

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 2 - 4

Notes for the publication of travel, expenses and purchasing card expenditure for members of the University Executive Board

The data includes:

- Expense claims
- Travel related payments against purchase orders or contracted supplier systems
- Purchasing card payments made either directly by or on behalf of the member of UEB

Vice Chancellor - Professor Mark E Smith

Travel and Expenses

Date	Expense Type	Narrative	Amount
31/10/2019	Travel - Staff UK Public Transport	2019-10-31-LONDON TERMINALS-EVOLVI RAIL TICKET	£42.10
15/11/2019	Travel - Staff UK Public Transport	2019-11-26-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	£10.00
15/11/2019	Travel - Staff UK Public Transport	2019-11-27-LONDON TERMINALS-EVOLVI RAIL TICKET	£16.00
15/11/2019	Travel - Staff UK Public Transport	2019-11-20-LONDON TERMINALS-EVOLVI RAIL TICKET	£19.00
15/11/2019	Travel - Staff UK Public Transport	2019-11-22-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	£32.80
15/11/2019	Travel - Staff International Public Transport*	2019-11-16--BUSINESS TAXI'S	£92.90
30/11/2019	Travel - Staff UK Public Transport	2019-11-25-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	£19.00
30/11/2019	Travel - Staff UK Public Transport	2019-12-03-LONDON TERMINALS-EVOLVI RAIL TICKET	£48.00
15/12/2019	Travel - Staff UK Public Transport	2019-12-05-LONDON TERMINALS-EVOLVI RAIL TICKET	£42.00
15/12/2019	Travel - Staff UK Public Transport	2019-12-09-LONDON TERMINALS-EVOLVI RAIL TICKET	£42.10
15/01/2020	Travel - Staff UK Air Fares	2020-02-20-GLASGOW APT-FLYBE.COM	£51.87
15/01/2020	Travel - Staff UK Public Transport	2020-02-17-LONDON TERMINALS-EVOLVI RAIL TICKET	£10.00
15/01/2020	Travel - Staff UK Public Transport	2020-02-18-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	£10.00
15/01/2020	Travel - Staff UK Public Transport	2020-01-27-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	£50.40
15/01/2020	Travel - Staff UK Public Transport	2020-02-04-LONDON TERMINALS-EVOLVI RAIL TICKET	£49.90
31/01/2020	Travel - Staff UK Public Transport	2020-02-25-BRISTOL TEMPLE MEADS-EVOLVI RAIL TICKET	£34.70
31/01/2020	Travel - Staff UK Public Transport	2020-02-25-SOUTHAMPTON CENTRAL-EVOLVI RAIL TICKET	£6.00
15/02/2020	Travel - Subsistence UK	2020-02-20-GLASGOW-NOVOTEL GLASGOW	£64.10
15/02/2020	Travel - Staff UK Public Transport	2020-02-13-LONDON TERMINALS-EVOLVI RAIL TICKET	£49.90
19/02/2020	Travel - Subsistence International*	2019-11-13-ROCHESTER- HILTON GARDEN INN ROCHESTER UNIVERSITY 30 CELEBRATION DRIVE, ROCHESTER NY 14620 - 719307 - Clarity Travel Management - InvoiceNo - STHUNI00052	£269.87
19/02/2020	Travel - Subsistence International*	2019-11-11-SAN DIEGO-EMBASSY SUITES LA JOLLA - 719307 - Clarity Travel Management - InvoiceNo - STHUNI00052	£540.16

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19/02/2020 Travel - Staff International Air *	2019-11-13-ROCHESTER-UNITED AIRLINES - 719307 - Clarity Travel Management - InvoiceNo - STHUNI00052	£171.90
19/02/2020 Travel - Staff International Air Fares*	2019-11-14-NEW YORK J F KENNEDY INTERNATIONAL APT-DELTA AIR LINES - 719307 - Clarity Travel Management - InvoiceNo - STHUNI00052	£116.80

