Programme Specification

Academic Year 2017-18
International Foundation Year

This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided.

Awarding Institution	Not applicable
Teaching Institution	University of Southampton
Mode of study	Full Time
Duration in years	One Academic Year followed by progression to a full time undergraduate programme.
Accreditation details	Not applicable
Final award	This is a preparatory year for UG study.
Name of award	Not applicable
Interim Exit awards	Not applicable
FHEQ level of final award	NQF3.
UCAS code	LMV0
QAA Subject Benchmark or other external reference	Not applicable
Programme Lead	Elwyn Edwards
Date specification was written	February 2010.
Date Programme was validated	Approved 23 February 2010 at LASS PCSC
Date specification last updated	April 2017

Programme Overview

Brief outline of the programme
The International Foundation Year (IFY) is an integrated programme which is designed to equip talented international students to prepare for and take one of a range of undergraduate programmes at the University of Southampton. The programme is designed to provide you with the English language, study, research and critical thinking skills

Learning and teaching

You will be helped to achieve the learning outcomes of the programme by a range of learning and assessment methods.
- Lectures and Seminars: these activities are the core of the teaching. Lectures are teacher led and will provide you with the knowledge and support you need for your undergraduate degree programme. In classes for the subject specific modules you will develop you understanding of the concepts and approaches used in the teaching of the discipline you will study in more depth in your undergraduate programme.
- Independent study: you will be expected to spend a significant amount of time working independently on a range of tasks including preparatory tasks for classes, carrying out personal research and completing assignments.
- Giving individual and group presentations: presenting your work orally will be an important aspect of undergraduate studies. Preparing and giving allows you to improve the specialised English language skills you will need for your future studies. Preparing and delivering group presentations allow you to experience the opportunities and challenges of working as a team.
- Information Technology (IT): the Southampton pre- masters integrates IT supports into its teaching. The principle IT support which is used is Blackboard, a virtual learning environment (VLE) which is used distribute and curate materials for teaching.

Assessment

A varied range of assessment methods is central to this programme, besides ensuring that you have reached the level required to be a successful student on an undergraduate programme at the University of Southampton, it will help develop your intellectual flexibility for use both in your studies and your future career.
The following assessments methods are typically used;
- Essays, reports and other writing assignments from 500 to 3 000 words in length

- Examinations
- Individual presentations
- Group projects & presentations
- Observed seminars and discussions
- Reflective assignments including online writing.

Please note: As a research-led University, we undertake a continuous review of our programmes to ensure quality enhancement and to manage our resources. As a result, this programme may be revised during a student's period of registration; however, any revision will be balanced against the requirement that the student should receive the educational service expected. Please read our Disclaimer to see why, when and how changes may be made to a student's programme.

Programmes and major changes to programmes are approved through the University's programme validation process which is described in the University's Quality handbook.

Educational Aims of the Programme

The aims of the programme are to:
- Prepare students for academic study who, on entry, have good school grades but either less than the required 13 years of schooling and/or an English language level below the required IELTS equivalent of 6.5, though not less than 5.5.
- Improve students' English and study skills through 90 credits of compulsory modules covering English for Academic Study, Critical Thinking & Research Skills and Global Society together with a personal research project. The remaining 30 credits will be provided through content based options.
- Enable students to progress to their chosen undergraduate degree programme on achieving the appropriate progression grade for their programme.
- Provide students with an exit award: The University of Southampton International Foundation Year Award

Programme Learning Outcomes

Knowledge and Understanding

Having successfully completed this programme you will be able to demonstrate knowledge and understanding of:

A1   Various topics at an appropriate A level standard

A2   The requirements of academic discourse in selected subjects.

A3   A topic in more depth through independent research

Teaching and Learning Methods

You will develop your knowledge and understanding through lectures, tutor-led or student-led seminars, tutorials, group projects, and independent research.

Assessment methods

Assessment of your knowledge and understanding includes examinations, extended essays, shorter pieces of assessed coursework, individual and group presentations. Progression is recognised in the assessment scheme, which tests the breadth and complexity of knowledge and understanding through to consolidation and application.

