

University of Southampton Student Recruitment, Selection and Admissions Policy (2025 entry year)

A. Purpose of this document

1. This document sets out the University of Southampton's Admissions Policy and describes the principles and processes followed by the University to select and admit new students.
2. This Policy covers applications for all levels of study and in all faculties of the University of Southampton and University of Southampton Malaysia.
3. This Policy should be read in conjunction with the [Regulations for Admission to Degree Programmes](#), [Policy and Guidance for Applicants with Criminal Records](#), [Regulations Governing Complaints from Applicants](#) and the University's policy on the [Recognition of Prior Learning](#).
4. In the case of applications for Postgraduate Research programmes, reference should additionally be made to the University's [Code of Practice for Research Degree Candidature and Supervision](#).

B. The University's recruitment and admissions aims

1. The work of the University in recruiting and admitting new students supports the goals and ambitions set out in its [Strategy](#) and strategic plans.
2. Our aim is to attract the most talented students, irrespective of background, and prepare them to be confident citizens and potential leaders in an increasingly globalised work environment.
3. Further, we aim to:
 - a. attract applicants who enjoy the challenge of forward thinking, the excitement of research-led teaching, and the high standards of learning and teaching which we set ourselves;
 - b. recruit students from a wide range of backgrounds who we believe have the potential and motivation to succeed on our challenging programmes and who can make a valuable contribution to university life;
 - c. build a flourishing, diverse and inclusive community with an international outlook, in which our students will meet people from different cultures, thereby enhancing their skills of critical reasoning, teamwork and communication, and thus preparing them for successful participation in their chosen careers and roles.

4. The University's mission is to create a globally diverse inclusive community, where all members feel welcomed, included and supported to reach their full potential and are intellectually stretched and challenged. The University's commitment to Equality, Diversity and Inclusion is outlined [here](#).
5. The University is committed to providing an admissions process that ensures fairness, transparency and equal opportunities within the legal framework of the United Kingdom. The University welcomes applications from candidates regardless of their background and aims to eliminate discrimination on any inappropriate ground.
6. The University recognises that making an application for higher education is an important decision and aims to provide accurate and timely information and advice to prospective students concerning its opportunities for undergraduate and postgraduate study, which will help them to make an informed choice regarding the programmes that most suit their interests and skills. Such information will include, for example, entry requirements, financial costs, and the availability of financial support
7. The University agrees annually with each Faculty the number of students it can recruit at each level of study from the UK and the rest of the world. The University regularly reviews equivalencies to qualifications to enable consistent assessment of academic ability across different education systems. The UK Government may regulate the number of UK or international students that the University can admit, and the University's planning processes take note of such restrictions.
8. To achieve these aims the Admissions Policy will be reviewed annually by the University's Entry Requirements and Policy Advisory Group (ERAP) and approved by the University's Academic Quality and Standards Subcommittee (AQSS) on behalf of Senate. This Policy will take note of best practice within the Higher Education sector as referenced in [UUK's Fair admissions code of practice](#)
9. In the interests of fairness and transparency, the University aims to eliminate making changes to its Admissions Policy and procedures mid-cycle. However, it may be the case that external agencies (including those of the United Kingdom Government) amend or update their own regulations or guidance. Where it is required to do so, the University will comply with such changes and reserves the right to vary its Admissions Policy and/or procedures accordingly. In such cases, the University will explain the change it is making, the context of the change, and how the change is likely to affect applicants.

C. Legislative and Regulatory Requirements

1. Data Protection
 - a. The admissions process will follow the University's Data Protection Principles outlined [here](#).
2. Applicants requiring a visa to study in the United Kingdom
 - a. In order to comply with the relevant United Kingdom legislation, should an applicant be found not to be in a position to meet all UK visa requirements for the anticipated full duration of their programme of study, the University reserves the right to refuse admission.
 - b. Where an applicant requires a Student visa to study in the United Kingdom, failure to take up an accepted offer of a place, withdrawal from the programme prior to the stated

completion date of that programme, or another change of circumstance, is likely to impact that applicant's permission to come to, or remain in, the United Kingdom. In order to comply with the relevant United Kingdom legislation and immigration regulations, the University will notify the immigration authorities, where relevant, of any non-arrival, or late arrival, of an applicant and of any subsequent changes to a student's enrolment status.