£1,789.50

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
02/10/2019	Miscellaneous Expend	Mobile Phone case for Prof Mark E. Smith	£17.99
04/11/2019	Travel - Car Parking	Car parking charges at Heathrow airport for Prof Mark E. Smith - business trip to Singapore	£81.00
04/11/2019	Travel - Car Parking*	Car parking charges at Heathrow airport for Prof Mark E. Smith - business trip to USA	£107.00
13/11/2019	Travel - Staff International Air Fares*	United Excess baggage fee San Diego for VC Prof Mark Smith during business trip to USA/ Canada USD30/ £23.39. Includes FX Fee £0.64	£24.03
14/11/2019	Travel - Staff International Air Fares*	14/11/2019 DELTA Excess baggage fee Rochester for VC Prof Mark Smith during business trip to USA/ Canada USD30/ £23.32. Includes FX Fee £0.64	£23.96

£253.98

*The University President and Vice-Chancellor, Professor Mark Smith, led a delegation that travelled across USA where Memorandums of Understanding were signed with the University of California (San Diego), the University of Rochester and the US Military Academy at West Point. The student exchange agreement is specifically focused on the world-renowned Scripps Institution of Oceanography.

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Vice-President (Research and Enterprise) - Professor Mark Spearing

Travel and Expenses

Date	Expense Type	Narrative	Amount
19/06/2019	Travel - Staff UK Public Transport	Glasgow airport transfer from Crowne Plaza hotel to Glasgow Airport following late evening networking/business meeting with BAE Systems	£28.00
20/08/2019	Supplies & Services - Hospitality	Off campus entertaining/meeting with K-SC and IC of NCKU - Professor Spearing hosted 1:2	£104.46
21/08/2019	Travel - Staff UK Public Transport	Adult single bus fare from Highfield to Telephone House, Southampton Central to attend a dinner meeting with K-SC of NCKU	£2.00
21/08/2019	Travel - Staff UK Public Transport	Taxi journey from dinner venue to home address following dinner meeting with K-SC of NCKU	£10.00
21/08/2019	Supplies & Services - Hospitality	Off campus entertaining/meeting with K-SC and IC of NCKU - Professor Spearing hosted 1:2	£88.35
04/09/2019	Travel - Staff International Public Transport	Airport transfer taxi from EpiGen face to face business meeting at CREATE Tower to Singapore Changi Airport	£17.90
11/09/2019	Travel - Staff UK Public Transport	Taxi fare from Southampton Airport Parkway train station to home address following business meeting in London with BAE Systems	£12.00
25/09/2019	Travel - Staff UK Public Transport	Taxi fare from Southampton Airport Parkway train station to home address following business meeting in London with Russell Group	£8.80
17/10/2019	Travel - Staff UK Public Transport	Taxi fare from Southampton Airport Parkway train station to home address following business meeting in London with Russell Group PVCs for Research	£10.00
22/10/2019	Travel - Staff UK Public Transport	Taxi fare from Singapore Changi Airport to the Conrad Hotel Centennial Hotel to attend NRF FEP meeting in Singapore on 23/10/2019	£8.00
31/10/2019	Travel - Staff UK Public Transport	Taxi from Southampton Airport Parkway Railway station to home address following an EPSRC meeting in London on 31/10/19	£8.00
31/10/2019	Travel - Subsistence UK	2019-10-16-LONDON-RADISSON BLU EDWARDIAN VANDERBILT HOTEL LONDON	£215.20
31/10/2019	Travel - Staff UK Public Transport	2019-10-31-LONDON TERMINALS-EVOLVI RAIL TICKET	£88.30
31/10/2019	Travel - Staff UK Public Transport	Taxi 4/10/19 Home to St Mary's Stadium return, 31/10/19 Home to Parkway Station	£28.30
06/11/2019	Travel - Staff UK Public Transport	Tax fare from Southampton Airport Parkway railway station to home address following a lecture in London arranged by the Institute of Maritime and Law on 06/11/19	£9.00
15/11/2019	Travel - Staff UK Public Transport	2019-11-06-LONDON TERMINALS-EVOLVI RAIL TICKET	£42.10
15/11/2019	Travel - Staff UK Public Transport	2019-11-18-COVENTRY-EVOLVI RAIL TICKET	£81.30
15/11/2019	Travel - Staff UK Public Transport	2019-11-19-SWINDON (WILTS)-EVOLVI RAIL TICKET	£78.10
15/11/2019	Travel - Staff UK Public Transport	2019-11-19-ZONE U1* LONDON-EVOLVI RAIL TICKET	£32.80
15/11/2019	Travel - Staff UK Public Transport	2019-11-19-BASINGSTOKE-EVOLVI RAIL TICKET	£25.30
18/11/2019	Travel - Staff UK Public Transport	Taxi fare from Coventry station to the British Motor Museum to attend a meeting held by the Faraday Institution on 18/11/19	£60.00

