

Title IV Federal Student Aid

**Confirmation of Satisfactory Academic Progress of Postgraduate Research Student
Biannual Progress Report**

Section 1: About the Student

(To be completed by the student)

Student Name		<i>Has this changed since last year?</i>
Student ID Number		
Academic Year		
Course of study		<input type="checkbox"/>
Faculty		<input type="checkbox"/>
Mode of study	<input type="checkbox"/> Full time <input type="checkbox"/> Part time	<input type="checkbox"/>

If any of the above have changed since last year, please give details:

Section 2: Confirmation of academic progress

(To be completed by the student's academic tutor/supervisor)

In order to achieve Satisfactory Academic Progress a student must achieve minimum academic standards as required by the academic department and supervisor/tutor, consistent with graduation requirements. He/she must progress through their program at a pace which ensures that graduation is achieved within the maximum time frame of no more than 150% of the normal time taken to complete the program (for example a five-year MPhil/PhD should be completed in no more than seven years and six months).

If it becomes impossible for a student to obtain their qualification within 150% of the expected timeframe, he/she becomes ineligible to receive any further Title IV Federal Student Aid.

The student must have met all University progress deadlines, plus any written deadlines agreed with their academic tutor/supervisor. The academic tutor/supervisor must agree that progress with research is satisfactory and meeting required time frames they set.

I confirm the following:

The student has made appropriate academic progress over the prior term consistent with the institution's requirements for the successful completion of his/her course. Yes No

The student is on track to complete their academic course in no more than 150% of the published length of the program measured as appropriate in academic terms. Yes No

The student's progress is in line with the level expected for his/her academic program, as defined in the University's Assessment Regulations, and sufficient to enable continued academic progression on their course. Yes No

The student has appropriate standing consistent with the University's requirements for the successful completion of his/her course. Yes No

Name of tutor/supervisor			
Signature		Date	
Contact telephone/email			