- c. The University cannot sponsor those under 16 for a Student visa, or on the Child Student route.
 - d. All applicants requiring a visa to study in the United Kingdom should not currently be, nor have ever previously been, in the United Kingdom for any purpose without valid immigration permissions. If, either during the process of admitting a student or subsequent to that student enrolling upon their programme of study, the University is informed that the applicant/student is (or has previously been) in the United Kingdom without such valid permissions, it may be required to inform the immigration authorities and/or withdraw the offer of a place and/or withdraw its sponsorship of the individual's visa.
 - e. The University reserves the right to refuse to issue CAS to applicants in line with UKVI general sponsor guidance in cases where the applicant will either not meet the requirements of the Student route or there is reason to believe that they will not comply with the conditions of their permission to stay in the UK.
3. Applicants requiring Foreign and Commonwealth Office Academic Technology Approval Scheme (ATAS) clearance.
- a. The Foreign, Commonwealth & Development Office (FCDO) manages the Academic Technology Approval Scheme (ATAS). This Scheme requires all non-exempt nationalities seeking to study certain specified subjects at university to apply for and obtain ATAS clearance.
 - b. The University will inform applicants made an offer for programmes covered by ATAS of the need to apply for clearance and will provide guidance on how to make an application to the FCDO.
 - c. Where ATAS clearance is required, the applicant must apply for and obtain ATAS clearance prior to commencing study; the FCDO sends their decision via email (approval/refusal) to the applicant and the University.
 - d. Where ATAS clearance is required, applicants can apply up to six months before the programme start date provided they have at least a conditional offer for study. Applicants should apply for ATAS clearance as early as possible and do not need to wait until they have an unconditional offer to make their application.
 - e. Once ATAS clearance has been granted an applicant may not change the nature of their programme (e.g. the title or content of their dissertation/PhD project) after the start of their programme of study or after they have obtained their visa, whichever is earliest.
 - f. Where an applicant receives an ATAS refusal, it may be necessary for the University to withdraw an offer for study.
 - g. Applicants for ATAS bearing programmes that require a CAS to apply for a Student visa, will not be issued their CAS until an appropriate ATAS clearance is received by the University. Where ATAS is required, ATAS must be obtained prior to an application for a Student visa.
 - h. Students that do not require a Student visa but do have an ATAS requirement will not be permitted to fully enrol at the University without their ATAS clearance certificate.
 - i. Where a decision on an ATAS application by the FCDO is delayed and an applicant does not receive approval prior to enrolment the applicant may request to defer if they meet the criteria for deferral.

4. Admission of minors

- a. Successful applicants who will be aged under 18 years at the point of first enrolment should be aware that the University may be required to apply some limitations to their activities at the University until they reach their 18th birthday, or where we are bound by external professional or placement requirements concerning age. In such cases, we may offer a deferral or ask the applicant to reapply. The [University's Policy for the Admission of Students under the age of 18](#) provides more information regarding the admission of minors.
- b. Students on Student visas that are under the age of 18 when issued a CAS in support of a Student visa application must also provide the University with a letter from their parent(s) or legal guardian consenting to their application to travel and study in the UK. This letter must be provided to the University prior to enrolment. A template letter is available on the [Visa and Immigration Webpage](#).

D. Responsibilities for admissions

1. The Admissions Policy, is reviewed by the University's Entry Requirements and Policy Advisory Group (ERAP), and is overseen by the Academic Quality and Standards Subcommittee (AQSS). AQSS considers the development, implementation, and review of the University's student admissions policies for all levels of study, ensuring compliance with legislative and statutory requirements and alignment with the relevant aspects of the UK Quality Code. The Doctoral College is responsible for the development of the Code of Practice for Research Degree Candidature and Supervision and its Associate Director is also a member of ERAP
2. The University has five faculties each of which will set their programme academic entry requirements to be recommended by ERAP and approved by AQSS
3. The assessing of undergraduate and postgraduate taught applications and the making of offers is typically undertaken by the Admissions Team. However, for certain programmes at the University, decisions will be made by a member of Academic staff. In the case of applications for postgraduate research study, the assessing of applications is undertaken by academic staff, and offer-making is undertaken by the Faculty Doctoral College teams.
4. In the case of admission to Postgraduate Research degrees, the Faculty Graduate School Subcommittee is responsible for ensuring the effective monitoring of the admissions process to demonstrate compliance with legal requirements and may opt to delegate some or all of their responsibilities to the relevant Faculty Director of the Graduate School or their designated nominee.
5. Global Recruitment, Admissions and Marketing (GRAM) and the Doctoral College also work in partnership with the Widening Participation and Social Mobility team through supporting the ongoing development, delivery and monitoring of the institution's Widening Participation Strategies and the [Access and Participation Plan](#).
6. The University may, from time to time, appoint an agent or agents to work on its behalf. The International Recruitment team within GRAM has responsibility for the selection and appointment of such agents and acts on behalf of the University to manage the relationship with such agents. The International Office's responsibility includes, for example, the training, monitoring, and reviewing of agents appointed to work on the University's behalf.
7. The University will determine the fee status of an applicant using the details provided on their application form. In some cases, it will be necessary to request additional information from an applicant in order to determine their fee status and this information will normally be requested via the completion of the University's fee status questionnaire. Fee status decisions are made in accordance with the relevant United Kingdom legislation, using guidance issued by the United Kingdom Council for International Student Affairs (UKCISA). If an applicant disagrees with the initial fee status assigned by the University, they can request a review by emailing feesclassification@southampton.ac.uk within 30 days of receiving their offer letter or fee status decision, whichever of the two is sooner.

