

## IMPORTANT INFORMATION - PAYMENT OF TUITION FEES

### KEY POINTS

For Foundation Students instalments are available in three equal payments, the first being due 5 days after the start of the 1<sup>st</sup> Semester, the second due 5 days after the start of the 2<sup>nd</sup> Semester and the third 5 days after the start of the 3<sup>rd</sup> Semester.

For Undergraduate Students instalments are available in two equal payments, the first being due 5 days after the start of the 1<sup>st</sup> Semester and the second due 5 days after the start of the 2<sup>nd</sup> Semester. This may be during examinations.

All students are expected to check their @soton.ac.uk email account on a regular basis as all communications regarding your fees will be sent to your @soton.ac.uk email address.

Help and advice available from the Student Services Centre and secure on-line facility available for payments.

For new students, information regarding fees can be found at :-

Foundation Students :

[http://www.southampton.ac.uk/my/foundation\\_programme/foundation\\_fees.page?](http://www.southampton.ac.uk/my/foundation_programme/foundation_fees.page?)

Undergraduate Students :

[http://www.southampton.ac.uk/my/undergraduate/fees\\_and\\_funding.page](http://www.southampton.ac.uk/my/undergraduate/fees_and_funding.page)

For current students, please note that the fees listed on the pages above may not relate to your intake, so please refer to your offer letter or contact Student Office (STOF) for assistance.

UoSM aims to invoice students 30 days before the start of each academic year.

If you are still unsure of how to pay your fees, please contact the Student Office using the contact details shown overleaf.

Enrolment to the University incurs a liability to pay tuition fees although fees are due within 5 days of start of program. The University accepts payment by various methods as listed below.

**Failure to pay tuition fees as per the University's regulations will result in the management being notified and further action taken.**

## The University accepts the following methods of payments:

**Jom Pay** : (Accepts both bank transfer and credit card payments)

If you do not have an invoice number please fill in 'NA'



**Billor Code:** 87890  
**Ref-1:** Student ID  
**Ref-2:** Invoice Number

**JomPAY** online at Internet and Mobile Banking with your Current, Savings or Credit Card account

**Credit card:** Payable directly at the Student Office on the UoSM Campus. We accept the following cards: Visa, MasterCard, JCB and CUP.

**Cheque:** Made payable to **USMC Sdn Bhd.**

### University of Southampton Malaysia Campus

Postal Address: No. 3, Persiaran Canselor 1, Kota Ilmu, Educity @ Iskandar, 79200 Iskandar Puteri, Johor, Malaysia  
Registered Office: USMC SDN. BHD., 913717-X, Suite 6.1A, Level 6, Menara Pelangi, Jalan Kuning, Taman Pelangi, 80400 Johor Bahru, Johor, Malaysia  
Tel (Malaysia): +607 5602560 Fax. No. : +607 5602561

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**Bank Transfer:** Bank transfers can be made directly to the University's bank account, if you are paying by bank transfer, email the proof of payment to [fees.usmc@soton.ac.uk](mailto:fees.usmc@soton.ac.uk). Please remember to state your Name & Student ID in the email. Please note that a receipt will not be issued if you do not complete this step.

**Beneficiary Name :** USMC Sdn Bhd  
**Bank Name:** HSBC Bank Malaysia Bhd  
**Branch:** Johor  
**Account No:** 313-365157-101  
**Swift No:** HBMBMYKL  
**Bank Address:** HSBC Bank Taman Molek, Johor Bahru, Malaysia.

**Cash:** For your own safety, please note that ***we do not accept cash payments above RM 3500***. You should therefore make appropriate arrangements to pay using one of the above methods. If you do bring large amounts of cash onto the University campus, you will be doing so at your own risk, and the University will not accept any liability for any loss you may suffer as a result.

**Paypal:** This option is currently only available for international students who are unable to pay via bank transfer or pay directly on campus. Please contact [fees.usmc@soton.ac.uk](mailto:fees.usmc@soton.ac.uk) to make arrangement if you wish to pay this way.

**Flywire:** This option is currently only available for international students who are unable to pay via bank transfer or pay directly on campus. Go to <http://www.flywire.com/select-institution> select University of Southampton Malaysia and follow the instructions. For an Official Receipt send an email to [fees.usmc@soton.ac.uk](mailto:fees.usmc@soton.ac.uk) informing us that you have made a payment.

## Other Information

The fees refund policy is available to view/download at :  
[http://www.southampton.ac.uk/my/undergraduate/fees\\_refund\\_policy\\_page](http://www.southampton.ac.uk/my/undergraduate/fees_refund_policy_page)

To provide an efficient and student centered service, all enquiry contact should be made to the Student Office in the UoSM Campus. The opening hours for the Student Office are 8.30am until 5pm, Monday to Friday. The student advisors in the Student Office can be contacted as follows: E-mail to [stofusmc@soton.ac.uk](mailto:stofusmc@soton.ac.uk) Telephone [+607 5602560](tel:+6075602560) Fax [+607 5602561](tel:+6075602561)

V.6.0 Finance Department  
23/11/2020

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