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19/11/2019	Travel - Staff UK Public Transport	Taxi fare from Swindon Rail Station to Doubletree Hilton Hotel, SN5 8UZ to attend an EPSRC meeting on 19/11/19	£9.90
21/11/2019	Travel - Staff UK Public Transport	Taxi fare from Southampton Airport Parkway railway station to home address following a meeting with UUK in London on 21/11/19	£12.00
26/11/2019	Travel - Staff UK Public Transport	Taxi fare from Swindon station to Polaris House, North Star Ave SN2 1ET for EPSRC meeting on 26/11/2019	£10.00
28/11/2019	Travel - Staff UK Public Transport	26/11/19 Village Hotel Swindon to Bldg 37 Highfield Campus	£134.11
30/11/2019	Travel - Staff UK Public Transport	2019-11-21-LONDON TERMINALS-EVOLVI RAIL TICKET	£42.10
30/11/2019	Travel - Staff UK Public Transport	2019-11-26-SWINDON (WILTS)-EVOLVI RAIL TICKET	£67.50
30/11/2019	Travel - Staff International Air Fares	2020-01-29-PARIS CHARLES DE GAULLE APT-AIR FRANCE	£127.42
30/11/2019	Travel - Staff UK Public Transport	Taxi 10/11/19 Home to Guildhall Sq return, 18/11/19 Home to Parkway Station, 21/11/19 Bldg 37 to Parkway Station, 26/11/19 Home to Parkway Station	£41.90
15/12/2019	Travel - Staff UK Public Transport	2019-12-03-LONDON TERMINALS-EVOLVI RAIL TICKET	£48.60
31/12/2019	Travel - Staff UK Public Transport	2020-01-07-LONDON TERMINALS-EVOLVI RAIL TICKET	£43.30
31/12/2019	Travel - Staff UK Public Transport	Taxi 5/12/19 SGH to Bldg 37 Highfield Campus, Bldg 37 to the Ageas Bowl, Ageas Bowls to Home, 12/12/19 Home to Science Park Chilworth, Science Park to Bldg 37	£52.35
07/01/2020	Travel - Staff UK Public Transport	Taxi fare from Southampton Airport Parkway railway station to home address following Thales meeting in London on 07/01/20	£10.00
15/01/2020	Travel - Subsistence International	2020-01-29-VILLACOUBLAY-HOTEL BEST WESTERN PLUS VELIZY	£157.51
29/01/2020	Travel - Staff UK Public Transport	Bus to Southampton Airport to attend research meeting with business partner Thales in Paris on 29/01/2020	£2.20
29/01/2020	Travel - Staff UK Public Transport	Taxi from Hotel Best Western Plus Velizy, Paris to Restaurant Ermitage, Meudon La Foret, Paris to continue research meeting with business partner Thales	£22.13
31/01/2020	Travel - Staff UK Public Transport	Taxi 7/1/20 University to Parkway Station, 17/1/20 Highfield to Southampton General Hospital return, and 21/1/20 University to Harbour Hotel return	£40.10
15/02/2020	Travel - Staff UK Public Transport	2020-02-26-LONDON TERMINALS-EVOLVI RAIL TICKET	£43.30
17/02/2020	Travel - Staff UK Public Transport	Taxi from Southampton Airport following research meeting with business partner Thales to meeting at Southampton Harbour hotel with business partner PwC	£15.00
29/02/2020	Travel - Staff UK Public Transport	17/2/20 Science Park to Home, 21/2/20 Highfield to Southampton General Hospital return	£24.20
29/02/2020	Travel - Staff UK Public Transport	2020-02-26-READING STATIONS-EVOLVI RAIL TICKET	£22.20
29/02/2020	Travel - Staff UK Public Transport	2020-02-27-DIDCOT PARKWAY-EVOLVI RAIL TICKET	£7.70
15/03/2020	Travel - Subsistence UK	2020-02-26-READING-MALMAISON READING	£185.20
15/03/2020	Travel - Staff UK Public Transport	2020-03-11-SWINDON (WILTS)-EVOLVI RAIL TICKET	£43.80
15/03/2020	Travel - Staff UK Public Transport	2020-03-11-LONDON TERMINALS-EVOLVI RAIL TICKET	£30.60
15/03/2020	Travel - Staff UK Public Transport	2020-03-12-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	£47.10
31/03/2020	Travel - Staff UK Public Transport	Taxi 10/3/20 Highfield to Southampton General Hospital return, 11/3/20 University to Parkway Station, and 19/3/20 Chilworth Conference Centre	£26.90

