty-First	7.5	Optional

	Century Music		
MANG1020	Ideas that Shaped the Business World 1: Government and Society	7.5	Optional
MANG1021	Ideas that Shaped the Business World 2: Markets and Consumers	7.5	Optional
MUSI1019	Introduction to Music Technology	7.5	Optional
MANG1017	Key Skills for Business	7.5	Optional
MANG1022	Technologies that shaped the Business World: Digital Age	7.5	Optional

Part II

Exit Point: Diploma of Higher Education

Students are expected to take 30 ECTS in Music and 30 ECTS in Management, although up to 15 ECTS can be taken flexibly from any available subject.

 Note: MANG2064 is necessary is planning to take the management dissertation module.

Part II Optional

Code	Module Title	ECTS	Type
MUSI2104	19th Century Italian Opera: Rossini, Bellini, Donizetti and Verdi	7.5	Optional
MANG2064	Business Research	7.5	Optional
MUSI2020	Conducting	7.5	Optional
MUSI2011	Ensemble Performance 1	7.5	Optional
ENTR2001	Entrepreneurial Management	7.5	Optional
MANG2013	European Business Environment	7.5	Optional
MUSI2092	Explorations in Composition	7.5	Optional
MUSI2147	Film Music Composition	7.5	Optional
HUMA2013	How the Arts Work: a practical introduction to cultural	7.5	Optional

	economics		
ENTR2004	Innovation, Technology and the Environment	7.5	Optional
HUMA2023	Issues in Latin American Popular Music and Culture	7.5	Optional
MUSI2037	Love in the Renaissance: Chanson and Madrigal, 1500-1600	7.5	Optional
MANG2069	Making Successful Decisions	7.5	Optional
MANG2060	Management and Organisation Theory	7.5	Optional
MUSI2142	Music and Sound Production 1	7.5	Optional
MUSI2116	Music Therapy 1: Fundamentals	7.5	Optional
MANG2021	Operations Management	7.5	Optional
MUSI2013	Orchestration and Arranging	7.5	Optional
MUSI2008	Performance Tuition (Joint Studies)	15	Optional
MUSI2009	Performance Tuition (Single Study)	7.5	Optional
MANG2057	Philosophy of Management and Organisations	7.5	Optional
MUSI2007	Second Year Performance Recital	15	Optional
MUSI2095	Songwriting	7.5	Optional
MUSI2145	The Producer as Composer: digital sound & songwriting in practice	7.5	Optional

Part III

Exit Point: Conferment of award / graduation

Students are expected to take 30 ECTS in Music and 30 ECTS in Management, although up to 15 ECTS can be taken flexibly from any subject.

Part III Compulsory Option

You must select at least 30 credits from this group up to a maximum of 90 credits. If you do not qualify for MUSI3003, MUSI3008 or MUSI3017 you will be required to select MUSI3021 or MANG3025.

Code	Module Title	ECTS	Type
MUSI3003	Commercial Composition	15	Compulsory
MUSI3017	Composition Portfolio	15	Compulsory
MANG3025	Dissertation	15	Compulsory
MUSI3008	Performance Recital	15	Compulsory
MUSI3021	Research Project	15	Compulsory

Part III Optional

Code	Module Title	ECTS	Type
MUSI3107	19th Century Italian Opera: Rossini, Bellini, Donizetti and Verdi	7.5	Optional
MUSI2020	Conducting	7.5	Optional
MANG3029	Corporate Social Responsibility and Sustainable Business	7.5	Optional
MUSI3011	Ensemble Performance I	7.5	Optional
MUSI3012	Ensemble Performance II	7.5	Optional
MUSI3101	Explorations in Composition	7.5	Optional
MUSI3150	Film Music Composition	7.5	Optional