E. Admissions criteria, selection and assessment

1. General criteria, selection and assessment

- a. The University's general minimum entry requirements are as set out in the University [Regulations for Admission to Degree Programmes](#).
- b. The University will publish annually the typical academic admissions criteria for all of its programmes of study. This information will be included in both its print and digital prospectuses and also on the relevant programme webpages. Where applicable, this information will also be published on the UCAS Course Search service. Such criteria will not normally be changed during an admissions cycle. The criteria published on the University web site will be the most up-to-date and will always take precedent over that contained in hard copy publications, and/or third-party web sites.
- c. Typical academic admissions criteria represent the usual level of academic attainment an applicant is expected to achieve prior to being admitted to that programme. These criteria are not intended to provide a guarantee that all applicants who satisfy the criteria may be offered a place, nor that all applicants to be made an offer will receive an identical offer to one another.
- d. The admissions process is competitive with the University receiving many more excellent applications than it has places available. Achievement (or predicted achievement) of relevant qualifications does not itself guarantee an offer of admission. Where places are limited, we offer places to those eligible applicants who best meet our selection criteria. Methods of assessing applications vary between courses however, will normally include, but not be limited to, existing academic achievements and the context in which they have been achieved, any predicted academic achievements, English language proficiency, the applicant's personal statement and/or research proposal, performance at interview (or similar), test results and academic/professional references.
- e. Admissions Controllers/Tutors and the Faculty Directors of the Graduate Schools or their nominee have the discretion to vary the weight they give to examination results and other indicators of achievement and potential (for example, extra-curricular activities, motivation for the subject, work or voluntary experience) and, therefore, to vary the offer they make provided this remains consistent with the principles of fair access and with this policy.
- f. The University is committed to giving full and fair consideration to all relevant academic qualification information presented by each applicant. Whilst the University expresses its typical academic admissions criteria in the terms of a range of the most commonly presented qualifications, the University welcomes applications from candidates who have (or who will) achieve an equivalent standard in a range of other qualifications, including those offered internationally. The University publishes on its website broad qualification equivalency guidance for a substantial range of qualifications available worldwide.
- g. In addition to the application assessment in order to further assess suitability for the programme applied to it may also be necessary to request examples of candidates' work, to interview candidates, and/or set admissions tests. In the case of applicants for research degrees, interviews by at least two suitably trained members of academic staff must be used as part of the selection process to assess the applicant's suitability for their chosen project.
- h. When assessing applications for research degrees, an offer will only be made where a suitable supervisor/supervisory team can be identified for the full period of enrolment (taking account of any study leave or other temporary absence which are already known to the University). In some cases, it will also be necessary for Faculty Directors of Graduate Schools (or nominee) to satisfy themselves through reference to the Code of Practice, [Code of Practice for Research Degree Candidature and Supervision | Doctoral College | University of Southampton](#) that appropriate other resources are in place to support the applicant's research project.
- i. The University permits Faculties to recognise credit gained from other institutions or from experiential learning and to exempt suitably qualified applicants from modules of

study in their chosen programme if it is deemed to be of equivalent standard. For further information, please refer to the University's policy on the [Recognition of Prior Learning](#).