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31/03/2020	Travel - Subsistence UK	2020-03-11-LONDON-AMBA HOTEL CHARING CROSS	£234.20
31/07/2020	Travel - Staff International Air Fares	Dollar swift Acct Gen Singapore from 502494101 - transaction 20019920 (refund of costs indicated in Q1 expense report)	-£4,407.23

-£1,948.00**Purchasing Card Transactions**

Date	Purchasing card expenditure	Narrative	Amount
21/10/2019	Travel - Staff UK Public Transport	£20 Oyster card auto top-up journeys for work purpose	£20.00
21/10/2019	Travel - Staff UK Public Transport	Oyster card top up for cost effective cross London travel	£20.00
04/11/2019	Supplies & Services - Other	University Remembrance wreath to be presented as part of the procession at the Southampton Cenotaph at the invitation of the Mayor of Southampton	£17.00
30/01/2020	Travel - Staff International Public Transport	Taxi from Velizy (Paris, France) to Paris Charles De Gaulle International Airport - 2 passengers, half of total cost for Simon Spearing	£51.94

£108.94

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 2 - 4

Vice-President (Education) - Professor Alex Neill

Travel and Expenses

Date	Expense Type	Narrative	Amount
15/11/2019	Travel - Subsistence International	2019-10-22-DALIAN-KEMPINSKI HOTEL DALIAN	£434.04
28/11/2019	Travel - Subsistence International	Recharge costs pd by USMC on behalf of UoS - hotel costs AN	£144.68
16/12/2019	Travel - Staff International Public Transport	Recharge costs pd by USMC on behalf of UoS - taxi fare KF/RT/AN/BH	£57.71
31/01/2020	Travel - Staff International Air Fares	2020-05-17-MONTERREY GENERAL MARIANO ESCOBEDO APT-AMERICAN AIRLINES	£4,137.07
30/04/2020	Travel - Staff International Air Fares	2020-05-17-MONTERREY GENERAL MARIANO ESCOBEDO APT-AMERICAN AIRLINES	-£251.27
			£4,522.23

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
03/10/2019	Travel - Staff UK Public Transport	Panther Taxis re travel to Russell Group PVC Teaching and Learning Meeting 03/10/2019	£8.30
04/10/2019	Travel - Staff UK Public Transport	Panther Taxi re travel from Russell Group PVC Teaching and Learning Meeting 04/10/2019	£8.32
09/10/2019	Travel - Subsistence International	Sheraton Grand Phoenix Hotel Re: ASA Conference 09 - 12 Oct 2019	£500.66
20/10/2019	Travel - Subsistence International	Hotel Jen Puteri Harbour dinner Re: QAA TNE Review Malaysia and Dalian Validation 20 - 22 Oct 2019	£11.54
04/11/2019	Travel - Car Parking	Parking for University Car index S123UOS at Heathrow Airport whilst picking up Alex Neill	£7.50
04/11/2019	Travel - Car Parking	Parking for University Car index S123UOS at Heathrow Airport whilst picking up Alex Neill	£12.00
			£548.32

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 2 - 4**Chief Operating Officer - Ian Dunn (left the University)****Travel and Expenses**