HUMA2013	How the Arts Work: a practical introduction to cultural economics	7.5	Optional
ENTR3005	International Entrepreneurship	7.5	Optional
HUMA3020	Issues in Latin American Popular Music and Culture	7.5	Optional
MUSI3026	Jazz History	7.5	Optional
MANG3010	Knowledge Management	7.5	Optional
MUSI3037	Love in the Renaissance: Chanson and Madrigal, 1500-1600	7.5	Optional
MANG3054	Marketing in the Digital Age	7.5	Optional
MUSI2142	Music and Sound Production 1	7.5	Optional
MUSI3151	Music and Sound Production 2	7.5	Optional
MUSI2116	Music Therapy 1: Fundamentals	7.5	Optional
MUSI3106	Music Therapy 2: Beneath the Surface	7.5	Optional
MUSI3103	Musical Theatre Songwriting	7.5	Optional
MUSI3015	Orchestration and Arranging	7.5	Optional
MUSI3009	Performance Tuition (Joint Studies)	15	Optional
MUSI3010	Performance Tuition (Single Study)	7.5	Optional
MANG3034	Project Management	7.5	Optional
MANG3008	Strategic Management	7.5	Optional
MANG3078	Strategic Operations Management	7.5	Optional
MANG3072	Technological Innovation	7.5	Optional
MUSI3152	The Producer as Composer: digital sound & songwriting in practice	7.5	Optional
MUSI3153	Adventures in Musical Research	7.5	Optional

Progression Requirements

The programme follows the University's regulations for *Progression, Determination and Classification of Results : Undergraduate and Integrated Masters Programmes* and *Progression, Determination and Classification of Results: Postgraduate Master's Programmes* Any exemptions or variations to the University regulations, approved by AQSC are located in *section VI of the University Calendar*.

Support for student learning

There are facilities and services to support your learning some of which are accessible to students across the University and some of which will be geared more particularly to students in your particular Faculty or discipline area.

The University provides:
* library resources, including e-books, on-line journals and databases, which are comprehensive and up-to-date; together with assistance from Library staff to enable you to make the best use of these resources
* high speed access to online electronic learning resources on the Internet from dedicated PC Workstations onsite and from your own devices; laptops, smartphones and tablet PCs via the Eduroam wireless network. There is a wide range of application software available from the Student Public Workstations.
* computer accounts which will connect you to a number of learning technologies for example, the Blackboard virtual learning environment (which facilitates online learning and access to specific learning resources)
* standard ICT tools such as Email, secure filestore and calendars.
* access to key information through the MySouthampton Student Mobile Portal which delivers timetables, Module information, Locations, Tutor details, Library account, bus timetables etc. while you are on the move.
* IT support through a comprehensive website, telephone and online ticketed support and a dedicated helpdesk in the Hartley Library.
* Enabling Services offering support services and resources via a triage model to access crisis management, mental health support and counselling. Support includes daily Drop In at Highfield campus at 13.00 – 15.00 (Monday, Wednesday and Friday out of term-time) or via on-line chat on weekdays from 14.00 – 16.00. Arrangements can also be made for meetings via Skype.
* assessment and support (including specialist IT support) facilities if you have a disability, long term health problem or Specific Learning Difficulty (e.g. dyslexia).
* the Student Services Centre (SSC) to assist you with a range of general enquiries including financial matters, accommodation, exams, graduation, student visas, ID cards
* Career and Employability services, advising on job search, applications, interviews, paid work, volunteering and internship opportunities and getting the most out of your extra-curricular activities alongside your degree programme when writing your CV
* Other support that includes health services (GPs), chaplaincy (for all faiths) and 'out of hours' support for students in Halls and in the local community, (18.00-08.00)
* A Centre for Language Study, providing assistance in the development of English language and study skills for non-native speakers.

The Students' Union provides
* an academic student representation system, consisting of Course Representatives, Academic Presidents, Faculty Officers and the Vice-President Education; SUSU provides training and support for all these representatives, whose role is to represent students' views to the University.
* opportunities for extracurricular activities and volunteering
* an Advice Centre offering free and confidential advice including support if you need to make an academic appeal
* Support for student peer-to-peer groups, such as Nightline.

Associated with your programme you will be able to access:

· dedicated rehearsal spaces and practice rooms, including the Turner Sims Concert Hall.
· professional instrumental tuition [for specific Performance modules]
· an extensive collection of musical instruments.
· dedicated digital recording studios [for specific modules].
· specialist on-line resources such as the Naxos Music Library.

- · free tickets for some events at the Turner Sims Concert Hall.
- · specialist Music software such as Sibelius and Logic Pro.

