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| For office use: Banner ID/course code | |
|---------------------------------------|--|

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| Application Deadlines | Full year / Semester 1 (Sep Arrival): 15 May | Semester 2 (Jan arrival) : 15 October |
|-----------------------|---|--|

Please read the notes on Page 5 BEFORE completing and submitting this application form electronically.
Handwritten applications will NOT be accepted.

SECTION A - To be completed by the student

Erasmus Exchange International Exchange Study Abroad (fees payable)

1. Personal Details - All details must be completed.

| | | | |
|---|---|--|--|
| Surname (Family Name) | | | |
| First Name (Legal Name) | | | |
| Preferred Name | | | |
| Date of Birth | (dd/mm/yy) | Gender | Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to say <input type="checkbox"/> |
| Address | | | |
| Telephone number | | | |
| Email address | | | |
| Country of birth | | Country of permanent residence | |
| List the country(ies) of your last 3 years of residence | | | |
| Nationality (including Dual Nationality) | | Nationality of your spouse or civil partner (including Dual Nationality) | |
| Nationality of Mother (including Dual Nationality) | | Nationality of Father (including Dual Nationality) | |
| Passport number (international students)/ ID number (Erasmus+ students) | | Passport/ID Nation of issue | |
| Visa. Tick as appropriate. | Student Visitor Visa <input type="checkbox"/> | Tier 4 (General Student) Visa <input type="checkbox"/> | I don't know yet <input type="checkbox"/> |

2. Study Details

| | | | |
|--|--|----------------------------|--|
| Name of Home University | | | |
| Subject/ name of degree in your home country | | | |
| ERASMUS CODE (Erasmus Only) | | | |
| Name of Agent (if applicable) | | Agent Code (if applicable) | |
| Faculty where you will be studying | | | |

| | | | | |
|-------------------------------------|--|--|---|--------|
| Subject area you will be studying | | | | |
| Academic Year (e.g. 2018-2019) | | | | |
| Study period: select as appropriate | Full Year (Sep to June) <input type="checkbox"/> | Semester 1 (Sep) <input type="checkbox"/> | Semester 2 (Jan) <input type="checkbox"/> | Other: |
| Level of study at Southampton | Undergraduate <input type="checkbox"/> | Postgraduate taught (Masters) <input type="checkbox"/> | Postgraduate research (Doctoral) <input type="checkbox"/> | |

3. Proposed Study Modules

Contact the [Academic Department](#) where you will be studying for details of the available modules or alternatively look at our current module catalogue (<http://www.southampton.ac.uk/courses.page>) to help you complete this section. For English language courses, see Notes on Page 4. The Study Abroad & Exchange team **cannot** advise on module selection.

Give details of the modules in which you are interested in order of preference. **It may not be possible for you to take all your preferred modules.** Your module choices will be finalised by your Academic Department in the Learning Agreement and availability will be confirmed when you arrive.

Your modules should be in the subject for which you were nominated. If you would like to take a module in a different subject area, please indicate below (only ONE per semester – not applicable if you are a Law student).

| Semester 1 | Module Title | Module code | CATS/ECTS credits |
|--------------|--------------|-------------|-------------------|
| Preference 1 | | | |
| Preference 2 | | | |
| Preference 3 | | | |
| Preference 4 | | | |
| Reserve | | | |
| Reserve | | | |
| Semester 2 | Module Title | Module code | CATS/ECTS credits |
| Preference 1 | | | |
| Preference 2 | | | |
| Preference 3 | | | |
| Preference 4 | | | |
| Reserve | | | |
| Reserve | | | |

To be completed by Erasmus only

Number of credits required by my home University (it should be 60 credits per semester = 30 ECTS)

If less than 30 ECTS a semester, please explain why.

Students applying to the Winchester School of Art (exchange applications are only accepted for Semester 2): Please choose **one pathway only** and select your preferred subject areas in order of preference. For any questions about the pathways, modules or portfolio, please contact the WSA student office at wsa-studentoffice@soton.ac.uk.

| | |
|---|---|
| Fine Art Pathway | Fine Art <input type="checkbox"/> |
| Graphic Arts Pathway | Graphic Design <input type="checkbox"/> Illustration <input type="checkbox"/> Photography <input type="checkbox"/> Motion Graphics <input type="checkbox"/> |
| Fashion/Textile Design Pathway | Fashion Design <input type="checkbox"/> Knitwear <input type="checkbox"/> Printed Textiles <input type="checkbox"/> Woven Textiles <input type="checkbox"/> |
| Fashion Marketing with Management | Fashion Marketing with Management <input type="checkbox"/> |
| Games Design and Art | Games Design and Art <input type="checkbox"/> |
| Current year of study | Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Other _____ |
| All Pathways (with the exception of Fashion Marketing/Management) | I enclose a portfolio <input type="checkbox"/> (For guidance on submitting your portfolio, see the Notes on Page 4) |