Date	Expense Type	Narrative	Amount
12/08/2019	Travel - Car Parking	Meeting in London with Orion Partners	£6.50
22/10/2019	Travel - Car Parking	Meeting in London with Odgers Berndtson	£6.50
15/11/2019	Travel - Staff UK Public Transport	2019-11-22-LONDON TERMINALS-EVOLVI RAIL TICKET	£73.00
22/11/2019	Travel - Car Parking	Meeting in London with JR, Ankura	£6.50
28/11/2019	Supplies & Services - Hospitality	JK's retirement drinks at Brewhouse & Kitchen	£78.00
			£170.50

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
	Does not have purchasing card		
			£0.00

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 2 - 4

Interim Chief Operating Office - Richard Middleton

Travel and Expenses

Date	Expense Type	Narrative	Amount
15/01/2020	Travel - Staff UK Public Transport	2020-01-10-LEICESTER-EVOLVI RAIL TICKET	£69.10
15/01/2020	Travel - Staff UK Public Transport	2020-01-17-LEICESTER-EVOLVI RAIL TICKET	£173.35
31/01/2020	Travel - Staff UK Public Transport	Taxi 15/1/20 Home to Carey's Manor and 17/1/20 University to Parkway Station	£39.50
31/01/2020	Travel - Staff UK Public Transport	2020-01-29-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	£18.05
31/01/2020	Travel - Staff UK Public Transport	2020-01-24-LEICESTER-EVOLVI RAIL TICKET	£66.40
10/02/2020	Travel - Staff UK Public Transport	As per employment contract - reimbursement of ticket from home to work	£60.70
15/02/2020	Travel - Staff UK Public Transport	2020-02-07-LEICESTER-EVOLVI RAIL TICKET	£64.35
15/02/2020	Travel - Staff UK Public Transport	2020-02-14-LEICESTER-EVOLVI RAIL TICKET	£66.85
15/02/2020	Travel - Staff UK Public Transport	2020-03-06-LEICESTER-EVOLVI RAIL TICKET	£104.05
29/02/2020	Travel - Staff UK Public Transport	Taxi 14/2/20 University to Parkway Station and 28/2/20 Home to Parkway Station	£17.30
31/03/2020	Travel - Staff UK Public Transport	Taxi 6/3/20 University to Parkway Station	£7.30
31/03/2020	Travel - Staff UK Public Transport	2020-03-13-LEICESTER-EVOLVI RAIL TICKET	£104.05
			£791.00

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
	No purchasing card expenditure during this period		
			£0.00

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 2 - 4

Dean of Faculty, Arts and Humanities - Professor Paul Whittaker

Travel and Expenses

Date	Expense Type	Narrative	Amount
15/11/2019	Travel - Staff UK Public Transport	2019-11-21-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	£80.90
			£80.90

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
04/11/2019	Supplies & Services - Hospitality	Meeting over lunchtime with new HoS at WSA and outgoing HoS WSA as part of induction programme for new Head of School.	£37.65
			£37.65

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Dean of Faculty, Medicine - Professor Diana Eccles

Travel and Expenses

Date	Expense Type	Narrative	Amount
26/09/2019	Travel - Staff International Public Transport	Taxi Travel when on an ODAR trip to Guernsey	£13.00
06/11/2019	Travel - Staff International Public Transport	Taxi Travel when visiting Kassel School of Medicine in Germany (n.b. cost was 11 euros)	£9.43
15/11/2019	Travel - Subsistence International	2019-11-06-KASSEL-GOLDEN TULIP KASSEL HOTEL REISS	£193.00
15/11/2019	Travel - Staff UK Public Transport	2019-11-27-CHARLBURY-EVOLVI RAIL TICKET	£44.70
15/12/2019	Travel - Staff UK Public Transport	2019-12-13-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	£38.70
			£298.83

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
26/09/2019	Travel - Staff UK Public Transport	Taxi fare in Guernsey for Development and Alumni relations event	£12.00
02/10/2019	Staff Training	Faculty Operational Board Away Day Dinner, Winchester	£419.21
04/10/2019	Travel - Staff UK Public Transport	Medical Schools Council mtg, London, rail fare	£31.40
02/01/2020	Travel - Staff UK Public Transport	UK public transport	£175.10
03/02/2020	Membership Fees and Subscriptions	Mailchimp annual membership fee	£673.00
02/03/2020	Hire of Premises - Other	Deposit for venue hire Richmond Gate, London	£100.00
			£1,410.71