Subject Specific Intellectual and Research Skills

Having successfully completed this programme you will be able to:
B1   Use English for a range of academic purposes.

B2   Critically evaluate evidence and opinion in selected subjects.

Teaching and Learning Methods

Activities particularly designed to enhance your thinking skills include tutor-led or student-led seminars, tutorials, group work, and oral presentations.

Assessment methods

Examinations, essays and shorter pieces of assessed work, individual and group presentations in addition to a research project will be used to assess your intellectual skills. Progression is recognised in the assessment scheme, which tests your cognitive skills, moving from understanding and explaining simple concepts through to synthesising and evaluating arguments.

Transferable and Generic Skills

Having successfully completed this programme you will be able to:

C1   Present reasoned and structured arguments, both orally and in written form.

C2   Identify, select and draw upon a range of printed and electronic sources.

C3   Extract and synthesise key information from written and spoken sources.

C4   Carry out a piece of independent research.

C5   Organise your study time effectively.

C6   Demonstrate interpersonal skills whilst working with others in the investigation of problems, and in the presentation of arguments and evidence. (Not Assessed)

C7   Deal with the requirements of university life.

Teaching and Learning Methods

Your key skills will be developed through tutor-led and student-led seminars and tutorials, library sessions, group projects and independent research

Assessment methods

You will be asked to demonstrate your key skills through participating in individual and group presentations, class exercises, group work and a piece of independent research.   Progression is recognised in the assessment scheme, which tests key skills at appropriate levels of study.

Subject Specific Practical Skills

Having successfully completed this programme you will have the English language and study skills required to study your chosen subject at undergraduate level at the University of Southampton.

Disciplinary Specific Learning Outcomes

This programme is designed to enhance your English language and study skills for your chosen undergraduate programme which will have its own specific learning outcomes.

Programme Structure

Typical course content

The programme is divided into modules. Single modules have a credit value of up to 15 CATS (Credit Accumulation Transfer Scheme or 7.5 ECTS (European Credit Transfer & Accumulation Scheme). Double modules have a value of 30 CATS (15ECTS). Each CATS credit refers to 10 hours of learning. Some of that learning is face to face with the IFY teaching staff and the remainder is independent study.

The IFY has three core modules each of which has a value of 30 CATS (15ECTS). If you are progressing to a degree in business, law, economics or modern languages you will take two modules of 15 CATS (7.5 ETS) related to your undergraduate degree programme. If you are progressing to another discipline you can either

take an English language stage to improve your overall English language skills or a modern language stage to learn or improve another language.

Special Features of the programme

The IFY is Year Zero of an integrated undergraduate programme. If you achieve the minimum marks required for progression you will be able to progress to year one of your chosen undergraduate programme at the University of Southampton.

The undergraduate programmes which students can progress to on successful completion of the IFY are specified in the tables showing the Progression Requirements on pages 5 and 6 of this programme specification.

Programme details

The programme details are shown in the diagram below.

CORE MODULES	
IFYP001 English for Academic Study 30 CATS (15 ETS)	
IFYP0002 Critical Thinking and Research Skills 30 CATS (15 ETS)	
IFYP0014 Global Society 30 CATS (15 ETS)	
ELECTIVE PATHWAY MODULES	
Business pathway	
IFYP0005 Mathematics and Statistics 15 CATS (7.5 ETS) Or IFYP0009 Survey Methods for Survey Methods for Management and Social Sciences 1 5 CATS (7.5 ETS)	MANG1009 Understanding Organisations &Management Organisations 15 CATS (7.5 ETS)
Law Pathway	
IFYP0006 English for Law 15 CATS (7.5 ETS)	IFYP0008 Understanding Law 15 CATS (7.5 ETS)
Economics Pathway	
ECON 1005 Mathematics for Economics 15 CATS (7.5 ETS)	ECON1009 Introduction to Economics 15 CATS (7.5 ETS)
Modern Languages Pathway	
Modern Language Stage 1 (Student's Choice) 15 CATS (7.5 ETS) Modern Language Stage 1 (Student's Choice) 15 CATS (7.5 ETS)	
Interdisciplinary Pathway	
IFYP0016 Introduction to Liberal Arts 30 CATS (15 ETS)	
Geography Pathway	
IFYP0005 Mathematics and Statistics 15 CATS (7.5 ETS) Or IFYP0009 Survey Methods for Survey Methods for Management and Social Sciences 15 CATS (7.5 ETS)	Semester Two English Language Stage Module Module dependent on student's score in ACIS English Language placement test.

