

For office use: Banner ID/course code	
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Application Deadlines	Full year / Semester 1 (Sep Arrival): 15 May	Semester 2 (Jan arrival) : 15 October
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Please read the notes on Page 5 BEFORE completing and submitting this application form electronically.  
Handwritten applications will NOT be accepted.

## SECTION A - To be completed by the student

Erasmus Exchange  International Exchange  Study Abroad (fees payable)

## 1. Personal Details - All details must be completed.

1) Surname (Family Name)*			
2) First Name (Legal Name)*			
3) Preferred Name			
4) Date of Birth (dd/mm/yyyy)		4a) Country of Birth	
5) Gender*	Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to say <input type="checkbox"/>		
6a) Please confirm which country you are currently living in			
6b) Current Address			
6c) Permanent Address <i>(Required if permanent address is different to current address)</i>			
6d) Telephone number*			
6e) Email address*			
6f) Country of permanent residence			
7a) Have you lived in (answer to 6a) for the last 3 years? If no, please complete section 7b.	Yes <input type="checkbox"/> No <input type="checkbox"/>	7b) Please confirm your residential history over the last 3 years	
8) Nationality*		8a) Dual Nationality (only complete if applicable)	
9) Nationality of your spouse or civil partner (including Dual Nationality) - <i>if applicable</i>		10) Do you or does a member of your family* have a status under the EU Settlement Scheme?	<input type="checkbox"/> Yes, I do <input type="checkbox"/> Yes, a family member does <input type="checkbox"/> No <input type="checkbox"/> I don't know yet <input type="checkbox"/> Prefer not to say
11a) Are either of your parents/stepparents British nationals?  If yes, please complete sections 11b and 11c*	Yes <input type="checkbox"/> No <input type="checkbox"/>	11b) Nationality of Father/Stepfather (including Dual Nationality)	
		11c) Nationality of Mother/stepmother (including Dual Nationality)	
12 a) Passport number (international students)/ ID number (Erasmus+ students)*		12 b) Passport/ID Nation of issue*	

13) Visa. Tick as appropriate.	Visitor Visa <input type="checkbox"/>	Student Visa <input type="checkbox"/>	I don't know yet <input type="checkbox"/>
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## 2. Study Details

1) Name of Home University*				
2) Subject/ name of degree in your home country*				
3) ERASMUS CODE (Erasmus Only)				
4a) Name of Agent (if applicable)		4b) Agent Code (if applicable)		
5) Faculty where you will be studying*				
6) Subject area you will be studying*				
7) Current Academic Year of Study at Home Institution (eg Year 2)*				
8) Study period: select as appropriate*	Full Year (Sep to June) <input type="checkbox"/>	Semester 1 (Sep) <input type="checkbox"/>	Semester 2 (Jan) <input type="checkbox"/>	Other:
9) Level of study at Southampton*	Undergraduate <input type="checkbox"/>	Postgraduate taught (Masters) <input type="checkbox"/>	Postgraduate research (Doctoral) <input type="checkbox"/>	

## 3. Proposed Study Modules

Contact the [Academic Department](#) where you will be studying for details of the available modules or alternatively look at our current module catalogue (<http://www.southampton.ac.uk/courses.page>) to help you complete this section. For English language courses, see Notes on Page 4. The Study Abroad & Exchange team **cannot** advise on module selection.

Give details of the modules in which you are interested in order of preference. **It may not be possible for you to take all your preferred modules.** Your module choices will be finalised by your Academic Department in the Learning Agreement and availability will be confirmed when you arrive.

**Your modules should be in the subject for which you were nominated. If you would like to take a module in a different subject area, please indicate below (only ONE per semester - not applicable if you are a Law student).**

Semester 1	Module Title	Module code	CATS/ECTS credits
Preference 1			
Preference 2			
Preference 3			
Preference 4			
Reserve			
Reserve			
Semester 2	Module Title	Module code	CATS/ECTS credits
Preference 1			
Preference 2			
Preference 3			
Preference 4			
Reserve			
Reserve			
<b>To be completed by Erasmus only</b>			
Number of credits required by my home University (it should usually be 60 CATS points/ 30 ECTS credits per semester)			
If less than 30 ECTS a semester, please explain why.			

<b>Students applying to the Winchester School of Art (exchange applications are normally only accepted for Semester 2):</b> Please choose <b>one pathway only</b> and select your preferred subject areas in order of preference. For any questions about the pathways, modules or portfolio, please contact the WSA student office at <a href="mailto:wsa-studentoffice@soton.ac.uk">wsa-studentoffice@soton.ac.uk</a> .	
<b>Fine Art Pathway</b>	Fine Art <input type="checkbox"/>
<b>Graphic Arts Pathway</b>	Graphic Design <input type="checkbox"/> Illustration <input type="checkbox"/> Photography <input type="checkbox"/> Motion Graphics <input type="checkbox"/>
<b>Fashion/Textile Design Pathway</b>	Fashion Design <input type="checkbox"/> Knitwear <input type="checkbox"/> Printed Textiles <input type="checkbox"/> Woven Textiles <input type="checkbox"/>
<b>Fashion Marketing with Management</b>	Fashion Marketing with Management <input type="checkbox"/>
<b>Games Design and Art</b>	Games Design and Art <input type="checkbox"/>
<b>Current year of study</b>	Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Other _____
<b>All Pathways (with the exception of Fashion Marketing/Management)</b>	I enclose a portfolio <input type="checkbox"/> (For guidance on submitting your portfolio, see the Notes on Page 4)

#### 4. Education

<b>Please attach your most recent Official Transcript of your studies translated into English.</b>	
Attach a transcript of your studies <input type="checkbox"/>	
<b>Name of Institution</b>	<b>Qualification (level of study)</b>

#### 5. English Language Competence

Is your first language English?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, what is your first language?	
If you are coming from a European country and currently taught in English, your home University will need to submit a partner letter they have been provided. You will still need to submit your transcript.			
All other students are subject to standard Language Requirements described below:			
The Language Requirement for Regular Academic Session is an IELTS score of 6.5* or equivalent. This can vary according to programme, for more information about requirements and exemptions please visit the following <a href="#">website</a> .			

