

Disabled Students' Allowance (DSA) application checklist

To get the maximum benefit, we would encourage you to apply for DSA as early as possible, either before or during your course, as the application process can take around 14 weeks.

Step	Details	
1	Obtain evidence of your disability, health condition, or Specific Learning Difference (SpLD) – retain more than one copy as it may be needed for another purpose.	
2	Complete and submit DSA application – make sure you attach your evidence, your application will not be reviewed without this!	
3	Receive eligibility letter (DSA1) via email.	
4	If eligible, book and attend a needs assessment.	
5	Receive a copy of your Needs Assessment Report (NAR) within 10 working days.	
6	Receive notification of entitlement letter (DSA2) via email.	
7	Contact suppliers and providers of any DSA-approved support using your DSA2 letter.	

The [Student Disability and Inclusion Team](#) are here to help at every stage of the DSA process if you have any questions or concerns. You can contact us by emailing studenthub@soton.ac.uk, calling 02380 599 599, or visiting [The Student Hub](#).