Total l 120 Cats (60 ETS)

Additional Costs

Students are responsible for meeting the cost of essential textbooks, and of producing such essays, assignments, as are required to fulfil the academic requirements for each programme of study. Costs that students registered for this programme typically also have to pay for are included in Appendix 2:

Progression Requirements

The programme follows the University's regulations for Progression, Determination and Classification of Results : Undergraduate and Integrated Masters Programmes and Progression, Determination and Classification of Results: Standalone Masters Programmes and the Academic Regulations for the Faculty of Humanities as set out in the University Calendar: http://www.calendar.soton.ac.uk
Please see Section International Foundation Year

The tables below show the marks you will have to achieve in each module to progress from the IFY to your undergraduate programme. If you fail to gain the minimum mark you will not be allowed to progress to the first year of your undergraduate programme.

BUSINESS PATHWAY

BSc Accounting and Finance,	BSc Business Management,
BSc Business Analytics,	BSc Business Philosophy,
BSc Business Entrepreneurship,	BSc Marketing,
BSc Business History,	BSc International Marketing
BSc Business Innovation,	BSc Healthcare: Management, Policy and Research,

	Min. progression Mark	
IFYP 0001 English for Academic Study	60%	
IFYP002 Critical Thinking & Research Skills		Average 65%
IFYP0014 Global Society		
IFYP0005 Maths and Statistics	60%	
or		
IFYP0009 Survey Methods for Survey Methods for Management and Social Sciences		
MANG1009 Understanding Organizations & Management	40%	

ECONOMICS PATHWAY

BSc Economics and Philosophy,	BSc Accounting and Economics,
BSc Economics and Management Sciences,	BSc Politics & Economics

	Min. progression Mark	
IFYP 0001 English for Academic Study	60%	
IFYP002 Critical Thinking & Research Skills		Average 65%
IFYP0014 Global Society		
ECON1005	40%	
ECON1009	40%	

LAW PATHWAY

LLB (Hons) Bachelor of Laws,	LLB (Hons) International Legal Studies,
LLB (Hons) European Legal Studies,	LLB (Hons) Maritime Law

	Min. progression Mark
IFYP 0001 English for Academic Study	65%
IFYP002 Critical Thinking & Research Skills	65%
IFYP0014 Global Society	65%
IFYP0005 English for Law	65%
IFYP0008 Understanding Law	65%

STUDIO PROGRAMMES AT WINCHESTER SCHOOOL OF ART

BA Fashion and Textile Design,   BA Games Design and Art,

BA Fine Art,   BA Graphic Arts

	Min. progression Mark
IFYP 0001 English for Academic Study	50%
IFYP002 Critical Thinking & Research Skills	40%
IFYP0014 Global Society	40%
IFYP0016 Introduction to Liberal Arts	50%

FASHION MARKETING/MANAGEMENT AT WINCHESTER SCHOOOL OF ART

BA Fashion Marketing/Management

	Min. progression Mark
IFYP 0001 English for Academic Study	55%
IFYP002 Critical Thinking & Research Skills	40%
IFYP0014 Global Society	40%
IFYP0016 Introduction to Liberal Arts	50%

HUMANITIES AND SOCIAL SCIENCES

BA Archaeology,   BA Philosophy,

BSc (Hons) Education   BSc Politics,

BSc (Hons) Education & Psychology   BSc Politics and Economics,

BA Film Studies,   BSc Politics and International Relations,

BA History,   BSc Sociology,

BSc International Relations,   BSc Sociology and Social Policy

	Min. progression Mark	
IFYP 0001 English for Academic Study	60%	
IFYP002 Critical Thinking & Research Skills		Average 65%
IFYP0014 Global Society		
IFYP0016 Introduction to Liberal Arts	60%	

