

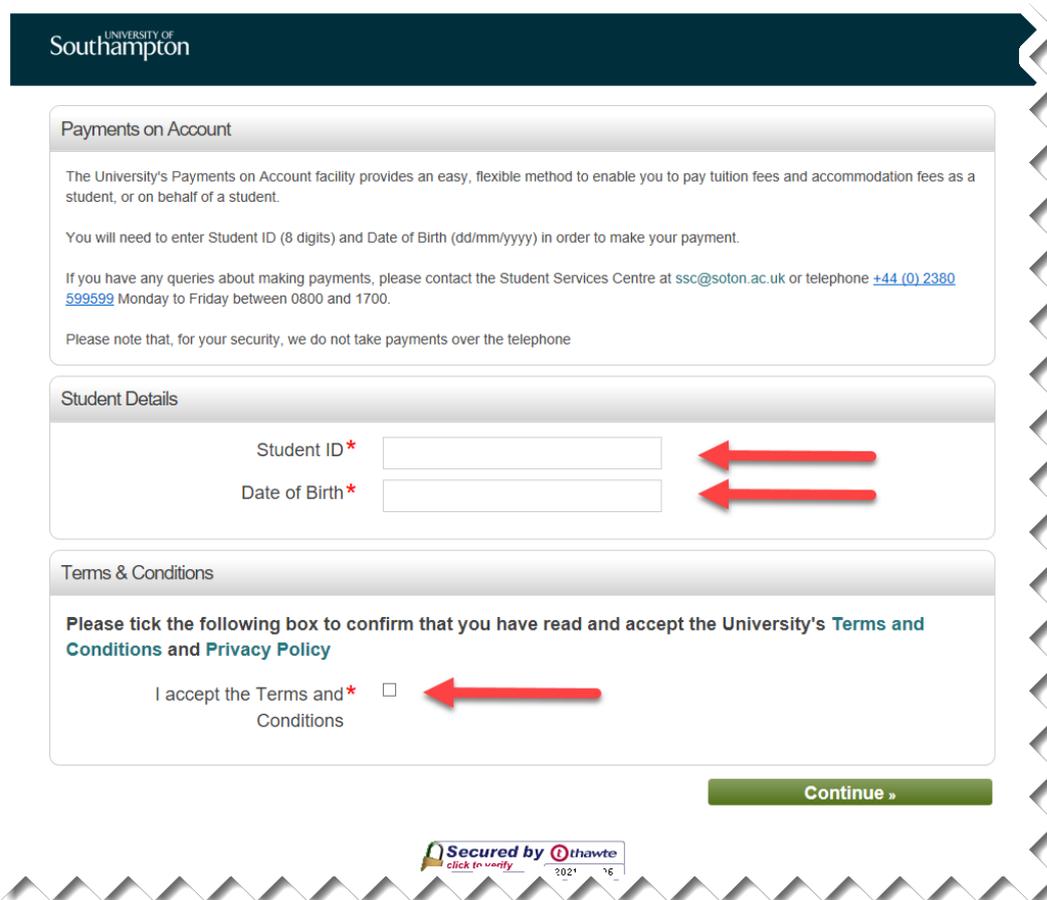
## Payment of student fees – Payments on Account

### Summary

Parents, Guardians, Sponsors can make payments for students attending the University of Southampton for tuition fees, accommodation fees and miscellaneous charges using the [Payments on Account](#). Students can also make part payment if agreed with the Student Fees team.

### Login Payment screen

Enter the student ID number and their date of birth, and then confirm your acceptance of the Terms and Conditions before selecting the Continue button to open the Select Payment Option(s) screen.



**UNIVERSITY OF**  
**Southampton**

**Payments on Account**

The University's Payments on Account facility provides an easy, flexible method to enable you to pay tuition fees and accommodation fees as a student, or on behalf of a student.

You will need to enter Student ID (8 digits) and Date of Birth (dd/mm/yyyy) in order to make your payment.