Methods for evaluating the quality of teaching and learning

You will have the opportunity to have your say on the quality of the programme in the following ways:

- Completing student evaluation questionnaires for each module of the programme.
- Acting as a student representative on various committees, e.g. Staff/Student Liaison Committees, School Programmes Committee OR providing comments to your student representative to feedback on your behalf.
- Serving as a student representative on Faculty Scrutiny Groups for programme validation.
- Taking part in programme validation meetings by joining a panel of students to meet with the Faculty Scrutiny Group.

Further details on the University's quality assurance processes are given in the *Quality Handbook.*

Career Opportunities

This programme provides a solid preparation for careers within and outside music, our alumni are successful in broadcasting, performance, education, music therapy, composition, commercial music and information technology, among many other areas. The Music and Business Management programme is particularly relevant to pursuing managerial options within music and arts organisations, but also provides an entry to other management options such as graduate management schemes or careers in management, accounting, finance or banking.

Outreach activities such as the Student Ambassador scheme can offer the chance to work with schools or performing arts venues such as the Nuffield Theatre and Turner Sims Concert Hall and gain valuable work experience.

External Examiner(s) for the programme

Name: Dr Bryan White - University of Leeds

Name: Mr Sunil Banga - University of Lancaster

Name: Dr Elisabetta Barone - Brunel University

Name: Dr Nicholas Vasilakos - University of East Anglis

Students must not contact External Examiner(s) directly, and external examiners have been advised to refer any such communications back to the University. Students should raise any general queries about the assessment and examination process for the programme with their Course Representative, for consideration through Staff: Student Liaison Committee in the first instance, and Student representatives on Staff: Student Liaison Committees will have the opportunity to consider external examiners' reports as part of the University's quality assurance process.

External examiners do not have a direct role in determining results for individual students, and students wishing

to discuss their own performance in assessment should contact their Personal Academic Tutor in the first instance.

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if they take full advantage of the learning opportunities that are provided. More detailed information can be found in the programme handbook.

Appendix 1:

Students are responsible for meeting the cost of essential textbooks, and of producing such essays, assignments, laboratory reports and dissertations as are required to fulfil the academic requirements for each programme of study. In addition to this, students registered for this programme also have to pay for:

Additional Costs

Type	Details
Computer discs or USB drives	Students are expected to provide their own portable data storage device.
Hardware	It is advisable that students provide their own laptop or personal computer, although shared facilities are available across the University campus.
Instruments and Equipment	Hartley Library holds a very large collection of sheet music which students can borrow free of charge. Students who want or are advised by teachers to buy their own music, perhaps in order to mark it up, will be expected to cover the cost themselves. The Music Department has a large collection of keyboard instruments to which keyboard students are allowed free access. It owns a number of other instruments (piccolo trumpet, bass sax, basset horn etc.) which students can borrow on their teacher's recommendation. We do not charge for the use of them but do recommend that students make private insurance arrangements when taking them off campus, especially on tour. If not returned intact they must be replaced like for like at the student's expense or at their insurer's. Students may wish to hire professional accompanists to play with them in performance exams. Accompanists charge varying levels of fee (rarely more than £60.00 per exam accompaniment, including prior rehearsal) and students are expected to pay the fees themselves.
Placements (including Study Abroad Programmes)	Students on placement programmes can expect to cover costs for health and travel insurance, accommodation and living expenses; travel costs; visa costs. This will vary depending on which country you are travelling to. Specific details on what additional costs there will be are detailed in the individual module profiles which can be found under the modules tab of the programmes details of your programme.
Printing and Photocopying Costs	Where possible, coursework such as essays; projects; dissertations is likely to be submitted on line. However, there are some items where it is not possible to submit on line and students will be asked to provide a printed copy. A list of the University printing costs can be found here: http://www.southampton.ac.uk/isolutions/students/printing/
Software Licenses	All software is provided
Stationery	You will be expected to provide your own day-to-day stationary items, e.g. pens, pencils, notebooks, etc.). Any specialist stationery items will be specified under the Additional Costs tab of the relevant module profile.
Textbooks	Where a module specifies core texts these should generally be available on the reserve list in the library. However due to demand, students may prefer to buy their own copies. These can be purchased from any source.