MUSIC

BA Music

	Min. progression Mark	
IFYP 0001 English for Academic Study	60%	
IFYP002 Critical Thinking & Research Skills		Average 65%
IFYP0014 Global Society		
IFYP0016 Introduction to Liberal Arts	60%	

PLEASE NOTE: To progress to BA Music, you must also have achieved ABRSM: Music Theory Grade 8

GEOGRAPHY
BA Geography

	Min. progression Mark	
IFYP 0001 English for Academic Study	60%	
IFYP002 Critical Thinking & Research Skills		Average 65%
IFYP0014 Global Society		
IFYP0005 Maths and Statistics		60%
or		
IFYP0009 Survey Methods for Management and Social Sciences		
ENGLISH Language Stage		40%

Support for student learning

There are facilities and services to support your learning some of which are accessible to students across the University and some of which will be geared more particularly to students in your particular Faculty or discipline area.

The University provides:
- library resources, including e-books, on-line journals and databases, which are comprehensive and up-to-date; together with assistance from Library staff to enable you to make the best use of these resources
- high speed access to online electronic learning resources on the Internet from dedicated PC Workstations onsite and from your own devices; laptops, smartphones and tablet PCs via the Eduroam wireless network. There is a wide range of application software available from the Student Public Workstations.
- computer accounts which will connect you to a number of learning technologies for example, the Blackboard virtual learning environment (which facilitates online learning and access to specific learning resources)
- standard ICT tools such as Email, secure filestore and calendars.
- access to key information through the MySouthampton Student Mobile Portal which delivers timetables, Module information, Locations, Tutor details, Library account, bus timetables etc. while you are on the move.
- IT support through a comprehensive website, telephone and online ticketed support and a dedicated helpdesk in the Hartley Library.
- Enabling Services offering support services and resources via a triage model to access crisis management, mental health support and counselling.
- assessment and support (including specialist IT support) facilities if you have a disability, long term health problem or Specific Learning Difficulty (e.g. dyslexia)
- the Student Services Centre (SSC) to assist you with a range of general enquiries including financial matters, accommodation, exams, graduation, student visas, ID cards
- Career Destinations, advising on job search, applications, interviews, paid work, volunteering and internship opportunities and getting the most out of your extra-curricular activities alongside your degree programme when writing your CV
- Other support that includes health services (GPs), chaplaincy (for all faiths) and 'out of hours' support for students in Halls (18.00-08.00)a Centre for Language Study, providing assistance in the development of English language and study skills for non-native speakers.

The Students' Union provides
- an academic student representation system, consisting of Course Representatives, Academic Presidents, Faculty Officers and the Vice-President Education; Students' Union provides training and support for all these representatives, whose role is to represent students' views to the University.
- opportunities for extracurricular activities and volunteering
- an Advice Centre offering free and confidential advice including support if you need to make an academic appeal
- Support for student peer-to-peer groups, such as Nightline.

Methods for evaluating the quality of teaching and learning

You will have the opportunity to have your say on the quality of the programme in the following ways:

- Completing student evaluation questionnaires for each module of the programme
- Acting as a student representative on various committees, e.g. Staff: Student Liaison Committees, Faculty Programmes Committee OR providing comments to your student representative to feedback on your behalf.

- Serving as a student representative on Faculty Scrutiny Groups for programme validation
- Taking part in programme validation meetings by joining a panel of students to meet with the Faculty Scrutiny Group

The ways in which the quality of your programme is checked, both inside and outside the University, are:

- Regular module and programme reports which are monitored by the Faculty
- Programme validation, normally every five years.
- External examiners, who produce an annual report
- A national Research Assessment Exercise (our research activity contributes directly to the quality of your learning experience)
- Institutional Review by the Quality Assurance Agency

Criteria for admission

The University will at all times seek to operate admissions regulations that are fair and are in accordance with the law of the United Kingdom, and the University's Charter, Statutes, Ordinances and Regulations.

