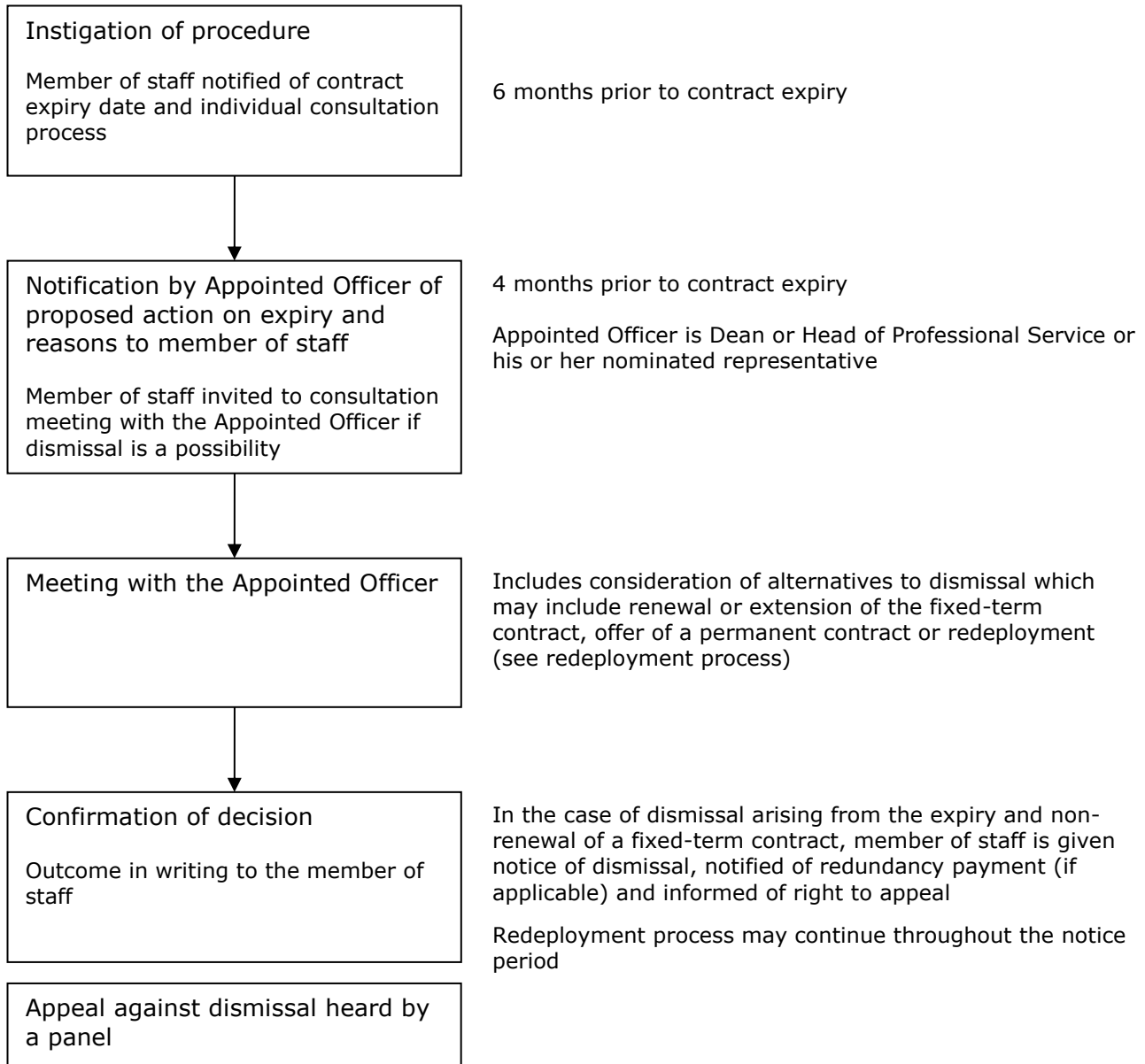


## PROCEDURE FLOWCHART

### FIXED TERM CONTRACT TERMINATION (ORDINANCE 3.8)

Procedure relating to the termination of a fixed-term contract at its expiry date



**Note:** This diagram represents an overview of the procedure. Please refer to the Ordinance itself for the full procedure and to Human Resources or the HR website for further guidance.

*In the case of short-term contracts, timescales may be varied to reflect the length of the contract, applicable notice periods or short-term renewals.*