

Academic Year 2017-18 English Plus: Study Year Abroad

This study year abroad programme is of particular interest to students from S.E. Asian countries such as Japan where the academic year begins in April; but it may be of interest to students from other regions where the academic year begins at this time e.g. South America. To accommodate these students, the intended start date of this programme will be mid- February every year. Prospective students need to ensure that they are compliant with the UKVI Tier 4 Visa requirements; please see the following link:

<http://www.southampton.ac.uk/humanities/international/visas.page?>

<https://www.gov.uk/study-visit-visa/overview>

Awarding Institution	University of Southampton
Teaching Institution	University of Southampton
Accreditation details	Not applicable
Final award	Credits to be transferred to home institution- the amount may vary. This programme is designed as a study year abroad for visiting international students currently enrolled in an undergraduate degree programme in a recognised institution overseas.
Name of award	N/A
Interim Exit awards	Not applicable
FHEQ level of final award	Not applicable
UCAS code	Not applicable
QAA Subject Benchmark or other external reference	
Programme Coordinator	Wendy Jones: Senior Teaching Fellow in English for Academic Purposes Jackie Ward: Faculty Academic Registrar Rosalind Davies, Director of English Language Programmes
Date specification was written	12/05/2014
Date specification was last updated	August 2017

Programme Overview

Brief outline of the programme:

The English Plus: Study Year Abroad programme is for international students whose first language is not English. If you are an international student with a minimum IELTS score of 5.5 with no less than 5.0 in all components, currently following an Undergraduate degree programme in a recognized institution overseas, you can apply to join the English Plus: Study Year Abroad programme. (This programme is designed to help students improve their language skills as a condition of entry to the University of Southampton, or for those who have already met the English language conditions for entry to the University, but who want to find out more about the use of English in academic study and expectations relating to academic life in the UK).

The programme will help you to:

- develop the English language skills needed for academic study at a British university as a visiting international student on your study year abroad (there will be automatic progression from part 1 when you arrive in mid -February – June ; Part 2 in July- September and Part 3 in October – February)
- develop the necessary study skills for effective learning through the medium of English
- learn about life in Britain and British culture.
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- give you the opportunity to experience the British academic environment (as a visiting international student on a study year abroad at the University of Southampton) & learn what it means to be part of the

global student community in the 21st century.

If you have any questions regarding entry requirements, please contact our Admissions Team (elaccess@southampton.ac.uk) for advice on your entry requirements. For a full list of English language qualifications accepted by the University of Southampton, please visit our International website

<http://www.southampton.ac.uk/studentadmin/admissions/admissions-policies/language.page>

Please note: As a research-led University, we undertake a continuous review of our programmes to ensure quality enhancement and to manage our resources. As a result, this programme may be revised during a student's period of registration, however, any revision will be balanced against the requirement that the student should receive the educational service expected. Please read our [Disclaimer](#) to see why, when and how changes may be made to a student's programme.

Programmes and major changes to programmes are approved through the University's programme validation process which is described in the University's Quality handbook.

Brief outline of English Plus: Study Year Abroad

- 1) February – June. You will arrive after the start of semester 2 in mid- February. You will study modules drawn from the International Foundation Programme (IFYP), the English for Academic Study Programme (EAS), the English Language credit-bearing stages and you will also study the English module ENGL3067.

In addition to the above, you will also have the opportunity to attend guest lectures and guided learning sessions.

Compulsory modules		Credits
ENGL3067	English for Study Year Abroad	15 CATS (7.5 ECTS)
ENGL9007	English Language Stage 3	15 CATS (7.5 ECTS)
IFYP0014	Global Society	Non-accredited
ENGL9062	General Language Development	Non-accredited

- 2) July – September: Students follow Pre-Sessional Course A

http://www.southampton.ac.uk/humanities/international/language_support/presess.page

- 3) October – January: Semester 1 of the new academic year, you will study the module LANG 1005 and in addition, after consultation with your Personal Academic Tutor, select three level 4 or 5 undergraduate modules:

<http://www.southampton.ac.uk/humanities/undergraduate/courses.page>

Compulsory modules		Credits
LANG1005	Introduction to British Life and Institutions	15 CATS (7.5 ECTS)
Three optional modules		
	Students may select three level 4 or 5 undergraduate modules, from the current list of module choices for Humanities students, after consultation with their personal tutor.	15 CATS (7.5 ECTS) 15 CATS (7.5 ECTS) 15 CATS (7.5 ECTS)

Part One: February-June.