#### 6. Additional Support

Do you have any disabilities or medical or mental health conditions that might require special arrangements or facilities?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes to above, please tick all relevant categories:	<input type="checkbox"/> Multiple Disabilities (08) <input type="checkbox"/> Mental health condition (55) <input type="checkbox"/> Specific Learning Difficulty (51) <input type="checkbox"/> Wheelchair user/mobility (56) <input type="checkbox"/> Autistic spectrum disorder (53) <input type="checkbox"/> Deaf/hearing impairment (57) <input type="checkbox"/> Long-term health disorder (54) <input type="checkbox"/> Blind/visual impairment (58) <input type="checkbox"/> Disability not listed above (96) <input type="checkbox"/> Do not wish to say (97)

#### 7. Signature of Student

##### Data Protection

Do you consent to the University of Southampton and your home institution processing your application to undertake a programme at the University of Southampton on your behalf and for personal information about you and regarding your application, your progress and any marks or other relevant information being transferred between the University of Southampton and your home institution and vice versa? Please use the link below to access the University's policy. <https://www.southampton.ac.uk/about/governance/policies/privacy-notice-applicant.page>.

Yes  No

I confirm that:

- the information I have given above is correct to the best of my knowledge.
- while I am studying at the University of Southampton, I agree to abide by the University's regulations, including those regarding academic integrity, personal conduct and behaviour.
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Signature \_\_\_\_\_

Date\_\_\_\_\_

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**SECTION B - To be completed by the Study Abroad or Exchange Co-ordinator or Personal Tutor at the sending university**

I confirm that:

- this student has been nominated by our institution to undertake a study placement at the University of Southampton
- this student has sufficient academic ability and English language competence to follow the proposed programme of study at the University of Southampton.

Name \_\_\_\_\_

Role \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return your completed application form in .pdf version to:**

**Non-EU Exchange, Switzerland and Study Abroad**  
Email : [studyabroad@soton.ac.uk](mailto:studyabroad@soton.ac.uk)

**Erasmus Exchange**  
Email : [erasmus@soton.ac.uk](mailto:erasmus@soton.ac.uk)

**Application Completion Notes**

Notes on completing the application form (all sections are compulsory)

Please complete the form electronically.

Please note that if you are completing the .pdf with *Adobe Reader*, you will not be able to save your changes but only print it directly. You can save your changes on a .pdf version only using *Adobe Acrobat X Pro*.

To save your .doc files as a .pdf please follow the tutorial on <http://www.soton.ac.uk/~fangohr/computing/pdfwriter.html>

When ticking a box please right click on the  go to *Properties* and change the *Default Value* to 'Checked'

**SECTION A** Section A must be completed by the applicant student

**1 Personal Details**

If your contact details change after you have applied, please contact the International Office as soon as possible.

**2 Study Details**

You will be studying in one of the University of Southampton's Faculties (e.g. Humanities) and in an Academic Unit within a Faculty (e.g. Modern Languages). Please ask your Exchange Co-ordinator which Academic Unit you will be visiting if you are unsure.

The study periods available are:

**Full year:** September to June

**Semester 1:** September to January

**Semester 2:** January to June

If you are coming at another time please select 'Other' and apply by the appropriate deadline.

### 3 Proposed courses of study (units/modules)

For details of courses available please visit our [website](#). You can also find a full list of modules [here](#). **Please note it may not be possible for you to take all your preferred choices.** Four modules per semester is required, however please select additional reserve modules in case your preferred choices are not available.

**If you will be studying at Winchester School of Art**, please specify your preferred pathway options, the current year of your studies and **include your portfolio** which should contain: your name, your current level and year of study at your home institution; six images of your current work (jpeg or pdf); a list of the six images with title, medium, scale, date made, and if the image is the whole piece of work or a detail.

### 4 Education

Please provide your most recent transcript, translated into English.

### 5 English Language Competence

It is important that your spoken and written English language is **university-level** standard so you can participate actively in your studies. We are not able to support students with a lower level of English. Please give as much information as possible.

### 6 Additional support

Please give us details if you will need extra personal or academic support during your studies at the University.

### 7 Signature

Please read the declaration and sign your application. Typed signatures will not be accepted.

## SECTION B

Section B must be completed and signed by the Institutional Exchange Co-ordinator or an appropriate member of staff at your university.

### Application Checklist

- Application form
- Latest Transcripts of Records translated into English
- English Language test results (if required)
- Portfolio (for students applying to Winchester School of Art)

### Application Process Timeline

Please return your application form **to the Study Abroad and Exchange team by the appropriate deadline**. We will pass your application to the Academic Unit where you will be studying. If the Academic Unit approves your application, they will send you **an offer letter or email**. It is important that you do not arrange any travel or accommodation until you receive an unconditional offer letter.