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 2 - 4

Dean of Faculty, Environmental and Life Sciences - Professor Rachel Mills

Travel and Expenses

Date	Expense Type	Narrative	Amount
19/09/2019	Travel - Staff UK Public Transport	Taxi 9/9/19 Home to Heathrow, 13/9/19 Heathrow to Spot in The Woods, Woodlands Road, Southampton	£211.44
31/10/2019	Travel - Staff UK Public Transport	2019-11-05-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	£49.10
			£260.54

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
	No purchasing card expenditure during this period		
			£0.00

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Dean of Faculty, Engineering and Physical Sciences - Professor Bashir M Al-Hashimi (left the University)

Travel and Expenses

Date	Expense Type	Narrative	Amount
12/09/2019	Travel - Subsistence UK	Attendance at RAEng Research Committee Membership Panel - Lunch and refreshment costs incurred. £2.40 for coffee £6.95 for lunch. £9.35 total.	£9.35
10/10/2019	Travel - Subsistence UK	Lunch and refreshment costs incurred whilst in London for a Research Workshop discussion. Lunch at £12:45, dinner at £22.62 and refreshments at £2.75. Total reflects £37.82.	£37.82
23/10/2019	Travel - Subsistence UK	Evening meal costs incurred whilst attending the IET presidential address on 23 October 2019.	£19.86
31/10/2019	Travel - Staff UK Public Transport	2019-10-23-LONDON TERMINALS-EVOLVI RAIL TICKET	£48.00
31/10/2019	Travel - Staff UK Public Transport	2019-11-06-LONDON TERMINALS-EVOLVI RAIL TICKET	£90.60
31/10/2019	Travel - Staff UK Public Transport	2019-11-07-SOUTHAMPTON CENTRAL-EVOLVI RAIL TICKET	£5.00
31/10/2019	Travel - Staff UK Public Transport	2019-11-07-LONDON TERMINALS-EVOLVI RAIL TICKET	£42.00
06/11/2019	Travel - Subsistence UK	Lunch purchased in London ahead of the TechWorks Awards event on 06 November.	£6.49
07/11/2019	Travel - Subsistence UK	Lunch costs incurred whilst travelling London for a RAEng commitment on 07 November.	£7.84
18/11/2019	Travel - Subsistence UK	Dining costs incurred at strategic meeting to discuss Computer Science with Professor Dame WH, less alcoholic drink @ £2.10. Evening chosen due to limited diary availability and agenda attached.	£32.30
20/11/2019	Travel - Subsistence UK	Evening meal costs incurred after attending the Royal Shell Annual Reception on 20 November.	£9.49
30/11/2019	Travel - Staff UK Public Transport	2019-11-20-LONDON TERMINALS-EVOLVI RAIL TICKET	£42.10
11/12/2019	Travel - Staff UK Own Vehicle	150 miles round trip to London on 11 November to deliver a talk on Digital Engineering and AI in the 21st Century.	£43.00
11/12/2019	Travel - Subsistence UK	Refreshment costs incurred whilst in London to give an initial talk on Digital Engineering and AI in the 21st Century.	£2.75
11/12/2019	Supplies & Services - Hospitality	Evening meal costs on 11 December with Prof. HR, Director of Postgraduate Studies at Brunel University, discussing EPSRC / DTP joint proposal.	£23.15
18/12/2019	Travel - Subsistence UK	Working lunch (due to scheduling difficulties) with Prof. RE (UoS) for advice on Research Fellowship network and good practice for ZI research funding. See agenda	£20.00
31/12/2019	Travel - Staff UK Air Fares	2020-01-23-NEWCASTLE-FLYBE.COM	£121.53
23/01/2020	Travel - Staff UK Air Fares	Excess baggage charge incurred whilst flying from Southampton to Newcastle for the eFutures Early Career Workshop on 23 / 24 January.	£35.00
05/02/2020	Travel - Subsistence UK	Full day in London refreshments	£10.03
13/02/2020	Supplies & Services - Hospitality	Lunch with DF - ARM future of industrial relationship	£26.25
15/02/2020	Travel - Staff UK Public Transport	2020-02-05-LONDON TERMINALS-EVOLVI RAIL TICKET	£47.10