Learning and teaching

During the period of February- September, you will be adapting to studying through the medium of English at a British University & English skills will be taught together, as they are rarely used in isolation. Your classroom sessions therefore focus on vocabulary development, reading and writing; listening and speaking. In addition, you will further develop your study skills through online resources e.g. Prepare for Success-
<http://www.prepareforsuccess.org.uk/>.

Your knowledge and understanding is further enhanced through the use of communicative teaching activities such as seminars, presentations, guided independent study and the preparation for written assignments. You also attend lectures of academic interest, and all modules use a variety of online materials such as The EAP Toolkit- http://www.elanguages.ac.uk/eap_toolkit.php

Depending on the assignment type, written, in-class and tutorial feedback is given to enable you to identify your strengths and weaknesses, and continue to develop your language and academic skills effectively. Tutors give extensive guidance, especially through recommendations of reference and source materials. You will learn to take more responsibility for your own learning as you move through the programme.

Learning activities typically include:

- Seminars
- Lectures
- Discussions – group work
- Presentations
- Conducting surveys outside the classroom & interviewing native speakers

Assessment type

Formative assessment

- wider reading tasks
- writing tasks-short essays
- presentations
- wider listening tasks
- mini research tasks
- written examinations

Summative assessment

- writing tasks e.g. film review 850-950 words; magazine article 1,200-1,500 words
- oral presentation based on project work connected to a theme of local/cultural interest

Part Two: July- September.

- 1) You will follow Pre-Sessional Course A

http://www.southampton.ac.uk/humanities/international/language_support/presess.page

How will you learn?

- The Pre-sessional Programmes are taught by our qualified and experienced teaching staff, who use the highly effective University of Southampton Pre-sessional Programme syllabus for Course A or Course B.
- Your studies will involve taught sessions in reading, writing, listening and speaking, and the emphasis is on how to communicate effectively in English.
- In addition to classroom sessions with both your class tutor (reading and writing) and your listening and speaking tutor, you will attend weekly independent learning workshops in which you are taught the study skills necessary to succeed in your studies.
- You will also have weekly tutorials and advising sessions with your tutors and advisers, and attend a weekly lecture.

Overview

- You will complete a number of assessments for reading, writing, listening and speaking, some of which count towards your final Pre-sessional mark. These assessments are designed to prepare you for study on your degree programme.
- Examples of assessments include researched essays, reading and listening exams, seminar discussions and presentations.

The summative assessments in each module provide the final module mark.

The final module marks (i.e. for academic reading, academic writing, academic listening and academic speaking) are equally weighted (25% each) to provide your final overall mark for Pre-sessional Course A. The Pre-sessional assessment banding is used for international student progression purposes and provides an approximate equivalent to IELTS; you do not take the IELTS test as part of the Pre-sessional programme.

Pre-sessional International Student Progression: Assessment Banding

IELTS BAND	PRE-SESSIONAL ASSESSMENT BAND
9	100%
8.5	90 - 99%
8.0	80 - 89%
7.5	70 - 79%
7.0	60 - 69%
6.5	50 - 59%
6.0	40 - 49%
5.5	30 - 39%
5.0	20 - 29%
4.5	10 - 19%
4.0 or below	0 - 10%

The table above (taken from Pre-Sessional Results in 2014) applies to each of the areas in which you are assessed, so if for example you need to achieve IELTS 6.5 overall with no less than 6.0 in writing, then you will need 50% minimum overall and minimum 40% in writing.

Part Three: October – January

- 1) October - January (12 weeks): In Semester 1 of the new academic year, you will select four level 4 or 5 undergraduate modules in line with Faculty of Humanities guidelines for visiting international students for the study year abroad.