4. Education

| | |
|---|--------------------------------|
| Please attach your most recent Official Transcript of your studies <u>translated into English</u> . | |
| Attach a transcript of your studies <input type="checkbox"/> | |
| Name of Institution | Qualification (level of study) |
| | |

5. English Language Competence

| | | | |
|--|--|-------------------------------------|--|
| Is your first language English? | Yes <input type="checkbox"/> No <input type="checkbox"/> | If no, what is your first language? | |
| <p>The Language Requirement for Regular Academic Session is IELTS 6.5* or equivalent with no subscore below 5.5. This can vary according to programme, for more information about requirements and exemptions please visit the following website</p> <p>*If you are an Erasmus student, you will <u>not</u> need to submit English language test results. It is assumed that your language proficiency has been assessed by your home institution as being the required level as detailed on the Erasmus+ Agreement.*</p> | | | |

6. Additional Support

| | |
|--|--|
| Do you have any disabilities or medical or mental health conditions that might require special arrangements or facilities? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| If yes, please give details on a separate sheet | |

7. Signature of Student

Data Protection

Do you consent to the University of Southampton and your home institution processing your application to undertake a programme at the University of Southampton on your behalf and for personal information about you and regarding your application, your progress and any marks or other relevant information being transferred between the University of Southampton and your home institution and vice versa? Please use the link below to access the University's policy. <https://www.southampton.ac.uk/about/governance/policies/privacy-notice-applicant.page>.

Yes No

I confirm that:

- the information I have given above is correct to the best of my knowledge.
- while I am studying at the University of Southampton, I agree to abide by the University's regulations, including those regarding academic integrity, personal conduct and behaviour.
-

Signature _____ Date_____

SECTION B - To be completed by the Study Abroad or Exchange Co-ordinator or Personal Tutor at the sending university

I confirm that:

- this student has been nominated by our institution to undertake a study placement at the University of Southampton
- this student has sufficient academic ability and English language competence to follow the proposed programme of study at the University of Southampton.

Name _____

Role _____

Telephone Number _____

Email _____

Signature _____ Date _____

Please return your completed application form in .pdf version to:

Non-EU Exchange, Switzerland and Study Abroad

Email : studyabroad@soton.ac.uk

Erasmus Exchange

Email : erasmus@soton.ac.uk

Application Completion Notes

Notes on completing the application form (all sections are compulsory)

Please complete the form electronically.

Please note that if you are completing the .pdf with *Adobe Reader*, you will not be able to save your changes but only print it directly. You can save your changes on a .pdf version only using *Adobe Acrobat X Pro*.

To save your .doc files as a .pdf please follow the tutorial on <http://www.soton.ac.uk/~fangohr/computing/pdfwriter.html>

When ticking a box please right click on the go to *Properties* and change the *Default Value* to 'Checked'

SECTION A Section A must be completed by the applicant student

1 Personal Details

If your contact details change after you have applied, please contact the International Office as soon as possible.

2 Study Details

You will be studying in one of the University of Southampton's Faculties (e.g. Humanities) and in an Academic Unit within a Faculty (e.g. Modern Languages). Please ask your Exchange Co-ordinator which Academic Unit you will be visiting if you are unsure.

The study periods available are:

Full year: September to June

Semester 1: September to January

Semester 2: January to June

If you are coming at another time please select 'Other' and apply by the appropriate deadline.

3 Proposed courses of study (units/modules)

For details of courses available please visit our [website](#). You can also find a full list of modules [here](#). **Please note it may not be possible for you to take all your preferred choices.** Four modules per semester is required, however please select additional reserve modules in case your preferred choices are not available.

If you will be studying at Winchester School of Art, please specify your preferred pathway options, the current year of your studies and **include your portfolio** which should contain: your name, your current level and year of study at your home institution; six images of your current work (jpeg or pdf); a list of the six images with title, medium, scale, date made, and if the image is the whole piece of work or a detail.

4 Education

Please provide your most recent transcript, translated into English.

5 English Language Competence

It is important that your spoken and written English language is **university-level** standard so you can participate actively in your studies. We are not able to support students with a lower level of English. Please give as much information as possible.

6 Additional support

Please give us details if you will need extra personal or academic support during your studies at the University.

7 Signature

Please read the declaration and sign your application. Typed signatures will not be accepted.

SECTION B

Section B must be completed and signed by the Institutional Exchange Co-ordinator or an appropriate member of staff at your university.

Application Checklist

Application form

Latest Transcripts of Records translated into English

English Language test results (if required)

Portfolio (for students applying to Winchester School of Art)

Application Process Timeline

Please return your application form **to the Study Abroad and Exchange team by the appropriate deadline**. We will pass your application to the Academic Unit where you will be studying. If the Academic Unit approves your application, they will send you **an offer letter or email**. It is important that you do not arrange any travel or accommodation until you receive an unconditional offer letter.