This includes specific compliance with legislation relating to discrimination (e.g. Equality Act 2010) and the University's Equal Opportunities Policy Statement. This includes a commitment that the University will:

- actively assist groups that experience disadvantage in education and employment to benefit from belonging to the University
- actively seek to widen participation to enable students that do not traditionally participate in Higher Education to do so;
- ensure that admission procedures select students fairly and appropriately according to their academic ability and that the procedure is monitored and regularly reviewed.

A. English Language Proficiency

Overall	Reading	Writing	Speaking	Listening
IELTS (or equivalent[2]) 5.5	5.5	5.5	5.5	5.5

[2]The English language tests which are accepted are listed here
http://www.southampton.ac.uk/studentadmin/admissions/admissionspolicies/language/

B. Academic Qualifications

The University's Admissions Policy applies equally to all programmes of study. The table below shows the typical entry criteria to be used for selecting candidates for admission.

Full details of the entry requirents for the programme are found here;
http://www.southampton.ac.uk/humanities/undergraduate/courses/lmvo_foundation_year_law_arts_management_and_the_social_sciences_page.page#entry_requirements

Qualification	Grades	Subjects required	Subjects not accepted	EPQ Alternative offer (if applicable)	Contextual Alternative offer (if applicable)
A strong final grade or grade point average from your school or college. Full details can be found on the web link* above	* Entry requirements (listed by country of origin) can be found on the web page above.	English & Maths	Dependent on undergraduate degree choice	Not applicable	Not applicable

Mature applicants

Studying for a degree later in life can be extremely rewarding and mature students are often among our most successful.

If you are over 21 and feel you would benefit from degree-level studies, we can be more flexible about our entry requirements. For full-time courses, selectors will expect you to demonstrate your commitment by means of some recent serious study. Your application will be considered on individual merit.

For further information, please contact the IFY Admissions Team: ifyp@soton.ac.uk

The University's Admission policy is available at
http://www.southampton.ac.uk/studentadmin/admissions/admissionspolicies/policy/

Recognition of Prior Learning (RPL)
The University has a **Recognition of Prior Learning Policy**
Students are accepted under the University's recognition of prior learning policy; however, each case will be reviewed on an individual basis.

Recognition of Prior Learning (RPL)
The University has a **Recognition of Prior Learning Policy**

Career Opportunities

The International Foundation Year gives you opportunity to progress to a range of undergraduate programmes at the University of Southampton. Each of these programmes offers our students the chance to go on to succeed in range of careers. For details you should check the web pages for your chosen undergraduate degree programme.

The IFY prepares you for study as undergraduate but also gives you a set transferable skills which will be , valuable to any future employer including;
- Strong English language skills
- Ability to make reasoned, critical evidence-based arguments
- Skills in written and oral presentations
- Use of IT for research and communication
- Working in teams, and with other individuals and groups.

External Examiner for the programme

Name   Alan R.Lockett

Institution.   University of Bristol

Students must not contact the External Examiner directly, and external examiners have been advised to refer any such communications back to the University. Students should raise any general queries about the assessment and examination process for the programme with their Course Representative, for consideration through Staff: Student Liaison Committee in the first instance, and Student representatives on Staff: Student Liaison Committees will have the opportunity to consider external examiners' reports as part of the University's quality assurance process.

External examiners do not have a direct role in determining results for individual students, and students wishing to discuss their own performance in assessment should contact their personal tutor in the first instance.

Please note: This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided. More detailed information can be found in the programme handbook (or other appropriate guide) or
http://www.southampton.ac.uk/humanities/undergraduate/courses/lmvo_foundation_year_law_arts_management_and_the_social_sciences_page.page

Appendix 1:

Learning outcomes and Assessment Mapping document template

Module Code	Module Title	Knowledge and Understanding						Subject Specific Intellectual Skills			Transferable/ Key Skills		
		A1	A2	A3	B1	B2	C1	C2	C3	C4	C5	C6	C7
IFYP0001	English for Academic Study		•		•	•	•	•	•		•	•	•
IFYP0002	Critical Thinking & Research Skills		•	•	•	•	•	•	•	•	•		•
IFYP0014	Global Society	•		•	•	•	•	•	•	•	•	•	•
IFYP005	Maths & Statistics	•		•							•		•
IFYP0006	English for Law	•		•	•		•	•	•		•		•
IFYP0008	Understanding Law	•		•	•	•	•	•	•	•	•		•
ECON1005	Maths for Economics	•		•							•		•
ECON1009	Intro to Economics	•		•	•	•	•	•	•		•		•
MANG1009	Understanding Orgs & Mang	•		•	•	•	•	•	•	•	•	•	•
IFYP0016	Into to Liberal Arts	•		•		•	•	•	•	•	•	•	•
Code dependent on stage chosen	Modern Language Stage			•		•	•	•	•	•	•	•	•

Module Code	Module Title										
IFYP0001	English for Academic Study	Writing 1 (0% Formative)	Writing 2 (10 %)	Presentation (5%)	Listening Test (5%)	Exam 1 (15%)	Writing 3 (10%)	Writing 4 (10%)	Seminar (5%)	Listening Test (15%)	Exam 2 (25%)
IFYP0002	Critical Thinking & Research Skills	Critical Thinking Task 1 (15%)	Critical Thinking Task 2 (15%)	Critical Thinking Exam (20%)	Personal Research Project (PRP) Essay (30%)	PRP Presentation (10%)	PRP Reflective Log (10%)				
IFYP0014	Global Society	Essay 1 (10%)	Group Project 1(10%)	Exam1 (20%)	Essay 2 (15%)	Group Project 2 (15%)	Exam 2 (30%)				
IFYP0005	Maths & Statistics	In class tests (20%)	Exam (80%)								
IFYP0006	English for Law	Language Task (10%)	Essay (20%)	Presentation (10%)	Exam (60%)						
IFYP0008	Understanding Law	Essay (30%)	Exam (70%)								
IFYP0009	Survey Methods for Social sciences & Management	Intro. & Sampling (10%)	Questionnaire (20%)	Statistics Test (10%)	Data Matrix (5%)	Report (40%)	Presentation (10%)				
ECON1005	Intro to Maths for Economics	4 x Coursework (10%)	Mid Term Test (10%)	Exam (80%)							
ECON1009	Intro to Economics	2 x Coursework (20%)	Exam 80%								
MANG1009	Understanding Orgs & Mang	Assignment (40%)	Group Presentation (10%)	Exam (50%)							
IFYP0016	Introduction to Liberal Arts	Reflective task 5%	Close reading task 5%	Group Discussion 10%	Group Presentation 15%	Film Review 15%	Explanatory video 10%	Annotated Bibliography 10%	Individual Extended Project 30%		

Code dependent on stage chosen	Modern Language Stage	Assessment dependent on module chosen

Appendix 2:

Additional Costs

Students are responsible for meeting the cost of essential textbooks, and of producing such essays, assignments, laboratory reports and dissertations as are required to fulfil the academic requirements for each programme of study. In addition to this, students registered for this programme typically also have to pay for the items listed in the table below

In some cases you'll be able to choose modules (which may have different costs associated with that module) which will change the overall cost of a programme to you. Details of such costs will be listed in the Module Profile. Please also ensure you read the section on additional costs in the University's Fees, Charges and Expenses Regulations in the University Calendar available at www.calendar.soton.ac.uk.

Main Item	Sub-section	PROGRAMME SPECIFIC COSTS
Stationery		You will be expected to provide your own day-to-day stationery items, e.g. pens, pencils, notebooks, etc). Any specialist stationery items will be specified under the Additional Costs tab of the relevant module profile.
Textbooks		Where a module specifies core texts these should generally be available on the reserve list in the library. However due to demand, students may prefer to buy their own copies. These can be purchased from any source. Some modules suggest reading texts as **optional** background reading. The library may hold copies of such texts, or alternatively you may wish to purchase your own copies. Although not essential reading, you may benefit from the additional reading materials for the module.
Printing and Photocopying Costs		In the majority of cases, coursework such as essays; projects; dissertations is likely to be submitted on line. However, there are some items where it is not possible to submit on line and students will be asked to provide a printed copy. A list of the University printing costs can be found here: http://www.southampton.ac.uk/isolutions/students/printing-for-students.page

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