The form of assessment will depend on the module selected.

Educational Aims of the Programme

The aims of the programme are to:

- consolidate and extend your existing English language knowledge and skills in order to facilitate undergraduate and post-graduate academic study
- develop the academic study skills required for study in higher education in the UK and familiarise yourself with the learning and teaching strategies used in higher education in the UK
- facilitate acculturation to life in Britain, both within and beyond the academic environment
- ensure that you develop the skills and abilities for future studies

Programme Learning Outcomes

Knowledge and Understanding

Having successfully completed this programme, you will be able to demonstrate knowledge and understanding of:

A1. The relevant conventions followed in academic English (both written and spoken) e.g. referencing

A2. What is expected of you as a student in British higher education, especially in terms of approach to studying and learning e.g. active and independent learning

A3. How to efficiently identify and use reliable sources appropriate for your discipline e.g. use of library sources

- A4. How to read texts such as journal articles in which writers adopt particular attitudes or viewpoints
- A5. How academic texts are coherently constructed e.g. abstracts
- A6. How to read efficiently in order to complete necessary research e.g. skimming and scanning
- A7. How to construct an academic essay, which involves the use of sources
- A8. How to write clear, detailed text supporting your points with academic evidence e.g. in text citation
- A9. How to write essays of different styles e.g. compare and contrast
- A10. How to identify the structure of lectures and produce well-organised presentations e.g. introduction
- A11. How to identify the main and supporting points in lectures e.g. signposting language, discourse markers
- A12. How to process extended speech and follow fairly complex lines of argument
- A13. How to take an active part in discussions and to sustain a point of view e.g. seminars
- A14. How to deliver academic presentations e.g. preparation, structure, flow.

Teaching and Learning Methods

This will include lectures, seminar and tutorials depending on the module selected.

Assessment methods

The form of assessment will depend on the module selected. The challenging and varied range of assessment methods may include presentations, group projects, research logs, dissertations, essays and exams

Part Two. June- September

http://www.southampton.ac.uk/humanities/international/language_support/presess.page

Part Three. October-January

You will be assessed by more than just essays and exams. Depending on the undergraduate (level 4 or 5) modules you choose, you will work in teams, give presentations, submit group projects and develop websites. The nature of the assessment task is appropriate to the issues you are studying and the range of tasks allows you to develop the skills you need for further study or the world of work."

Subject Specific Intellectual and Research Skills

Having successfully completed this programme you will be able to:

- B1. Recognise and understand academic vocabulary
- B2. Identify appropriate sources of information for your subject area
- B3. Locate resources for your subject area in the Hartley Library, Avenue Library, Avenue Learning Resources Centre (LRC) and online
- B4. Interpret and analyse a range of information from different sources
- B5. Extract, paraphrase and synthesise key information from written and spoken sources
- B6. Present reasoned and structured arguments, both orally and in written form

B7. Express facts, concepts and arguments clearly using appropriate language

B8. Understand and present detailed reasoning.

Teaching and Learning Methods

The structure and content of the programme gives you the opportunity to develop a range of cognitive skills as you are introduced to the academic rigours of higher education in the UK. From the outset of the programme, cognitive skills are developed in communicative learning activities such as seminars, presentations, and discussions. Lectures develop the skills of processing and summarising information (internally and through note-taking and discussion). Critical thinking skills will be developed as you learn how to recognise subjectivity, analyse arguments objectively and to apply these skills in your own work. You further develop cognitive skills through researching and writing essays throughout the programme.

Depending on the assignment type, written feedback, oral in-class feedback and tutorial feedback is given to help you to identify any gaps in your cognitive skills. This allows you to develop your skills effectively by building on your strengths and addressing weaknesses or gaps in conveying subject specific knowledge, or processing relevant research.