If you have any queries about making payments, please contact the Student Services Centre at [ssc@soton.ac.uk](mailto:ssc@soton.ac.uk) or telephone [+44 \(0\) 2380 599599](tel:+442032380599599) Monday to Friday between 0800 and 1700.

Please note that, for your security, we do not take payments over the telephone

**Student Details**

Student ID\*

Date of Birth\*

**Terms & Conditions**

Please tick the following box to confirm that you have read and accept the University's **Terms and Conditions and Privacy Policy**

I accept the Terms and\*  Conditions

**Continue »**

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click to verify 2021 '6

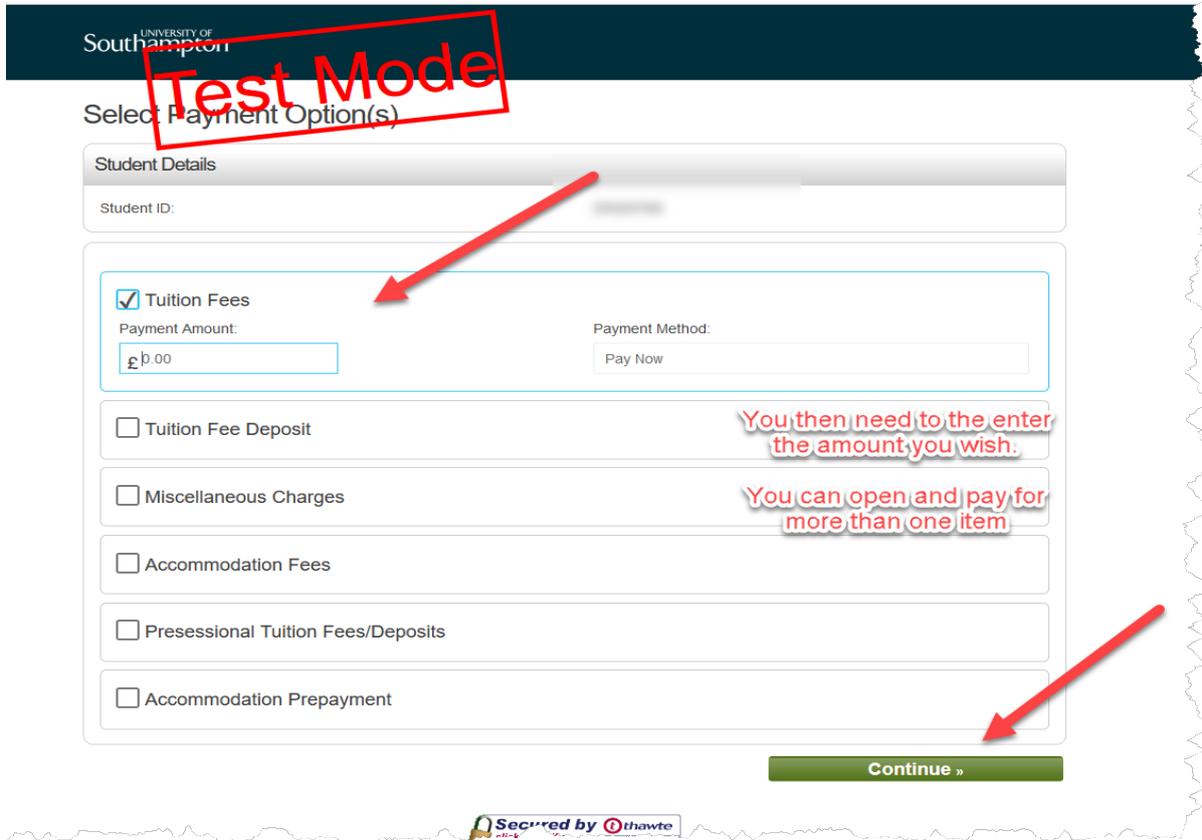
### Payment Options screen

The types of payment options will vary depending on the student – the screen below is an example.