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15/02/2020	Travel - Staff UK Public Transport	2020-02-05-SOUTHAMPTON AIRPORT-EVOLVI RAIL TICKET	£47.10
15/02/2020	Travel - Staff UK Public Transport	2020-02-17-LONDON TERMINALS-EVOLVI RAIL TICKET	£90.70
17/02/2020	Travel - Subsistence UK	Refreshment en-route to IET Turin event representing University	£8.55
17/02/2020	Travel - Subsistence UK	Refreshments en-route to london IET event representing University	£2.89
24/02/2020	Travel - Staff International Public Transport	Taxi from San Franscsco int airport to Monte Cristo hotel, San /Francisco	£31.75
24/02/2020	Travel - Subsistence International	Attending EPSRC conference in San Fran representing the Faculty.	£105.00
26/02/2020	Travel - Staff International Public Transport	Taxi from Hotel monte Cristo to San /Fransisco airport	£35.72
29/02/2020	Travel - Staff UK Public Transport	2020-03-09-LONDON TERMINALS-EVOLVI RAIL TICKET	£90.70
09/03/2020	Travel - Subsistence UK	Refreshments en-route for dean and ADR -RW to STEM for Britain event in London	£6.80

£1,098.87

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
02/01/2020	Membership Fees and Subscriptions	IEEE membership renewal for 2020	£181.20
02/01/2020	Membership Fees and Subscriptions	RAEng 2020 membership renewal	£310.00
02/03/2020	Travel - Staff UK Public Transport	Oyster card top up for cost effective cross London travel	£20.00

£511.20

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Dean of Faculty, Engineering and Physical Sciences - Professor Phil Nelson

Travel and Expenses

Date	Expense Type	Narrative	Amount
		No expenses to report in this period	
			£0.00

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
		Does not have purchasing card	
			£0.00

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Dean of Faculty, Social Sciences and Interim Vice President (International)* - Professor Jane Falkingham

Travel and Expenses

Date	Expense Type	Narrative	Amount
01/09/2019	Travel - Subsistence International	Dinner on 1st & 4th Sept for JF during UUKi/BC Trip to India, 31 Aug-5 Sep 2019	£36.00
01/09/2019	Travel - Subsistence International	Lunch on 1st Sept for JF during UUKi/BC Trip to India, 31 Aug-5 Sep 2019	£9.00
15/12/2019	Travel - Staff International Air Fares	2019-12-15-DELHI-BRITISH AIRWAYS, refund of ticket shown in Q1 report	-£3,484.42
			-£3,439.42

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
02/09/2019	Travel - Subsistence International	2-6/9/19 UUKi/BC trip to India, hotel costs	£132.78
13/09/2019	Travel - Staff UK Public Transport	Return rail fare to London, mtg Prof TC from UCL regarding joint research bid	£93.60
02/01/2020	Travel - Staff UK Public Transport	UK public transport - rail	£37.70
03/02/2020	Travel - Staff UK Public Transport	UK public transport - rail to London	£38.75
03/02/2020	Travel - Staff UK Public Transport	UK public transport - rail to London for Visa	£38.75
03/02/2020	Travel - Staff International Air Fares	Chinese Visa application costs	£151.00
			£492.58

* appointed to Interim Vice President (International) early Spring 2020

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 2 - 4**Executive Director of Human Resources - Anne-Marie Sitton****Travel and Expenses**

Date	Expense Type	Narrative	Amount
15/02/2020	Travel - Staff UK Public Transport	2020-02-07-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	£97.20
			£97.20

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
	Does not have purchasing card		
			£0.00

University of Southampton - Travel, Expenses and Purchasing Card Expenditure - Financial Year 2019/20 Qtr 2 - 4

Executive Director of Finance and Planning - Sarah Pook

Travel and Expenses

Date	Expense Type	Narrative	Amount
15/12/2019	Travel - Staff UK Public Transport	2019-12-04-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	£94.60
29/02/2020	Travel - Staff UK Public Transport	2020-02-27-ZONE R1256 ZONESB-EVOLVI RAIL TICKET	£97.20
			£191.80

Purchasing Card Transactions

Date	Purchasing card expenditure	Narrative	Amount
	Does not have purchasing card		
			£0.00