Transferable and Generic Skills

Having successfully completed this programme you will be able to:

- C1. Produce writing in appropriate academic genres and follow required conventions, including referencing
- C2. Employ a range of general and academic vocabulary appropriately
- C3. Apply a range of reading strategies to help you to read efficiently
- C4. Listen to, understand and take notes in lectures
- C5. Actively participate in discussions and tutorials
- C6. Prepare and deliver oral presentations, both individually and as part of a group
- C7. Work as a member of a team by cooperating with others, negotiating, listening to others in a group, sharing responsibilities & tasks and meeting deadlines
- C8. Adhere to guidelines and meet relevant deadlines
- C9. Set and monitor individual goals, reflect on your own learning and feedback, and have the confidence to seek help when needed
- C10. Use ICT to produce documents and other material using a computer.

Teaching and Learning Methods

Each Pre-sessional Course A module (academic reading, academic writing, academic listening, academic speaking and independent learning) identifies specific linguistic and study / learning skills to be achieved. As the skills are rarely used in isolation, reading and writing modules are integrated within the Pre-sessional Course A syllabus as are the speaking and listening modules.

The reading and writing modules are structured to ensure the development of important transferable academic skills for both reading and writing, with tasks set to provide you with practice of the skills being covered in class. To aid you in your future studies, you will attend a library induction at the start of the programme.

The first part of the reading and writing modules focuses on how to find information, how to read efficiently and to take notes, how to write structured paragraphs and essays, how to incorporate information from outside sources in the form of paraphrase, summary and quotation and how to recognise different academic genres. The second part of the reading and writing modules aims to develop and refine those skills already learnt and focuses on critical thinking skills, improving accuracy and increasing awareness of academic demands and expectations. These skills are essential for study on future university programmes.

The listening and speaking modules are also integrated and are structured so that you focus on developing your listening and speaking skills simultaneously. Activities include preparing for and attending a weekly lecture in which you learn to listen effectively and to take appropriate and useful notes while listening; these notes are used later in classroom discussions. Your speaking skills are further enhanced through the development of your presentation and seminar skills. You will also focus on improving your pronunciation. All these skills are highly transferable.

The Independent Learning module supports the academic reading, academic writing, academic listening and academic speaking modules and is designed to equip you with the transferable study skills that you need to be successful in your future studies. The module is designed to work in partnership with the reading and writing and listening and speaking syllabi.

In short, all the skills you develop on Pre-sessional Course A are transferable to your future studies and employment if you are in an English speaking environment.

The effectiveness of your communication, learning and research skills is tested through both assessed coursework and examinations, which involve writing of different kinds, group and individual projects, oral presentations and other interactive tasks.

Your use of ICT implicitly contributes to your assessment since it is a necessary condition for presenting much of your work.

Special Features of the programme

You will have the opportunity to have a number of one-to-one tutorials during the first part of this programme (February – June) when your tutor will be able to tailor the tutorial to suit your needs. There also may be the opportunity to visit local sites of cultural & historical interest. You will also have access to e-learning resources via VLEs (Virtual Learning Environments) such as the EAP (English for Academic Purposes) Toolkit to help you improve your Academic English skills.

To aid your learning, in the second part of your programme the Pre-sessional Course A (July-September) includes compulsory weekly independent learning workshops and academic advising sessions. This feature of the programme has been recognised as a particular strength by our external examiners and is not yet standard practice at other academic establishments. Furthermore, you attend weekly lectures on subjects of academic interest, which are delivered by guest speakers from across the University. The weekly lecture you attend is either viewed 'live' or 'streamed live' using Panopto (the University lecture streaming system).

We recognise the importance of learning through social activities and the University of Southampton Students' Union (SUSU) provides you with a varied social programme. This includes onsite activities such as a welcome event, farewell party, film screenings, sports activities, and social events such as games and quiz nights, and karaoke. There are also trips to other cities, some of which are subsidised by the University. SUSU also provide student helpers, whose role entails helping you to settle into life in the UK and at the University. Language cafes and other language 'taster' sessions are also offered.

Furthermore, we offer you a collection service from Heathrow Airport in London the day before your programme begins. You will be met at London Heathrow Airport and will be directed to a coach service which will take you to your accommodation in Southampton. Please see the 'Meet and Greet' information at:

<http://www.southampton.ac.uk/humanities/international/study.page?>

Finally, when we confirm your place on the English Plus: Study Year Abroad programme, you will automatically be allocated a room in the University Halls of Residence for the period of the English Plus: Study Year Abroad programme.