- j. In the assessment of an application, it may be appropriate to make a candidate an offer for a different programme or, for PGR applications, project, to the one applied to. Such decisions may be made where it is determined that the applicant would be better suited to the alternative programme or the programme applied for is now full
- k. Where an applicant is made an offer by the University, the offer will set out clearly if it is conditional upon the applicant achieving a stated academic or other standard, and/or on the provision of suitable references, and/or on evidence demonstrating the applicant has satisfied all non-academic conditions. In all cases, where evidence required by the University to inform its decision whether or not to admit an applicant is written in a language other than English, the applicant will be responsible for providing an official translation of the same into English and for arranging the submission of both the original and translated copies to the University.
- l. Applicants made an offer will be informed as to how they should accept or decline the offer, and by when. For undergraduate applicants, the date by which they will be required to confirm their acceptance will be specified on their UCAS account. For postgraduate applicants, the date by which they will be expected to confirm their acceptance of an offer will be stated on the offer of admission. The University cannot guarantee to hold open places for offer-holders who have not confirmed their acceptance within the specified timeframe.
- m. In the case of international postgraduate taught applications, a deposit will be payable within a set timeframe after the offer has been accepted. Applicants will be provided with the timeline for payment when an offer is made and any refunds will be made in line with the [University's refund policy](#).
- n. Applicants made a conditional offer may not enrol with the University, nor embark upon their programme of study, nor commence any research in connection with their programme of study, until all conditions have been satisfied in full and the applicant is in receipt of an unconditional offer. The offer letter will make clear the timeframe in which applicants are expected to provide evidence that conditions have been met.
- o. An offer is not a guarantee of funding.
- p. We will not normally consider applications where an applicant has applied for the same course more than 2 years consecutively, unless they can demonstrate that their application has changed significantly enough to now meet the criteria for admission
- q. Wherever possible, the University aims to acknowledge receipt of applications within 24 hours.

2. English language proficiency

- a. All programmes at the University are delivered in the medium of English.
- b. The University requires successful applicants to demonstrate that their ability to understand and to express themselves in English (including in reading, writing, speaking and listening) is sufficient to enable them to achieve the full benefit from studying at the University.
- c. The University will publish annually its minimum English language proficiency criteria for all of its programmes of study along with a list of those tests of English and additional other methods which it recognises as satisfying (when passed at the appropriate level) this requirement. This information is set out in the separate document, [English language proficiency requirement](#). The criteria published on the above web page will be the most up-to-date and will at all times take precedent over that contained in hard copy publications, and/or third party web sites.
- d. The published information identifies the minimum level of proficiency in English that

successful applicants must demonstrate in advance of being admitted to the University. We must also make sure that international applicants, who will need a Student visa to study with us meet UK Visas and Immigration's English language requirements.

- e. The University provides a range of English language courses designed to support applicants whose English proficiency is below the required standard.

3. Criteria, selection and assessment specific to postgraduate taught level programmes

- a. The University aims to select a diverse student cohort, and programmes may close to applicants from some countries before others to reflect the different points in the application cycle that students from around the world typically apply. Where there is very high demand for places, we may manage the competition for places by having multiple deadlines throughout the year and preference will be given to students with grades above the minimum entry requirements. Postgraduate taught courses will be closed once sufficient offers have been made to fill places on the course. Details of any expected application deadlines will be advertised on individual programme webpages.
- b. Applicants are advised to submit their application as early as possible, as it cannot be guaranteed that offers will remain available up to the application deadline date. The University will monitor the number of offers, acceptances and (where applicable) deposit payments for each programme to establish the appropriate number of offers to be made to deliver the University's intake targets.
- c. In some cases, applications will be placed on hold to allow the University to determine whether any further offers can be made. Applicants will be notified by email where this is the case.
- d. The University may determine that no further offers can be made without the risk of significantly exceeding the intake target for a programme. Where this is the case, applicants will be notified that their application has been withdrawn due to places on the programme having been filled.
- e. To achieve a balanced international student cohort, offer making may cease for applicants from some countries before others in recognition that students from around the world will apply at different points in the application cycle.

