

**IMPORTANT INFORMATION - PAYMENT OF TUITION AND OTHER RELATED FEES  
ACADEMIC YEAR 2024/2025**

**KEY POINTS**

- Tuition fees are charged annually for all courses.
- Tuition fees are **due in full by 30th September 2024**; we also offer payment by 3 instalments:
  - 34% by 30th September 2024, 33% by 6th January 2025 and the remaining balance by 28th April 2025.
- Students should log into their University account regularly to view any outstanding fees.
- All communications regarding fee balances will be emailed to your **@soton.ac.uk** account.
- The full annual tuition fee charge for the 2024/25 session will show on your personal financial account following enrolment. Proof of payment can be emailed to [income@soton.ac.uk](mailto:income@soton.ac.uk).
- Invoices are not sent to students; you should pay the tuition fee as quoted in your official offer letter. If you have not been notified of the tuition fee, you should contact your academic school office.

**FEE INFORMATION**

**Full time Home Undergraduates**

- Tuition fees will be £9,250 for 2024/25 entrants.
- Most students will be able to take out a tuition fee loan and defer payment of the loan until after leaving University. If UG students take out a tuition fee loan, this loan will be paid directly to the University from the Student Loan Company (SLC). Full information for applying along with further details can be found at [Student Finance for Undergraduates](#)

**All Taught students returning to study**

- If you're returning to study before 1<sup>st</sup> January 2025 your tuition fees are due in full upon enrolment; we also offer 3 instalments:
  - 34% upon enrolment, 33% by 6<sup>th</sup> January 2025 and the remaining balance by 28<sup>th</sup> April 2025.
- If you're returning to study after 1<sup>st</sup> January 2025 your tuition fees are due in full upon enrolment; we also offer 2 instalments:
  - 50% upon enrolment and the remaining balance by 28<sup>th</sup> April 2025.
- If you're returning to study after 28<sup>th</sup> April 2025 your tuition fees are due in full upon enrolment.

**All Taught programmes starting in January /February 2025**

- Tuition fees are due in full by 3<sup>rd</sup> February 2025; we also offer payment by 3 instalments:
  - 34% by 3<sup>rd</sup> February 2025, 33% by 1<sup>st</sup> April 2025 and the remaining balance by 1<sup>st</sup> May 2025.

**Postgraduate research students**

- PGR students starting their first year after 1<sup>st</sup> November 2024 will be charged tuition fees pro rata for 2024/25.
- Subsequent year's fees will be due at the start of term one every year. Tuition fees are due in full at the start of your course; we also offer the following instalment plans:
- PGR students starting between 1<sup>st</sup> November 2024 and 1<sup>st</sup> January 2025 can pay 34% upon enrolment, 33% on 6<sup>th</sup> January 2025 and the remaining balance on 28<sup>th</sup> April 2025.

- PGR students starting from 1<sup>st</sup> January 2025 to 28<sup>th</sup> April 2025 can pay in two equal instalments 50% upon enrolment & the remaining balance on 28<sup>th</sup> April 2025.
- PGR students starting after 28<sup>th</sup> April 2025 should make full payment upon enrolment.

PGR tuition fees are calculated on a monthly pro rata basis for the academic year. Students who withdraw, suspend or transfer to Nominal part way through a month will be charged full fees for that month.

At the start of Nominal registration a single fee of **£250** is payable.

**PAYMENT OF FEES - We do not accept any payments on campus.**

To pay fees use this link on our website [pay my fees](#).

We accept the following cards: Visa Credit/Debit, Mastercard and American Express and bank transfer. Students should notify their card provider that a large transaction is being made.

**Payment of fees by Third Parties (Sponsors)**

- Students with funding from other sources e.g. Research Council, employer, foreign Embassy/Government etc. need to provide the Fees Office with a copy of their official letter of sponsorship or complete the Sponsorship Form SP1 available from [SP1 form](#)
- Failure to return sponsor information by 30<sup>th</sup> September will result in students being asked to pay the full tuition fee. The [SP1 form](#) or any official sponsor letter should be emailed to [sponfee@soton.ac.uk](mailto:sponfee@soton.ac.uk).
- Tuition fees paid by Research Councils or the SLC are paid in accordance with government guidelines. All other sponsors will receive an invoice, which is to be paid within 30 days of date of invoice. The liability to pay tuition fees is transferred to the student if the named sponsor subsequently fails to pay the tuition fees. Sponsored students should regularly log onto their personal financial account to view all outstanding fees.

**OTHER INFORMATION**

- All residence charges should be paid in accordance with the Hall of Residence regulations. Failure to pay these charges will result in students being issued with a formal notice to quit letter. [Halls of Residence Regulations](#).
- All miscellaneous fees should be paid in full with 7 days of date of invoice.
- Any change in tuition fee funding should be notified to the Student Hub without delay and if personal circumstances change after commencing a programme and students are unable to comply with the above payment policy, they should contact the Student Hub without delay for appropriate advice.
- Full University regulations governing fees can be found at [Tuition Fee Regulations](#).
- The fees refund policy can be found at [Refund Policy](#).
- Information regarding bursaries, fee waivers and other grants offered by the University can be found at [Student Support Fund](#).

Tuition fees can increase each year so please read the following carefully and refer to the fees section of the University web page at [Undergraduate tuition fees](#) or [Postgraduate tuition fees](#).

**Failure to pay tuition fees as per the University's regulations will result in your Head of Academic Unit being notified. Non-payment of tuition fees will mean the immediate removal of library, computer and other facilities, your exclusion from classes and lectures, and may result in termination from University candidature. Any such debts will then be pursued by referral to an outside collection agency. Regulations may vary for those programmes with non-standard commencement dates.**

To provide an efficient and student centred service, all enquiries should be made to the Student Hub in the George Thomas Building. The student advisors in the Hub can be contacted by e-mail to [studenthub@soton.ac.uk](mailto:studenthub@soton.ac.uk).