Programme details

This is a full time programme. You will be expected to carry out 40 hours of study over 52 weeks in total throughout the programme. This will include face- to -face contact hours with your tutor and independent study in your own time outside class. The amount of teaching contact hours and hours spent on independent study will vary from module to module.

Modules studied over the year include:

- 1) February-June: An example of modules currently studied:

Compulsory modules		Credits
ENGL3067	English for Study Year Abroad	15 CATS (7.5 ECTS)
ENGL9007	English Language Stage 3	15 CATS (7.5 ECTS)
IFYP0014	Global Society	Non-accredited
ENGL9062	General Language Development (EAS)	Non-accredited

- 2) July – September: Students follow Pre-Sessional Course A

http://www.southampton.ac.uk/humanities/international/language_support/presess.page

- 3) October – January: Semester 1 of the new academic year, students study the module LANG 1005 and in addition, after consultation with their Personal Academic Tutor, select three level 4 or 5 undergraduate modules:

<http://www.southampton.ac.uk/humanities/undergraduate/courses.page>

Compulsory modules		Credits
LANG1005	Introduction to British Life and Institutions	15 CATS (7.5 ECTS)
Three optional modules		
	You may select three level 4 or 5 undergraduate modules, from the current list of module choices for Humanities students, after consultation with their personal tutor.	15 CATS (7.5 ECTS) 15 CATS (7.5 ECTS) 15 CATS (7.5 ECTS)

Additional Costs

Students are responsible for meeting the cost of essential textbooks, and of producing such essays, assignments, reports and dissertations as are required to fulfil the academic requirements for each programme of study. Costs that students registered for this programme typically also have to pay for are included in Appendix 2.

Progression Requirements

This programme is primarily designed for exchange students on their study year abroad.

Students who require a passing grade for their home institution, please refer to the standard progression requirements as set out in the university calendar.

See link below:

The programme follows the University's regulations for **Progression, Determination and Classification of Results: Undergraduate and Integrated Masters Programmes** as set out in the University Calendar:
<http://www.calendar.soton.ac.uk/sectionIV/progression-regs.html>

Intermediate exit points (where available)

Not applicable.

Support for student learning

There are facilities and services to support your learning, some of which are accessible to students across the University and some of which will be geared more particularly to students in your Faculty or discipline area. The University provides:

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- library resources, including e-books, on-line journals and databases, which are comprehensive and up-to-date; together with assistance from Library staff to enable you to make the best use of these resources
- a high speed access to online electronic learning resources on the Internet from dedicated PC workstations onsite and from your own devices; laptops, smartphones and tablet PCs via the Edu roam wireless network. There is a wide range of application software available from the student public workstations
- computer accounts which will connect you to a number of learning technologies for example, the Blackboard virtual learning environment (which facilitates online learning and access to specific learning resources)
- standard ICT tools such as email, secure file store and calendars
- access to key information through the My Southampton Student Mobile Portal which delivers timetables, module information, locations, tutor details, library account, bus timetables etc. while you are on the move
- IT support through a comprehensive website, telephone and online ticketed support and a dedicated helpdesk in the Student Services Centre
- Enabling Services offering assessment and support (including specialist IT support) facilities if you have a disability, dyslexia, a mental health issue or specific learning difficulties
- the Student Services Centre (SSC) to assist you with a range of general enquiries including financial matters, accommodation, exams, graduation, student visas, ID cards
- Career Destinations, advising on job search, applications, interviews, paid work, volunteering and internship opportunities and getting the most out of your extra-curricular activities alongside your degree programme when writing your CV
- a range of personal support services : mentoring, counselling, residence support service, chaplaincy, health service
- Centre for Language Study, providing assistance in the development of English language and study skills for non-native speakers.

NB:

- The University is able to offer specific assistance to students with additional needs, such as those with a hearing impairment, should the case arise. Services such as having an online scribe to record lectures are currently in use and minimise the need for alterations to the content of modules.