4. Criteria, selection and assessment specific to undergraduate level programmes

- a. The University will adhere to the UCAS timelines when considering applications submitted through the UCAS Service
- b. Use of contextual information
 - The University may consider the context in which an individual's academic attainment to date has been achieved and may take into account other social contexts.
 - The University will consider contextual factors as outlined in the University's [Contextual Admissions Policy](#).
 - Applicants who meet the eligibility criteria as outlined in the University's Contextual Admissions Policy will be offered a grade-reduction.
 - The Medicine BM6 Widening Participation degree programme is specifically designed to widen participation in medicine. The eligibility criteria for this degree programme is as outlined in the [entry requirements](#) for this programme.
- c. Selection criteria for BM4, BM5 and BM6 Medicine programmes will apply as set out in the [Selection Procedure and Policy for the Faculty of Medicine](#).

F. Deferrals

1. Undergraduate programmes

- a. Applicants applying through UCAS can apply directly for deferred entry when making their application.
- b. Applicants who wish to defer after applying, and are holding an unconditional offer for an undergraduate degree programme can request for their offer to be deferred for the following intake. It is acknowledged that in some cases a request to defer an offer may be as a result of unforeseeable life events and circumstances outside of the applicants' control, e.g., bereavement, ill health etc. However, in some cases, applicants may decide to request a deferral, for example to travel overseas, undertake paid employment, or engage in voluntary work. When requesting a deferral of an offer, applicants should demonstrate their motivations for choosing to defer their place, outlining how they will benefit from the experience. For some degree programmes, such as those that require a portfolio-based assessment, audition, or have a limited number of places available, it may not be possible to defer an offer of a place.
- c. The University does not typically permit more than a single deferral. Applicants who must undertake military service may, exceptionally, request that their offer be deferred for one additional intake

2. Postgraduate programmes

- a. Applicants in possession of an unconditional offer of a place may request that it be deferred to the next intake. The University does not typically permit more than a single deferral. For postgraduate research, all deferral requests should be submitted by email to the Doctoral College Faculty Office responsible for the programme of study. For postgraduate taught study, applicants can make a request via their online application portal and requests for deferral will typically be accepted where there are unforeseeable life events and circumstances outside of the applicants' control. Below is a list of the circumstances that would typically be accepted for a deferral of an offer.

Reasons typically accepted for deferral	Reasons not typically accepted for deferral
Bereavement due to the loss of a close family member - a parent, grandparent, guardian, sibling, son, daughter or a close personal friend.	Unsuccessful in securing funding (e.g. scholarship) except in cases of the Sanctuary Scholarship
Serious illness and health problems	To undertake employment or travel unrelated to the degree programme applied for
Victim of a natural disaster	
Victim of conflict and political unrest that prohibits travel to the UK	
Personal accident or injury of a significant nature	
Child care responsibilities or caring responsibilities	
Relevant work experience/placements/internships	
Military service	
Change of employment circumstances	
Unforeseen ATAS delays	
Unforeseen Visa delays	

G. Applicants with a disability and/or additional support needs

1. The University welcomes applications from disabled candidates, neurodivergent candidates, candidates with a specific learning difference and candidates with physical, long-term and mental health conditions. Such applicants will be considered against the same criteria as all other candidates.
2. Where a candidate with disabilities is offered a place, the University's Student Disability and Inclusion team may if necessary contact the offer holder to discuss the reasonable adjustments they are likely to require in order to manage their circumstances. Offer holders should be aware that in some cases, for example where extensive physical works are required, it may not be possible to implement such adjustments in time for the beginning of the academic year for which the offer has been made. In such circumstances, alternative arrangements will be discussed, and a deferral or transfer to another course may be offered where appropriate.
3. Further information for prospective students regarding disabilities and additional support needs may be found online at www.southampton.ac.uk/edusupport.

H. Applicants with special circumstances

1. Applicants with special circumstances that have affected previous study or are likely to affect academic performance in current studies should provide this information at the point of application where possible.
2. If these circumstances are encountered after the submission of an application, applicants should inform the Admissions Team or Doctoral College Faculty Office, including supporting information, as soon as possible.
3. Applicants are expected to have reported any special circumstances to their previous/current institution or examining body so that appropriate adjustments can be made when results are awarded. Where special circumstances have already been taken into account, for example by the relevant examination board, further allowances will normally not be made.

