Health & Safety Guidance

Face Coverings

Date: January 2021

1. Face coverings must be worn by law in the following locations:
   - In all shared spaces within student accommodation such as communal circulation spaces and entranceways, receptions, laundries, study areas.
   - On public transport including Unilink buses, and at transport hubs.
   - In all taxis and private hire vehicles.
   - Shops and supermarkets, vets, theatres and letting agents.
   - Banks, hairdressers and GP surgeries unless requested to remove them in order to deliver the service.
   - Hospitality venues, bars, restaurants and cafes providing a sit down or take-away service (face coverings not required if sitting down to eat and once seated).
   - Libraries and places of worship.

   In addition, the University requires you to wear a face covering:
   - Inside all University buildings such as libraries, learning spaces, lecture theatres, laboratories, workshops, studios - unless you are working alone in a non-shared space.
   - Outside where it would be difficult to maintain social distancing.

   If in doubt, wear a face covering especially when indoors with people from different households.

2. Where face coverings are required, they should be:
   - Constructed of 3 ply material as described on the ‘HSR During COVID’ SharePoint site.
   - Used and disposed of in accordance with World Health Organisation guidance.
   - Put on before entering the building and kept on until you have left the building.
   - Changed when wet.

   Indoor sports activities - every effort has been made by the University to ensure that its gyms and indoor sports activities provide a reasonably safe environment by enabling 2 metres social distancing and enhanced cleaning of equipment. Gym and indoor sport users should ensure they look after their own health and that of others by following the guidance provided to them by the venue.
3. Face coverings do not need to be worn:
   - Outside, providing social distancing can be practised. (You are advised to wear a face covering in areas of high footfall where social distancing is more challenging).
   - In your own accommodation, student flat or room.
   - When using privately owned transport on your own or with those in your household.

4. When wearing a face covering it’s important to put it on and take it off correctly:
## How to Wear a Non-Medical Fabric Mask Safely

### Don’ts

- Do not use a mask that looks damaged
- Do not wear a loose mask
- Do not wear the mask under the nose
- Do not remove the mask where there are people within 1 metre
- Do not use a mask that is difficult to breathe through
- Do not wear a dirty or wet mask
- Do not share your mask with others

A fabric mask can protect others around you. To protect yourself and prevent the spread of COVID-19, remember to keep at least 1 metre distance from others, clean your hands frequently and thoroughly, and avoid touching your face and mask.

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### Version Control

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<th>Version:</th>
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