The Students' Union provides

- an academic student representation system, consisting of Programme Representatives, Academic Presidents, Faculty Officers and the Vice-President Education; and provides training and support for all these representatives, whose role is to represent students' views to the University
- opportunities for extracurricular activities and volunteering
- an Advice Centre offering free and confidential advice including support if you need to make an academic appeal
- support for student peer-to-peer groups, such as Nightline.

Associated with your programme you will be able to access certain programme –specific Blackboard sites & other websites to assess your learning.

Methods for evaluating the quality of teaching and learning

You will have the opportunity to have your say on the quality of the programme in the following ways:

- Completing online student evaluation questionnaires at the end of the programme
- Acting as a student representative on various committees, e.g. Staff-Student Liaison Committees, Faculty Programmes' Committee OR through providing comments to your student representative to feedback on your behalf.
- Serving as a student representative on Faculty Scrutiny Groups for programme validation

- Taking part in programme validation meetings by joining a panel of students to meet with the Faculty Scrutiny Group

The ways in which the quality of your programme is checked, both inside and outside the University, are:

- Regular module and programme reports which are monitored by the Faculty
- Programme validation, normally every five years.
- External Examiners, who produce an annual report
- BALEAP support through departmental links
- A national Research Assessment Exercise (our research activity contributes directly to the quality of your learning experience)
- An Institutional Review by the Quality Assurance Agency

Criteria for admission

University Commitment

The University will at all times seek to operate admissions regulations that are fair and are in accordance with the law of the United Kingdom, and the University's Charter, Statutes, Ordinances and Regulations.

This includes specific compliance with legislation relating to discrimination (e.g. Equality Act 2010) and the University's Equal Opportunities Policy Statement. This also includes a commitment that the University will:

- actively assist groups that experience disadvantage in education and employment to benefit from belonging to the University
- actively seek to widen participation to enable students that do not traditionally participate in Higher Education to do so;
- ensure that admission procedures select students fairly and appropriately according to their academic ability and that the procedure is monitored and regularly reviewed.

English Plus: Study Year Abroad - Entry Requirements

The minimum English Language level entry requirements are IELTS 5.5 with a minimum score of 5.0 in all components. Please contact our Admissions Team for advice on your entry requirements. For a full list of English language qualifications accepted by the University of Southampton, please visit our International website.

External Examiners(s) for the programme

As the English Plus: Study Abroad uses modules from the Pre-Sessional Courses, International Foundation Year Programme and English Language Stages, the External Examiners are as below:

Name: Mr James Michael Lambert

Name: Mr Alan Richard Lockett

Name: Mr Richard Hitchcock

Name: Ms Norlene Conway

Name: Dr Saima Sherazi

Institution: University of Leicester

Institution: University of Bristol

Institution: University of Portsmouth

Institution: Royal Holloway, University of London

Institution: Queen Mary University of London

The external examiners for the final section of the programme will differ depending on the modules that students choose, but they can be found in the programme specification of the relevant academic unit/programme.

You must not contact External Examiner(s) directly, and External Examiners have been advised to refer any such communications back to the University. You should raise any general queries about the assessment and examination process for the programme with your Programme Representative, for consideration through the Staff- Student Liaison Committee in the first instance, and Student representatives on the Staff-Student Liaison

Committees will have the opportunity to consider External Examiners' reports as part of the University's quality assurance process.

External Examiners do not have a direct role in determining results for individual students, and if you wish to discuss your performance in assessment, you should contact your personal tutor in the first instance.

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that you might reasonably be expected to achieve and demonstrate if you take full advantage of the learning opportunities that are provided. More detailed information can be found in the programme handbook (or other appropriate guide) or online at

http://www.southampton.ac.uk/humanities/international/language_support/presess.page .

