

## University Biological Risk Management Committee (UBRMC)

### Terms of Reference 2022-23

- I. To assist the University of Southampton in effectively discharging its responsibilities with regard to regulation 8 of The Genetically Modified Organisms (Contained Use) Regulations 2014 and schedule 3 of the Control of Substances Hazardous to Health Regulations 2002 (as amended).
- II. To receive for review and to provide advice on risk assessments for all contained use activities in relation to the Genetically Modified Organisms (Contained Use) Regulations 2014.
- III. To receive for review and to provide advice on risk assessments for all hazard group 3 contained use activities in relation to the Control of Substances Hazardous to Health (as amended) Regulations 2002, Regulation 7(10) Schedule 3.
- IV. To receive for review and to provide advice on risk assessments for all activities involving animal pathogens under Schedule 1 of the Specified Animal Pathogens Order 2008.
- V. To receive for review and to provide advice on risk assessments for all activities involving agents under Part 7, Schedule 5 of the Anti-Terrorism, Crime and Security Act 2001.
- VI. To review GM risk assessments on behalf of University Hospital Southampton Foundation Trust to allow them to effectively discharge their responsibilities with regard to regulation 8 of The Genetically Modified Organisms (Contained Use) Regulations 2014. Until such date that they implement their own Committee.
- VII. To provide consent in relation to items (I to VI) above such that work may commence, subject to any further consent from enforcement agencies as may be required.
- VIII. To receive notification of Genetically Modified Organisms (Deliberate Release) trials undertaken by the University of Southampton or the University Hospital Southampton, with regard to section 12, (4), (c) of the Genetically Modified Organisms (Deliberate Release) Regulations 2002.
- IX. To delegate consent for commencement of GM Activity Class 1 projects to the Biological Health and Safety Manager ahead of formal review by the GBSC.
- X. To delegate consent for commencement of Control of Substances Hazardous to Health Hazard group 2 contained use activities to the Biological Health and Safety Manager.
- XI. To delegate consent for the use of biological toxins to the Biological Health and Safety Manager.
- XII. To have oversight of all Biological Risk Management System audit findings and to check that all major non-conformities resulting from these audits are completed within the required timescales.
- XIII. To hold meetings triennially.
- XIV. To report to UHSC triennially on the consents granted under terms of reference number VII.
- XV. To review the Biological Risk Management System annually.

- XVI. To report to UHSC annually, on the performance of the University Biological Risk Management System and any need for improvement.
- XVII. To advise UHSC on the provision of appropriate equipment deemed necessary for the safe and secure operation of facilities.
- XVIII. To promote the biological risk management system throughout the University.

## Membership

**Chair** (appointed by the University Health and Safety Committee for a maximum of three terms, each term not exceeding three years).

**Deputy Chair** University Biological Health and Safety Manager (permanent member).

**Representatives of Academic staff** (one from each School working with biological agents. Appointed for a maximum of three terms, each term not exceeding 3 years):

1. Biological Sciences
2. Ocean and Earth Sciences
3. Chemistry
4. Cancer Sciences
5. Human Development and Health
6. Clinical and Experimental Sciences

**Representatives of technical staff** (one each from the faculties working with biological agents. Appointed for a maximum of three terms, each term not exceeding 3 years):

1. Faculty of Medicine
2. Faculty of Environmental and Life Sciences
3. Faculty of Engineering and Physical Sciences

**A representative of the Health, Safety and Risk Directorate** (permanent member)

**Representatives of Postgraduate Students** (one each from the Highfield campus and Southampton General Hospital campus Appointed for 1 term, not exceeding 2 years):

1. Highfield
2. Southampton General Hospital

**Representatives with specialist expertise** (Appointed for a maximum of three terms, each term not exceeding 3 years):

1. Clinical trial expert

### Secretariat provided by Governance Services

**Note:** If the Committee membership cannot be filled as defined above the Committee will be considered functional with the current members in place.

To be quorate half the current Committee members plus one must be present at each meeting or half the current Committee members plus one must respond before an online decision can be made.

*Note To be quorate 8 Committee members must be present at each meeting.*