	Some modules suggest reading texts as optional background reading. The library may hold copies of such texts, or alternatively you may wish to purchase your own copies. Although not essential reading, you may benefit from the additional reading materials for the module.
Vocal and Instrumental Lessons	Specialist vocal and instrumental tuition for single and joint honors Music students taking performance modules is generally provided free at the point of delivery. When lessons happen away from Highfield Campus students are expected to cover the cost of travel to and from their lessons. Students are expected to cover the cost of travel to and from off-campus rehearsal, performance and music examination venues. Most of those we use are within walking distance of Highfield Campus.
	Students taking instrumental lessons are expected to own and maintain their own instruments, maintenance including the cost of repairs and of replacement parts (new strings, drumheads etc.). Students are strongly advised to arrange insurance for their instruments, covering all the usual risks including theft from places of residence and from university storerooms.
	Storage space for instruments is available in Music Department storerooms. Dozens of students have access to them: it is not possible to guarantee security. The university will accept no responsibility for loss or damage to instruments left in storerooms. Students taking performance modules will be given keys to practice rooms and storerooms. Keys must be returned on or before graduation day. Students will be charged £10.00 per replacement key in the event of loss.
	Jazz and pop students must buy and use their own ear protectors if asked to do so by a teacher.
	Hartley Library holds a very large collection of sheet music which students can borrow free of charge. Students who want or are advised by teachers to buy their own music, perhaps in order to mark it up, will be expected to cover the cost themselves.
	The Music Department has a large collection of keyboard instruments to which keyboard students are allowed free access. It owns a number of other instruments (piccolo trumpet, bass sax, basset horn etc.) which students can borrow on their teacher's recommendation. We do not charge for the use of them but do recommend that students make private insurance arrangements when taking them off campus, especially on tour. If not returned intact they must be replaced like for like at the student's expense or at their insurer's.
	Students may wish to hire professional accompanists to play with them in performance exams. Accompanists charge varying levels of fee (rarely more than £60.00 per exam accompaniment, including prior rehearsal) and students are expected to pay the fees themselves.
	Turner Sims -- the university concert hall -- makes 10 tickets for each of its own-promoted concerts available free of charge to Music on a first come, first served basis. (There are very rare exceptions: gala concerts intended to raise funds for Turner Sims for instance.) Monday and Friday lunchtime concerts in Turner Sims organised by the Music Department are free of charge both to Music students and to the wider public. External promoters hiring Turner Sims can charge what they like for admission to concerts.
	Student-run performing arts societies such as the University of Southampton Symphony Orchestra, JazzManix and Showstoppers (there are many others which Music students might like to join) are free to set their own membership subscriptions. The Music Department does not contribute directly towards the cost of running these societies.
	ACADEMIC MODULES
	Very few Music lecturers insist that students purchase specific set texts. Copies of set texts are made available in Hartley Library, if necessary in the reference-only "course collection" or on short-term loan. Students may wish to own copies of recommended books but are free to choose which to buy and which to borrow.
	Some lecturers prepare course handbooks for the modules they are teaching. These are generally made available free of charge to students taking the modules. For unusually bulky handbooks there may be a charge to pay -- never more than £10.00 per copy.
	Music software packages are available for licensed use at designated

	university computer workstations free of charge to Music students. Students who wish to install compatible software on their own computers will have to cover the cost themselves.
	Students using the university's Follow Me print service will be charged per page printed out, at rates listed here: http://www.southampton.ac.uk/isolutions/students/printing-for-students.page
	Field trips are infrequent and almost always optional. When occasionally they do happen students involved may be expected to cover travel costs and to pay for admission to the venue(s) visited. Staff organizing trips make every effort to keep costs to a minimum, negotiating group and student discounts whenever possible. No one trip is likely to cost more than £20 total.

In some cases you'll be able to choose modules (which may have different costs associated with that module) which will change the overall cost of a programme to you. Details of such costs will be listed in the Module Profile. Please also ensure you read the section on additional costs in the University's Fees, Charges and Expenses Regulations in the University Calendar available at www.calendar.soton.ac.uk.