I. Applicants with a criminal record

1. Having a criminal record does not prevent an individual from applying to study at the University. For most programmes, you will not be required to declare this information. This information will have to be declared for applications made to subjects exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 or where the applicant will require a Student visa to study in the UK.
2. Detailed guidance to support applicants with a conviction can be found on the [Applying with a Criminal Record](#) information page. This page also provides full details regarding the programmes that will require a disclosure to be made.
3. Consideration of Disclosure and Barring (DBS) Check
 - a. The University has a responsibility to the general public and to individuals. It therefore reserves the right to deny admission to applicants who are unable to supply a satisfactory DBS check for those programmes that require such an assessment.
 - b. If a DBS check indicates that an individual is barred from working with children or vulnerable adults then they will not be offered a place on any course requiring placement in a regulated position, allowed to work as a volunteer in such a position, or to undertake research involving children or vulnerable adults. They may be counselled to seek an alternative course if this is appropriate.

J. Consideration of occupational health assessments

1. The University has a responsibility to the general public and to individuals. It therefore reserves the right to deny admission to applicants who are unable to supply a satisfactory occupational health assessment for those programmes that require such an assessment as a

condition of entry.

2. Where such an applicant is deemed unacceptable as a result of an occupational health assessment, feedback will be provided to the candidate to this effect. All information provided by an applicant relating to their occupational health assessment remains confidential between the applicant and the designated occupational health assessor.
3. In cases where Occupational Health assessments are made with adjustments for regulated courses, these will be referred to the Faculty for consideration and approval and the outcome will be discussed further with the applicant.
4. The University reserves the right to deny admission to students in accordance with contracts established with the National Health Service.

K Fraudulent and misleading information

1. The University expects that applicants will have provided full, honest, and accurate information on their application form and in all subsequent communications with the University. Where the University has reason to suspect that this may not be the case, it reserves the right to investigate the matter fully.
2. Cases referred to the University by the UCAS Fraud and Verification Unit will be investigated.
3. The University reserves the right to request additional information to verify an application (including verification of results with third parties such as other universities, test providers, schools and other external parties assisting with admissions); suspend the application/visa sponsorship process while investigating an alleged fraudulent application and/or plagiarism; request to see original academic transcripts or certificates provided in the admissions application.
4. If, in the course of an investigation, the University finds that an applicant has made fraudulent or misleading claims in their application, the University reserves the right to terminate any offer it has made.
5. Where an applicant has omitted to provide all relevant information on their application form (including, but not limited to, qualifications commenced but not completed, qualifications resulting in a fail grade, exclusions) it similarly reserves the right to terminate any offer it has made.
6. In some cases, the Admissions Team/Doctoral College Faculty Office may require an applicant to provide additional information and/or their consent to support an investigation. If a response has not been received within the agreed specified timeline, the application will be automatically considered unsuccessful or any previous offer withdrawn, and the applicant will be advised of the decision.
7. In the event that an offer is terminated for the reasons set out above, the University may also, where appropriate, inform any other relevant professional bodies and/or third parties about the misrepresentation and termination.
8. In cases where the fraudulent and/or misleading information is discovered at any time after the applicant has enrolled as a student of the University, the University reserves the right to carry out its own investigations. If, after the completion of the investigation, it is found that there has been a deliberate attempt to use fraudulent and/or misleading information, or relevant information was withheld, in order to obtain a place on one of the University's programmes, the University may take action to permanently exclude the student. In the event that a student is permanently excluded for the reasons set out above, the University may also, where appropriate, inform any other relevant professional bodies and/or third parties about the exclusion.
9. Applicants who have previously submitted fraudulent applications will not be allowed to submit additional applications.

L. General Right to refuse admission

1. The University has a diverse global population and expects all interaction between applicants, representatives of applicants, students and staff to be conducted with courtesy

and respect. Inappropriate behaviour towards any members of the University community will not be tolerated and viewed seriously.

2. If such behaviour is deemed to be unacceptable in accordance with the University's values and commitment to [Equality, Diversity and Inclusion](#), or any other relevant policy of the University, the University reserves the right to reject an applicant, withdraw an offer and/or discontinue correspondence with an applicant or their representative. during any part of the application process.

M. Feedback, Complaints, and Appeals

1. The University of Southampton is committed to providing applicants with appropriate feedback within resource constraints upon request. Staff will document appropriately the decision reached on each application and will respond to requests for feedback in that context. Such requests should be directed to the relevant Faculty. Requests for feedback must be submitted by the applicant. Requests for feedback from third parties on the behalf an applicant are not permitted.
2. The regulations governing complaints from applicants may be found in the [Regulations Governing Complaints from Applications](#).
3. Applicants do not have the right to appeal against the academic or professional judgement made in respect of their application, including the outcome of any selection interviews.

Last Updated by the University's Entry Requirements and Admissions Policy Group, July 2024