Appendix 1 English Plus: Study Year Abroad

Learning outcomes and Assessment Mapping document template

		Knowledge and Understanding														Subject Specific Intellectual Skills							
Module Code	Module Title	A 1	A 2	A 3	A 4	A 5	A 6	A 7	A 8	A 9	A 1 0	A 1 1	A 1 2	A 1 3	A 1 4	B1	B 2	B 3	B 4	B 5	B 6	B 7	B 8
ENGL3067	English for Study Year Abroad		•						•		•	•	•	•	•		•	•	•	•	•	•	
ENGL9007	English Language Stage 3		•				•		•		•		•	•			•	•	•	•	•	•	
IFYP0014	Global Society	•	•				•	•	•		•		•	•	•	•	•	•	•	•	•	•	
ENGL9062	General Language Development		•										•	•					•			•	

		Transferable/Key Skills									
Module Code	Module Title	C 1	C 2	C 3	C 4	C 5	C 6	C 7	C 8	C 9	C 10
ENGL3067	English for Study Year Abroad	•	•	•		•			•	•	•
ENGL9007	English Language Stage 3	•	•	•		•	•		•	•	•
IFYP0014	Global Society	•	•	•	•	•	•		•	•	•
ENGL9062	General Language Development		•			•			•	•	

Module Code	Module Title	Coursework 1	Coursework 2	Exam
ENGL3067	English for Study Year Abroad	20%	20%	Presentation 60%
ENGL9007	English Language Stage 3	20%	20%	60%
IFYP0014	Global Society	Non-accredited	Non-accredited	Non-accredited
ENGL9062	General Language Development	Non-accredited	Non-accredited	Non-accredited

Appendix 2:

Learning outcomes and Assessment Mapping document template for Pre-Sessional Course A

The numbers A1 A2 B1 B2 etc. refer back to the learning outcomes listed under Knowledge and Understanding, Subject Specific Intellectual and Research Skills, Transferable and Generic Skills and Subject Specific Practical Skills in the Programme Learning Outcomes section of this programme specification template.

Module Code	Module Title	A 1	A 2	A 3	A 4	A 5	A 6	A 7	A 8	A 9	A 10	A 11	A 12	A 13	A 14
	Academic Writing	X	X	X	X	X		X	X	X					
	Academic Reading	X	X	X	X	X	X	X	X	X					
	Academic Listening	X	X	X							X	X	X	X	X
	Academic Speaking	X	X	X							X	X	X	X	X
	Independent Learning	X	X	X	X	X	X	X	X	X	X	X		X	X
	Online 'Boarding Pass'	X	X	X	X	X	X	X	X	X					

Module Code	Module Title	Subject Specific Intellectual Skills								
		B1	B2	B3	B4	B5	B6	B7		B8
	Academic Writing	X	X	X	X	X	X	X		X
	Academic Reading	X	X	X	X	X	X	X		X
	Academic Listening	X	X		X	X	X	X		X
	Academic Speaking	X	X		X	X	X	X		X
	Independent Learning	X	X	X	X	X	X	X		
	Online 'Boarding Pass'	X	X		X	X	X	X		X

Module Code	Module Title	Transferable/Key Skills									
		C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
	Academic Writing	X	X	X				X	X	X	X
	Academic Reading	X	X	X				X	X	X	X
	Academic Listening		X		X	X	X	X	X	X	X
	Academic Speaking		X		X	X	X	X	X	X	X
	Independent Learning	X	X		X	X	X	X	X	X	X
	Online 'Boarding Pass'	X	X	X					X	X	X

Appendix 3

Additional Costs

Students are responsible for meeting the cost of essential textbooks, and of producing such essays, assignments, laboratory reports and dissertations as are required to fulfil the academic requirements for each programme of study. In addition to this, students registered for this programme typically also have to pay for the items listed in the table below.

In some cases you'll be able to choose modules (which may have different costs associated with that module) which will change the overall cost of a programme to you. Details of such costs will be listed in the Module Profile. Please also ensure you read the section on additional costs in the University's Fees, Charges and Expenses Regulations in the University Calendar available at <http://www.calendar.soton.ac.uk/>.