To make a payment, select the check box against the appropriate line(s) to expand.

**Note:** You can pay against more than one line. The student should be able to advise you on the amount payable against each option.

Enter the amount you wish to pay against each selected line, and then select the Continue button to enter the payment details.



UNIVERSITY OF  
Southampton

**Test Mode**

Selected Payment Option(s)

Student Details

Student ID: \_\_\_\_\_

Tuition Fees  
Payment Amount: £0.00  
Payment Method: Pay Now

Tuition Fee Deposit

Miscellaneous Charges

Accommodation Fees

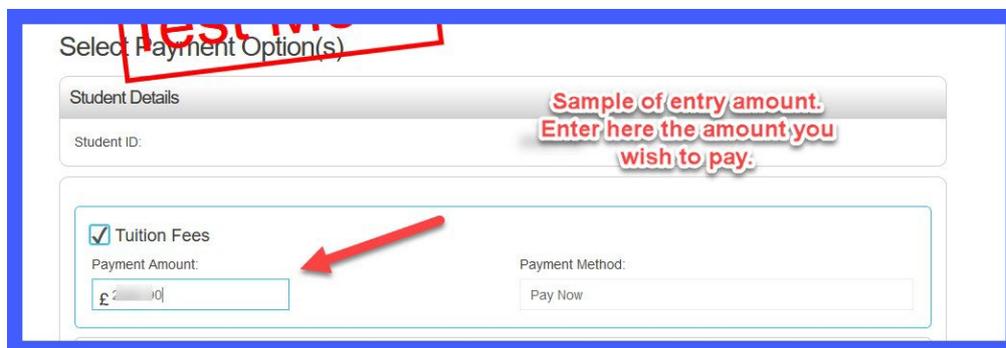
Pre-sessional Tuition Fees/Deposits

Accommodation Prepayment

Continue »

Secured by 

### Sample of payment entry:



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**TEST MODE**

Selected Payment Option(s)

Student Details

Student ID: \_\_\_\_\_

Tuition Fees  
Payment Amount: £2,000.00  
Payment Method: Pay Now

Tuition Fee Deposit

Miscellaneous Charges

Accommodation Fees

Pre-sessional Tuition Fees/Deposits

Accommodation Prepayment

### Review payment and confirm

Once you have entered your card details, the following screen appears:

University of Southampton

**Test Mode**

Review and Confirm

Payment Item Summary

Description of item(s) to pay	Total Cost
Miscellaneous Charges	
<b>Total to pay today</b>	

Payment Information « Edit

Debit/Credit Card Details	Billing Address Details
Name on Card	University Road
Last 4 Digits of Card Number	Southampton
Card Type	Hampshire
Card Expiry Date	SO171BJ
	United Kingdom

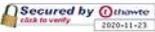
Check the amount and confirm

3D-Secure Information

Verified by  
**VISA**  
MasterCard.  
SecureCode.

For increased security and fraud prevention, your card issuer may need additional information from you to verify that you are the payer. If this is the case, there will be an extra step, where your card issuer will ask you to authenticate your identity before completing your payment.

« Back Confirm »

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Check the details are correct and select Confirm. The Payment successful screen opens.

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**Test Mode**

Payment Successful

Transaction Details

Transaction reference:	WPO755222
Transaction datetime:	23 Nov 2020
Email confirmation:	usuk@elearning.southampton.ac.uk

Your Payment Details

Billing Address Details	Debit/Credit Card Details
University Road	Name on Card
Southampton	Last 4 Digits of Card Number
Hampshire	Card Type
SO171BJ	Card Expiry Date
United Kingdom	

Payment Item Summary

Description of item(s) paid	Total Cost
Miscellaneous Charges	
<b>Total paid today</b>	

Continue »

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There is an option on this screen to print a receipt; however, you will also receive an email confirming the payment.

Select Continue to leave the payment screen.

**Information:** The student finance record updates within 48 hours of the payment being made.