

Office of Development & Alumni Relations Gift Aid Declaration Form

If you are UK tax payer and meet the requirements set out below, the University of Southampton will be able to reclaim the basic rate of tax paid on your gift, increasing its value by almost one-third at no extra cost to you.

To ensure that the University is able to reclaim gift the basic rate of tax paid on your gift, please complete the form below and return it to:

Office of Development & Alumni Relations
University of Southampton
Highfield
Southampton
SO17 1BJ

I wish the University of Southampton to treat this donation and any that I make hereafter as Gift Aid donations.

I confirm I have paid or will pay an amount of income tax and/or capital gains tax for each year (6 April-5 April) that is at least equal to the amount of tax that all charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 on or after 6 April 2008.

Name:

Address:

Postcode:

Signed:

Date:

Charity Name:

Amount:

Date of Donation:

Please note:

- To qualify for Gift Aid, you must pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April one year to 5 April the next) that is at least equal to the amount of tax that the University of Southampton will reclaim on your gifts for that tax year.
- Please notify us if you want to cancel this declaration; you change your name or home address or if you no longer pay sufficient tax on your income and/or capital gains.
- If you pay income tax at the higher rate, you must include all your Gift Aid donations in your self assessment tax return if you would like to receive eligible tax relief.