Main Item	Sub-section	PROGRAMME SPECIFIC COSTS
Stationery		You will be expected to provide your own day-to-day stationery items, e.g. pens, pencils, notebooks, etc.). Any specialist stationery items will be specified under the Additional Costs tab of the relevant module profile.
Textbooks		Where a module specifies core texts these should generally be available on the reserve list in the library. However due to demand, students may prefer to buy their own copies. These can be purchased from any source. Some modules suggest reading texts as optional background reading. The library may hold copies of such texts, or alternatively you may wish to purchase your own copies. Although not essential reading, you may benefit from the additional reading materials for the module.
Equipment and Materials Equipment	Laboratory Equipment and Materials:	All laboratory equipment and materials are provided.
IT	Computer Discs or USB drives	Students are expected to provide their own portable data storage device.
	Software Licenses	All software is provided
	Hardware	It is advisable that students provide their own laptop or personal computer, although shared facilities are available across the University campus.
Printing and Photocopying Costs		Where possible, coursework such as essays; projects; dissertations is likely to be submitted on line. However, there are some items where it is not possible to submit on line and students will be asked to provide a printed copy. The University printing costs are currently: A4 - 5p per side (black and white) or 25p per side (colour) A3 - 10p per side (black and white) or 50p per side (colour) Please Note: Paper sizes not recognised by the printing devices will prompt you to select the size and then charge a minimum of 50p per black and white copy and a maximum of £1 per colour copy. You can pay for your printing by using the money loaders or by using print copy payment service by going to http://www.southampton.ac.uk/isolutions/students/printing-for-students.page The University Print Centre also offers a printing and copying service as well as a dissertation/binding service. Current printing and copying costs can be found here . They also provide a large format printing service, e.g. Academic posters. Details of current costs can be found here .

Main Item	Sub-section	PROGRAMME SPECIFIC COSTS
Placements (including Study Abroad Programmes)		Students on placement programmes can expect to cover costs for health and travel insurance, accommodation and living expenses; travel costs; visa costs. This will vary depending on which country you are travelling to. Specific details on what additional costs there will be are detailed in the individual module profiles which can be found under the modules tab of the programmes details of your programme.
ML Residence Abroad – Cost Implications		As you know, the ML third year includes a period of study or work abroad as a compulsory element of a four year degree, and as a result, all students pay reduced home tuition fees to Southampton their third year (currently 15% for home and EU students, 40% for International Students) irrespective of what placement they take up. However, as happens whilst you are in Southampton, students are expected to pay their own travel expenses, accommodation and other living expenses. So that you can assess the viability of the different options available to you, the following outlines their general cost implications, but please do bear in mind that these may vary enormously from student to student depending on what placement is selected and where it is located. Should you need further information, please contact the relevant RA language coordinator:
	Students studying or working in Europe	Students are eligible for a small grant through the British Council, which is means tested against their salary (if relevant) and which varies every year (as a guide, students this year receive around 350-400 Euros per month). The only exceptions to this are students who currently live full-time with their parents and for whom household income is above the threshold. British Council students also receive a monthly salary (this varies country to country) and are expected to pay for their International Child Protection Certificate (ICPC) checks, which are mandatory and currently cost £45. University students tend to receive a slightly higher grant than those who working for the British Council since they are not in receipt of a salary. They pay no tuition fees to their host university. Work placement students may or may not be paid, and their grant is calculated accordingly.
	Students studying or working outside Europe	These students are not eligible for the British Council grant but may be able to apply for funding to support their travel etc. through the International Office. All students are expected to pay for their own student visas; costs vary from country to country. Students studying in Latin America or China will generally have to pay host university fees, although typically these are no more than £100 for the academic year. Students working in Latin America are not generally paid a stipend. Some receive free accommodation, travel or meals as a work benefit, others (generally in voluntary work) often also have to pay to join the scheme and be eligible to work do not receive this. Students taking place in the Mexico link receive a bursary.

Revision History

1. Minor revisions (including title)
2. New Brand added
3. Updated to reflect University restructuring
4. Revisions approved by Senate 19 June 2013 as part of new programme validation process
5. Minor changes made to form guidance on completion of Intended Learning Outcomes, and Learning outcomes and Assessment Mapping document template, for clarity; and changes to wording of support for student learning section, altering to second person throughout.
6. Updated November 2014.
7. December 2015 Completion of all updates to CMA requirements

