

Careers, Employability and Student Enterprise Mentor Data Collection

Data Collection

The Career Mentoring Programme is provided by Careers, Employability and Student Enterprise at the University of Southampton.

We would like your consent to collect your personal data to enable us to:

Match you with an appropriate mentee based on the information that you provide to us, and keep in touch with you about our matching activities and other information about the programme.

What we are collecting

We would like your consent to collect the following personal data about you:

Compulsory fields:

- First name
- Last name
- Telephone number
- Email address
- Nationality
- Gender
- Alumnus of University of Southampton (yes/no)
- Where you heard about the programme
- Distance from Southampton
- Job description/professional title
- Career sectors of knowledge/experience
- Why you would like to be a career mentor
- If you would like to be a diversity mentor and experience to offer
- Option to be a career contact
- If you are able to mentor multiple students

Optional fields:

- Name of organisation
- Organisation address/details
- Degree subject studied (if applicable)
- Any adjustments required
- Any other relevant information that you would like to provide

What it will be used for

I understand that this information is being collected to enable me to:

Take part in the mentoring programme.

And that it will enable you to:

- Match me with a suitable mentee
- Provide training for the programme
- Keep track of progress through the programme
- Contact me with any queries and to check in
- Invite me to events or workshops that may be of interest
- Provide resources or information that may be useful

I understand that the personal data collected about me will be kept confidential and stored securely. The University privacy policy can be accessed

here: <https://www.southampton.ac.uk/about/governance/policies/privacy-policy.page>